

**MINUTES OF SPECIAL MEETING OF COUNCIL  
Of the Village of Barons  
December 10, 2020**

**Present:** Ed Weistra, Mayor  
Ron Gorzitza, Deputy Mayor  
Michelle Tarditi, Councillor  
Jen Durell, Asst. Administrator

**Recording Secretary:** Laurie Beck, Administrator

**Call to Order:** 12:57 pm

**Purpose of Meeting:** By-election date, Director of Emergency Management, Interim Budget, Special Meeting of Council – November 16, 2020, Orthophotography Project, Christmas Hours, Wages/Bonuses

**By-election Date**

The by-election date will need to be changed as this date does not fit in with the ninety days.

**Motion made by Deputy Mayor Gorzitza to rescind the motion made to set a byelection date of January 6, 2021 to fill the vacant council position. A date will be determined in the future. Carried Unanimously**

**Director of Emergency Management**

Council must appoint a Director of Emergency Management and ideally, they should have access to the office due to records, etc.

**Motion made by Deputy Mayor Gorzitza to appoint Jen Durell as the Director of Emergency Management for the Village of Barons. Carried Unanimously**

**Interim Budget 2021**

Council was presented with the 2021 Interim Budget for their consideration.

**Motion made by Mayor Weistra to approve the 2021 Interim Budget as presented. Carried Unanimously**

**Special Meeting of Council – November 16, 2020**

Council was presented with the minutes and the responses to residents' questions for their consideration.

**Motion made by Mayor Weistra to approve the November 16, 2020 Special Meeting of Council and the response to the residents questions with revisions. Both the minutes and responses are to be made available on the website. Carried Unanimously**

**Orthophotography Project**

ORRSC will be submitting a grant application will be submitted to the government for funding of the orthophotography project in 2021. In the event that the application is unsuccessful, Barons is asked is they still wish this project to proceed, understanding that there would be a cost.

**Motion made by Deputy Mayor Gorzitza that the Village of Barons will participate in an application for the 2021 South Region Urban Orthophotography Project submitted by the Town of Fort Macleod, under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and that the Village of Barons, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.**

Carried Unanimously

**Village Holiday Schedule**

As in previous years, the Village Office and Public Works have been closed between Christmas and New Year's. It is proposed that the Office and Public Works be closed between noon on December 23rd to January 4th, 2021 inclusive.

**Motion made by Deputy Mayor Gorzitza to close the Village Office and Public Works at 12:00 noon on December 23rd and remain closed until January 4th, 2021.**

Carried Unanimously

**Wages/Christmas Bonuses**

It is the recommendation to provide a cost-of-living increase of 1.6% for the Administrator and Public Works.

It is recommended that the Assistant Administrator be put on salary and according to the Village's personnel policy, she is now entitled to Benefits and LAPP. It is also recommended that the Village pay for half the cost of Public Work's phone bill as it is his primary contact number for suppliers, other agencies, etc.

As in keeping with previous years, it is recommended that a Christmas bonus of \$500.00 for Administrator and Public Works Foreman and \$250.00 Christmas bonus to Administrative Assistant. It is also recommended that a \$75.00 gift certificate to Safeway be given to Dan Coulter and Byron Fraser in recognition of their contribution to the community of Barons.

**Motion made by Deputy Mayor Gorzitza to approve a 1.6% cost of living increase for both the Public Works Foreman and Administrator.**

Carried Unanimously

**Motion made by Mayor Weistra to place Assistant Administrator on salary versus hourly wage, starting January 1, 2021 and that she is entitled to receive benefits and LAPP as per the Personnel Policy of the Village of Barons.**

Carried Unanimously

**Motion made by Deputy Mayor Gorzitza to pay 50% of the Public Works monthly phone bill due to this is the primary contact for the Village of Barons Public Works.**

Carried Unanimously

**Motion made by Mayor Weistra to provide a Christmas bonus of \$500.00 for Administrator Beck and Public Works Foreman Passmore and to provide \$250.00 Christmas bonus to Assistant Administrator Durell and \$75.00 to both Chief Fraser and, Dan Coulter.**

**Carried Unanimously**

Administrator's Yearly Evaluation  
***FOIP ACT – 17(4)(f)***

**Motion made by Deputy Mayor Gorzitza to go incamera at 1:41 pm**

**Carried Unanimously**

**Motion made by Mayor Weistra to come out of camera at 1:57 pm.**

**Carried Unanimously**

***Adjournment:*** Adjournment of the meeting was at 2:11 p.m.

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**Mayor – Ed Weistra**

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**Administrator – Laurie Beck**