

Agenda

Village of Barons Regular Council Meeting Tuesday, March 12, 2024 At 7:00 p.m.

1. Call to Order
2. Guests: Trevor Shaw - Rabbits
Susan Sarazin – Overdeveloped properties, Unsightly Premises, Expired Permits, Derelict House, Transparency, ORRSC Report
Rebecca McDonnell-Vrooman – Previous Questions, Policies and Procedures, Accountability/Transparency
3. Approval of Agenda
4. Approval of March 12, 2024 Regular Council Meeting Minutes
Approval of March 12, 2024 Budget Meeting Minutes
Approval of March 26, 2024 Budget Meeting Minutes
5. Business Arising
 - a. Garbage Service for Commercial/Industrial Properties
 - b. Bylaw #757 – Water Conservation Bylaw
6. Village Foreman Report
7. Administrator Report
8. Correspondence
9. Financial Report
10. Committee Reports
 - a. ORRSC (Oldman River Regional Services Commission)
 - b. Green Acres
 - c. CFLR (Community Futures Lethbridge Region)
 - d. FCSS (Family and Community Support Services)
 - e. Mayors and Reeves
 - f. Chinook Arch Library System
 - g. AG Society
 - h. Emergency Advisory Committee
 - i. Carmangay Library
11. New Business
 - a. Fortis Franchise Agreement Renewal
 - b. Historical Society Request
 - c. Donation Requests
 - d. Sewer Lift Station Tender
12. Closed Session
13. Adjournment

Council Meeting April 9/24 - Items for presentation

Susan Sarazin <barryandsusanrv@gmail.com>

Tue 4/2/2024 8:23 PM

To:Village of Barons <barons@xplornet.com>

Council of Barons:

Items I wish to bring forward to the next council meeting:

- 1) Over developed properties
- 2) Unsightly premises
- 3) Expired permits - nothing completed from the initial permit after 1 1/2 to 2 years (vacant lots turning into parking lots)
- 4) House that burnt down almost 1 year - what is happening to it?
- 5) Transparency - Has progress be made and why is there no information available to the citizens of Barons
- 6) Is the public able to see the report submitted by ORRSC at January 2024 meeting

In the future, will council please provide us with clarification as to the procedure in obtaining a development permit and building permit?

Susan

Barons April Council Meeting

Rebecca McDonnell <rebamarie1981@gmail.com>

Mon 4/1/2024 1:57 PM

To: Jen Durell <cao@barons.ca>

Cc: Clinton Bishop <clinton.bishop@barons.ca>; Jen Durell <cao@barons.ca>; Daniel Doell <daniel.doell@barons.ca>; Cardston-Siksika <cardston.siksika@assembly.ab.ca>

Good Afternoon,

I would like to request to be added to the agenda for presentation at the April council meeting.

topics for my presentation are:

- follow up to previous presentation questions
- policies and procedures (in general)
- accountability/transparency (in general)
- any items on the agenda that may be pertinent to discuss

Many thanks,

Rebecca McDonnell

**MINUTES OF REGULAR MEETING OF COUNCIL
of the Village of Barons
March 12, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor
Jen Durell, Administrator

Absent: Brian Passmore, Village Foreman

Recording Secretary: Jen Durell, Recording Secretary

Call to Order: Call to order at 7:00 p.m.

Guests: Susan Sarazin – Seacans
Sends her regrets

Will Vrooman – Garbage Service

Speaks of not having sufficient room in the garbage bin for garbage at the store.

Administration provided direction to Council regarding the current bylaws and how they are structured.

Mr. Vrooman provided a letter from the property owner regarding the garbage service, and the desire to “opt out” of paying the prescribed charge.

Speaks of other communities allowing severability to their charges.

Motion made by Councillor Bishop to instruct Administration to investigate further as to what other communities are doing and bring the findings back in an RFD to the next council meeting. Carried.

Approval of Agenda: **Motion made by Councillor Bishop to approve the Agenda as presented. Carried**

Minutes: To accept the minutes of the February 13, 2024 Regular Council Meeting minutes as presented.

Motion made by Councillor Bishop to accept the minutes of the February 13, 2024 Regular Council meeting with the amendment as discussed. Carried

Business Arising: a) **Bylaw #758 - Proposed Land Use Bylaw Amendments**
Council was presented with Bylaw #758 for their consideration. Discussion was held.

Motion made by Councillor Bishop to read Bylaw #758 a first time this 12th day of March, 2024. Carried.

Village Foreman Report: Foreman Passmore is away this week at AWWOA conference this week to obtain his requisite Continuing Education Units for his water license. Foreman Passmore reports things have been working well as of late. Lots of plowing and sanding done. Submitted annual reports to Alberta Environment. Attended a water workshop in Lethbridge on Feb 29 put on by the Oldman Watershed Council.

Administrators Report: Assessment notices have gone out as of Feb 28th – deadline for appeal May 6th. Started submitting our SFE’s for the grant expenditures last year. Auditors were here Feb 20 and 21 for onsite work. Attended water workshop put on by Oldman Watershed Council with Foreman Passmore, which was very informative and well presented. Lots of discussion as to where the reservoirs and snow pack are, and how to navigate through the drought. Notices have been mailed out for those who may be on the tax notification list. Had AEMA out for our annual review of our EM plans. Attended the annual Hazard Season Outlook presented by AEMA. Submitted annual review for Safety Codes Council. Attended a drought town hall put on by AB Environment. Spoke of water sharing agreements currently being negotiated for the Oldman Watershed. Had meeting with Fortis rep re: franchise agreement, which is due for renewal next year. Received requests for donations to Legion Military Service Recognition Book; the cost of which is \$345.00, as well as for the Canadian Fallen Heroes project, who are currently working on one for Barons at the request of a private citizen. Costs vary from 150.00 as a co-sponsor, to 1200.00 as a gold sponsor.

Correspondence:

- February Bank Reconciliation
- AB Municipal Affairs – Review of ICF’s
- AB Municipal Affairs – Budget 2024
- FCSS – Annual Funding Contribution
- Community Peace Officer Monthly Report

Motion made by Councillor Bishop to accept the correspondence as presented. Carried

Financial Reports: Council was presented with the accounts payable and monthly statement for the month of February, 2024.

Motion made by Councillor Bishop to approve the accounts payable for the month of February, 2024. Carried

Motion made by Deputy Mayor Gorzitza to approve the monthly statement for February, 2024. Carried

Committee Reports:

- a) **ORRSC**
The March meeting was postponed. Next meeting will be their Annual General Meeting on June 6, 2024.
- b) **Green Acres**
Attended meeting on Feb 27. Their financial officer will be attending the next meeting to discuss Green Acres investments. Next meeting Mar 27
- c) **CFLR (Community Futures Lethbridge Region)**
Met at end of February – usual approvals and loans. Spoke of approach to raising funding with MPs. Had executive development board spoke of business development.
- d) **FCSS (Family Community and Social Services)**
Spoke of other communities in the South and upgrading FCSS in their communities.
- e) **Mayors and Reeves**
Spoke of Hwy 3 development and road construction. Close to Bow Island is planned now.
- f) **Chinook Arch Library System**
Next meeting is on Apr 4.
- g) **AG Society**
Relatively quiet month. Spoke of new grant and possibility of partnering with the Village for grant stacking for a/c upgrades through the province.
- h) **Emergency Advisory Committee**
Had a meeting at the end of February – discussed the Terms of Reference for the EM Partnership. A draft logo was submitted to the municipalities for our approval. Discussion was held regarding ICS training for those who would be part of our ECC's should an event occur, and dates have been scheduled for those sessions if Council would want to attend. Next meeting is scheduled for April in Coaldale.
- i) **Carmangay Library**
Taking a bunch of courses currently but will be renting the Seniors Drop-In for their book club.

New Business:

- a) **Bylaw #757 – Water Conservation Bylaw**

Council was presented with Bylaw #757 for their consideration. Discussion was held.

Motion made by Councillor Bishop to incorporate feedback from Council and bring amendments back to the next Council meeting. Carried.

b) Nobleford Water Request

The Town of Nobleford has approached the Village to enquire if Council would consider selling one quarter of our water allotment to them. Discussion was held.

Motion made by Deputy Mayor Gorzitza to deny the request from Nobleford to purchase one quarter of the Village's water allotment. Carried.

c) LGAA Annual Conference

Would like Administration to attend this year's annual conference scheduled for June 19th – 21st, in Canmore, AB.

Motion made by Deputy Mayor Gorzitza to have Administrator Durell attend the LGAA Conference in Canmore, June 19th – 21st inclusive. Carried

Closed Session: None

Adjournment: Adjournment of the meeting was at 9:11 p.m.

Mayor – Daniel Doell

Administrator – Jen Durell

**MINUTES OF BUDGET MEETING OF COUNCIL
Of the Village of Barons
March 12, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor

Recording Secretary: Jennifer Durell, Administrator

Call to Order: 11:01 am

Purpose of Meeting: **Budget & Planning**

Planning

Council was presented with the 2024 Planning documents. Discussion was held.

Motion made by Mayor Doell to continue working on the planning goals for 2024 as discussed. Carried.

Budget

Council was presented with the second draft of both the three (3) year operating budget and the five (5) year capital budget for discussion. As this is still in the draft stage, another meeting will be planned once more information becomes available.

Motion made by Deputy Mayor Gorzitza to have Administrator Durell make changes to the Capital Budget as discussed. Carried.

Adjournment: Adjournment was at 1:13 pm

Mayor – Daniel Doell

Administrator – Jennifer Durell

**MINUTES OF BUDGET MEETING OF COUNCIL
Of the Village of Barons
March 26, 2024**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor

Virtual: Clinton Bishop, Councillor

Recording Secretary: Jennifer Durell, Administrator

Call to Order: 11:00 am

Purpose of Meeting: **Budget & Planning**

Planning

Council was presented with the updated 2024 Planning documents. Discussion was held.

Motion made by Deputy Mayor Gorzitza to continue working on the planning goals for 2024 as discussed. Carried.

Budget

Council was presented with the second draft of both the three (3) year operating budget and the five (5) year capital budget for discussion. As this is still in the draft stage, another meeting will be planned once more information becomes available.

Motion made by Deputy Mayor Gorzitza to have Administrator Durell make changes to the Capital Budget as discussed. Carried.

Adjournment: Adjournment was at 1:31 pm

Mayor – Daniel Doell

Administrator – Jennifer Durell

Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	April 9, 2024
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Garbage Services for Commercial/Industrial Properties
Agenda Item Number:	5(a)

RECOMMENDED ACTION:

Council should not consider any Bylaw amendments at this time, nor the removal of charges on utility accounts.

BACKGROUND/PROPOSAL:

Administration was tasked with surveying similar sized communities to enquire as to what they do for commercial and/or industrial zoned properties relating to garbage service, and whether they allow for charges to be severed from utility bills should the property owner not wish to utilize the service.

Administration contacted 25 similar sized communities and asked, “Do you provide garbage service to Commercial/Industrial zoned properties?” and “If a ratepayer wanted to “opt out” of the current service charge, would they be allowed to?”

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The number of communities who provide garbage service and/or charge for same:
22/25

Those who do not: 3/25

Communities that allow for contractors to do garbage pickup: 6/25

Communities that don't have curbside pickup: 1/25

Communities that allow for charges to be removed: 4/25

Communities that don't allow for charges to be removed: 20/25

The overwhelming consensus from the surveyed Municipalities was that we are providing a service; if a resident chooses not to use it, that is their discretion, but they should not be allowed to opt out as the service is being provided in some form. Many communities spoke about requisition costs to waste management commissions, or the need to pay for service contracts, which was why they would not allow for those charges to be removed from utility billings.

Initials show support –

Reviewed By: CAO: Jen Durell

There were also concerns raised from the surveyed communities about the confusion for garbage pick-up operators should residents/businesses be allowed to opt out of the services, and ongoing changes to whom receives curbside pick-up vs. who doesn't.

FINANCIAL CONSIDERATIONS:

The current fee structure for garbage pays for the cost of the garbage service agreement with the Town of Coalhurst. If residents are allowed to opt out of fees and charges, then we may have to look at raising the garbage rates to offset the reduction in revenues coming in from charges for same. This will impact all ratepayers for the benefit of only a few.

ENCLOSURES:

1. Survey of Villages re: Garbage Services

Commercial/Industrial garbage services

<u>Community</u>	<u>Population</u>	<u>Provide service?</u>	<u>Charges Severable?</u>	
Andrew	425	Yes	No	
Barons	341	Yes	No	
Bawlf	422	No - get their own contractor	No	Mandatory for residential
Big Valley	349	Yes	No	
Carmangay	250	Yes. School and hospital - No other comm. properties	No	
Champion	317	Yes, but industrial contracts for their own bins - are charged garbage from Village regardless	No	
Chauvin	345	No - get their own contractor	No	Mandatory for residential
Chipman	274	Yes	No	
Clyde	430	Yes	Yes	Contractor also subcontracts to local businesses for pick-up, bin rental, etc
Cremona	444	Yes	No	
Donnelly	342	-	-	
Edgerton	425	Yes	Would drop to residential rate	
Elnora	298	Yes	No	
Girouxville	289	Yes - Can contract their own	Yes - Residential can't opt out	
Glenwood	316	Yes - Not curbside - bring garbage to lrg bins on Main st	No	
Hines Creek	346	Yes - Can contract out	Can opt out for \$30 and filled out change form	Mandatory for residential
Holden	350	Yes	No	
Hughenden	243	Yes	Yes - with proof of commercial contract	Mandatory for residential
Longview	307	Yes, but only residential quantity for all - 2 bag maximum	No	
Lougheed	256	Yes	Would consider passing a resolution to allow	
Myrnham	339	Yes - Can contract their own	No	
Nampa	364	No - get their own contractor	No	Mandatory for residential
Rockyford	316	Yes	No	
Rosemary	396	Yes	No	
Standard	353	Yes	No	
Vilna	290	Yes	No	
Warner	373	-	-	
Average	340			

Coalhurst provides but doesn't allow severability
 Nobleford provides but doesn't allow severability

**VILLAGE OF BARONS
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 757

A BYLAW OF THE VILLAGE OF BARONS, IN THE PROVINCE OF ALBERTA, TO GOVERN THE WATER USE AND WATER CONSERVATION MEASURES DURING EVENTS OF WATER SHORTAGE.

WHEREAS pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, RSA 2000 and amendments thereto, Council may pass a Bylaw for the provision and regulation of a water utility within the Village of Barons.

WHEREAS Council deems it appropriate to prepare a water conservation Bylaw that requires the water be conserved and utilized in an efficient manner with the provisions of this Bylaw.

NOW THEREFORE THE COUNCIL OF THE VILLAGE OF BARONS, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be referred to as the “Water Conservation Bylaw.”

2. PURPOSE AND DEFINITIONS

The purpose of this Bylaw is to promote the efficient use of water in the community and reduce water waste.

3. DEFINITIONS:

- a) “Bulk Water Station” means the facility for the sale of potable water on a bulk basis.
- b) “CAO” means Chief Administrative Officer who is appointed to the position and title by Council and includes any person appointed by the CAO to act as his/her/their designate.
- c) “Consumer” means any person or corporation whose property is connected to the water system or any Lessee or occupant of such property or person who obtains water from any Town owned hydrant or stand.
- d) “Non-Residential Water Use” means a service supplied to a premise principally used to conduct a profession, business, trade, industry, occupation, or employment, and includes institutional uses that does not have any health or safety impacts, is not by regulation, or is not required for municipal purposes and includes but not limited to:
 - Washing of vehicles
 - Washing/pressure washing of streets, sidewalks, parking pads or building exteriors, unless necessary for maintaining public sanitation
 - Irrigation of lawns, trees, athletic fields and ornamental plants (included those through timed or programmed sprinkler systems).

- Filling of decorative fountains, swimming pools and hot tubs
 - Water for construction purposes such as grading and compacting
 - Any other uses deemed non-essential by the CAO for any events given the severity and specific circumstances of the event.
- e) “Officer” means any individual(s) designated and appointed from time to time by the Village for the administration and enforcement of this bylaw and shall include the CAO or designate; Peace Officer appointed by the Province of Alberta; a Bylaw Officer; and any member of the Royal Canadian Mounted Police (RCMP)
- f) Residential Water Use means a service supplied to a premise that is used primarily for domestic purposes including but not limited to single-family dwellings, multi-family dwellings and mobile homes.
- g) “Vehicle” means a device in or by which someone travels or something that is carried on or conveyed including but limited to cars, trucks, trailers, recreational vehicles, all terrain vehicles (ATVs) and motorcycles.
- h) “Water Restriction” mean the applicable restriction of water use imposed by the CAO as described in Schedule “A” of this bylaw.

4. WATER USE RESTRICTIONS

- a) In the event that the CAO believes there may be a shortage of water, the CAO may regulate the distribution and use of water from the Water Treatment Plant to all consumers including the days and times of day when the use of water for non-essential water use may be allowed or prohibited. This is to be ratified by Council at the next meeting of Council or a special meeting will be called to ratify the same. This is also done in consultation with the Village Foreman, Director of Emergency Services, Town of Nobleford and Alberta Environment.
- b) When the Council has declared a state of water shortage:
- 1) The CAO may impose a Level 1, Level 2, Level 3 or Level 4 water restriction as set out in Schedule “A” of this Bylaw.
 - 2) The CAO shall not be required to impose levels of restriction in successive stages but may proceed to impose any level of restriction the CAO has determined is warranted in the circumstances.
- c) Subject to other sections of this Bylaw, no person may use municipally supplied water from a hose, pipe, sprinkler, or permanent water irrigation system for the purpose of watering lawns **except between the hours of 8:00 a.m. and 12:00 noon on the residents scheduled days.**
- d) In the event there is a reason to declare an increase in water conservation level, the CAO in consultation with Council, may declare such restriction effective immediately.

- e) Any consumer outside of municipal boundaries will be required to implement the same or similar water conservation measures as required by the Town residents subject to CAO approval.
- f) The declaration of a water use restriction may apply to the entire municipality or other specific locations as defined by the CAO.
- g) In the event of an emergency such as, but not limited to, a fire, water line break, water plant critical component failure, etc., the municipality may implement such conservation measures as deemed necessary for the duration of the emergency.

5. **NOTICE**

The CAO will cause public notice indicating the level of water conservation and the date that level came or will come into effect to be given by any of the following means:

- a) Website
- b) Circulation of a flyer
- c) Poster at Canada Post Bulletin Board, Village Office window and Bulk Water window
- d) Any other method as deemed necessary.

6. **LEVELS OF WATER CONSERVATION**

The CAO may enact any of the following levels of water conservation measures as listed in Schedule “A” attached, depending on the projected or actual severity of the event.

The Village in turn will show conservation by shutting off water to the sprinklers in all public areas and shut off the bulk water and carwash from drawing additional water.

7. **EXEMPTIONS**

The following circumstances may be exempt from the restrictions noted under this Bylaw:

- a) Watering of flower beds, gardens, shrubs, and trees by watering can is permitted at anytime.
- b) Newly laid sod and seeding lawns may be watered by drip system until the first cut only or as would be deemed reasonable by a Peace Officer.
- c) At any time, a written request may be made to the CAO requesting an exemption tor the water restriction in place. Exemptions will only be made for extraordinary and or emergency situations. A permit must be obtained in order to possibly grant an exemption listed as Schedule B” of this bylaw. The written request must include:
 - 1. Location of request
 - 2. Reason for waiver
 - 3. Duration of requested waiver

- d) Water that a person can establish is not supplied by the Village are not subjected to these restrictions. Examples would include rain barrels or private wells.

8. **WASTING WATER**

All consumers or persons are prohibited from wasting water. No consumer shall allow potable water to run off the property as a result of water uses including but not limited to over watering, broken irrigation or infrastructure washing of surfaces such that there is:

- a) a stream of water running into a street or swale for an excessive distance from the edge of the property;
- b) a stream or spray of water running into or discharging into a street or sidewalk.

9. **ENFORCEMENT**

- a) Any person who contravenes any section of this Bylaw is guilty of an offence and liable upon summary conviction, to a fine as set put in this bylaw.
- b) An Officer who has reasonable grounds to believe a contravention of this bylaw has occurred is authorized and empowered to:
 - 1. Issue a verbal and/or written warning to the person violating this bylaw; and/or
 - 2. Issue a Violation Ticket pursuant to Part 11 of the Provincial Offences Procedures Act to the person violating this bylaw, with or without having issued any such warnings.
- c) Every day during which a contravention continues is deemed to be a separate offence.
- d) Any employee of the municipality may enter upon any parcel of land, suspected of violating water use restrictions, and require the occupant of such parcel to discontinue such noncompliance or, if the occupant is not available, the employee may turn off the source of such non-compliance.
- e) In the event that the employee is not able to shut off the source of the non-compliance, the supply of water to any parcel may be temporarily discontinued, and the owner shall be liable to pay a reconnection fee in addition to the fine that may be applied.
- f) In addition to fines and penalties, which may be issued under this Bylaw, the Village of Barons may seek an Order of Court granting an injunction or any other order necessary to enforce compliance. The Village will seek full recovery of such legal costs either through the court system or by placing the cost of such action on the person(s) or corporations tax or utility account.
- g) Any person who commits an offence under this Bylaw is liable to pay fines for each contravention of any provision of this Bylaw as stated by this bylaw.

10. **FINES AND/OR PENALTIES**

A person committing a breach of any of the provisions of this bylaw may forfeit the right to be supplied with water and shall be liable to a penalty as outlined below:

LEVEL	1ST OFFENSE	2ND OFFENCE	3RD OFFENCE
1	N/A	N.A	N/A
2	\$100.00	\$250.00	\$500.00
3	\$250.00	\$500.00	\$1,000.00
4	\$1,000.00	\$2,000.00	\$3,000.00
WASTING WATER	\$100.00	\$250.00	\$500.00

11. SEVERABILITY

- a) Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
- b) Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other Bylaw or any requirement of any lawful permit, order, or license.

NOW THEREFORE THE COUNCIL FOR THE VILLAGE OF BARONS ENACTS AS FOLLOWS:

That this bylaw shall take effect on the date of the third and final reading thereof.

Read a first time this 12th day of March, 2024.

Read a second time this 12th day of March, 2024.

Received Unanimous Consent for consideration of third reading this 12th day of March, 2024.

Read a third time and passed this 12th day of March, 2024.

MUNICIPALITY OF THE VILLAGE OF BARONS

MAYOR

ADMINISTRATOR

**Village of Barons
Bylaw # 757**

Schedule “A”

Level 1 Water Restrictions

- a) All outdoor water use, including watering lawns, washing cars, sidewalks, pads, exterior of buildings and windows is permitted. However, using the last number of your street address (odd or even) determines which days you may water your lawn, garden or flower beds according to the following schedule:

ODD numbered addresses may use water for these purposes on Tuesdays, Thursdays and Saturdays.

EVEN numbered addresses may use water for these purposes on Wednesdays, Fridays and Sundays.

Mondays are reserved for Village owned properties such as parks, etc.

Watering will be allowed only between the hours of 8:00 a.m. and 12:00 (noon).

- b) Bulk water sales hours of operation maybe limited or suspended completely. Limitation will be for household users only. Sprayers will be prohibited entirely.

Level 2 Water Restrictions

- a) All non-essential water use is prohibited (e.g. washing cars, sidewalks, pads, exterior of buildings, windows and watering lawns, etc.)
- b) Bulk water sales and carwash use will be prohibited.
- c) All non-residential users of water will be requested to reduce hours of operation to contribute to the conservation of water.
- d) There will be a change in the allotment from summer rates to winter rates for all residential and the seniors complex. Winter rates will be 36.36 cubic meters per every two months.

Level 3 Water Restrictions

- a) All non-essential water use is prohibited (e.g.: washing cars, sidewalks, pads, exterior of buildings, windows, and watering lawns, etc.) Signage will be posted to discourage mis-use.
- b) Bulk water sales are prohibited.
- c) Residential and the seniors complex will continue to be kept at the reduced rate. Commercial and Industrial rates will be limited to 300 cubic meters per billing.

Regardless of any water restrictions in effect, water conservation measures will be promoted by encouraging the following conservation activities including but not limited to:

- **not running partial loads of washing or dishwashing machines.**
- **refrain from non-essential maintenance operations (those that do not impact health and safety).**
- **Established lawns only require one (1) inch of water per week.**

Level 4 Water Restrictions

- a) No flushing unless there are solids.
- b) Laundry only twice per month.
- c) Conserve water as much as possible with the restrictions in place.
- d) Cut all winter allotments in half for residential, commercial, industrial, farms and school.

**VILLAGE OF BARONS
BYLAW #757**

Schedule "B"

**LAWN/GARDEN WATERING
SPECIAL PERMIT APPLICATION**

WATERING PROPERTY ADDRESS: _____

APPLICANT'S NAME: _____

Check Applicable Box:

- Owner
- Owner's Representative
- Occupant at watering address

MAILING ADDRESS: _____

PHONE NO: _____

APPLICANT'S REQUEST: (Please provide justification)

SIGNATURE OF APPLICANT: _____

DATE _____

For Office Use Only: PERMIT NUMBER: _____ Reviewed By: _____

Permit Approval:

1. This permit allows watering at the above-mentioned watering property address on _____ calendar days between the hours of _____.
2. The applicant should ensure that all other requirements of the water conservation bylaw number #757 and are complied with.
3. The Permit is valid only for the year 2024.

Village of Barons
THE MONTH March, 2024
2024 Monthly Statement Ending: March 31, 2024

	<u>Revenue</u>	<u>Expenses</u>
Taxes	\$5,007.02	
General Administrative	\$180.00	\$11,844.28
Council		\$1,763.40
Fire Hall		\$1,820.54
Bylaw Enforcement	\$190.00	\$1,861.44
Shop		\$5,719.76
Roads and Streets		\$3,491.62
Water/Sewer/Garbage	\$23,516.47	\$12,296.42
Green Acres Requisition		
Recreation Facilities/Parks		\$233.25
Casual Wages/STEP		\$2,230.50
Legal		
FCSS Requisition		\$2,624.00
Chinook Arch		
Requisition - School		\$13,694.03
Bulk Water	\$282.00	
Auditor		
Xplornet	\$600.00	
Carwash		
Insurance		\$197.17
ORRSC		\$592.50
FortisAlberta Franchise	\$1,116.83	
Assessor		
MPC		
Sewer Lift Project		\$13,295.60
Grants		\$23,742.82
ATCO Gas Franchise Fee	\$1,855.30	
Policing		\$17,144.00
Treated Water - Nobleford		\$9,437.12
Total	\$32,747.62	\$121,988.45

Bank Balance - as of March 31, 2024	\$142,120.28
Outstanding Cheques (as March 31, 2024)	\$65,108.42
GIC	\$313,679.36

2023 Taxes Owing	\$29,953.40
Outstanding Taxes - Prior to 2023	\$1,956.72
Total Outstanding Taxes	\$31,910.12

March 11, 2024

Village of Barons
210 Main Street
P.O. Box 129
Barons, Alberta, T0L 0G0

Attention: Jen Durell, Chief Administrative Officer

Subject: Renewal of Electric Distribution System Franchise Agreement, dated April 1, 2015, between FortisAlberta Inc. ("**FortisAlberta**") and the Village of Barons (the "**Municipality**") (the "**Agreement**")

In this letter, except where the contrary is shown, capitalized words and phrases shall have the meaning ascribed to them in the Agreement.

Please be advised that FortisAlberta, pursuant to Article 3 of the Agreement, hereby provides the Municipality with written notice of its intention to renew the Agreement.

The renewal of the Agreement is part of FortisAlberta's on-going commitment to doing business with the Municipality by continuing to provide exclusive safe and reliable power distribution services to your community. Our partnership is one we significantly value, and we remain committed to offering many benefits, including but not limited to the implementation and development of utility infrastructure, detailed reporting, limiting liability, and ensuring the Municipality's satisfaction with all FortisAlberta completed ground reclamation work.

FortisAlberta appreciates our partnership and providing power distribution services to your community is a privilege. FortisAlberta looks forward to continuing to build a strong working relationship.

In accordance with Article 3 of the Agreement and as written evidence of the Municipality's agreement to renew the Agreement on the same terms and conditions and enter the First Subsequent Term, the Municipality has executed this letter below.

Acknowledged and agreed to:

Signature: _____
Name: _____
Title: _____
Date: _____

Village of Barons

March 11, 2024

Page | 2

If you have any questions or concerns about any of the foregoing and would like to schedule a meeting to further discuss or would like to request a franchise presentation to Council and Administration, please feel free to contact me at your convenience.

Sincerely,

A handwritten signature in grey ink that reads "Cody Webster". The signature is written in a cursive style with a horizontal line extending from the end.

Cody Webster
Stakeholder Relations Manager



Village of Barons Franchise Agreement Renewal



Cody Webster
Stakeholder Relations Manager



583,500+

customers (residential, farm and industrial sites)

129,000 km+

of power lines



1.1 million+

power poles

60%

of Alberta's electric distribution network



17,000 GWh

of electricity delivered per year

15%

of electricity delivered each year is generated by renewable sources connected to our system

240

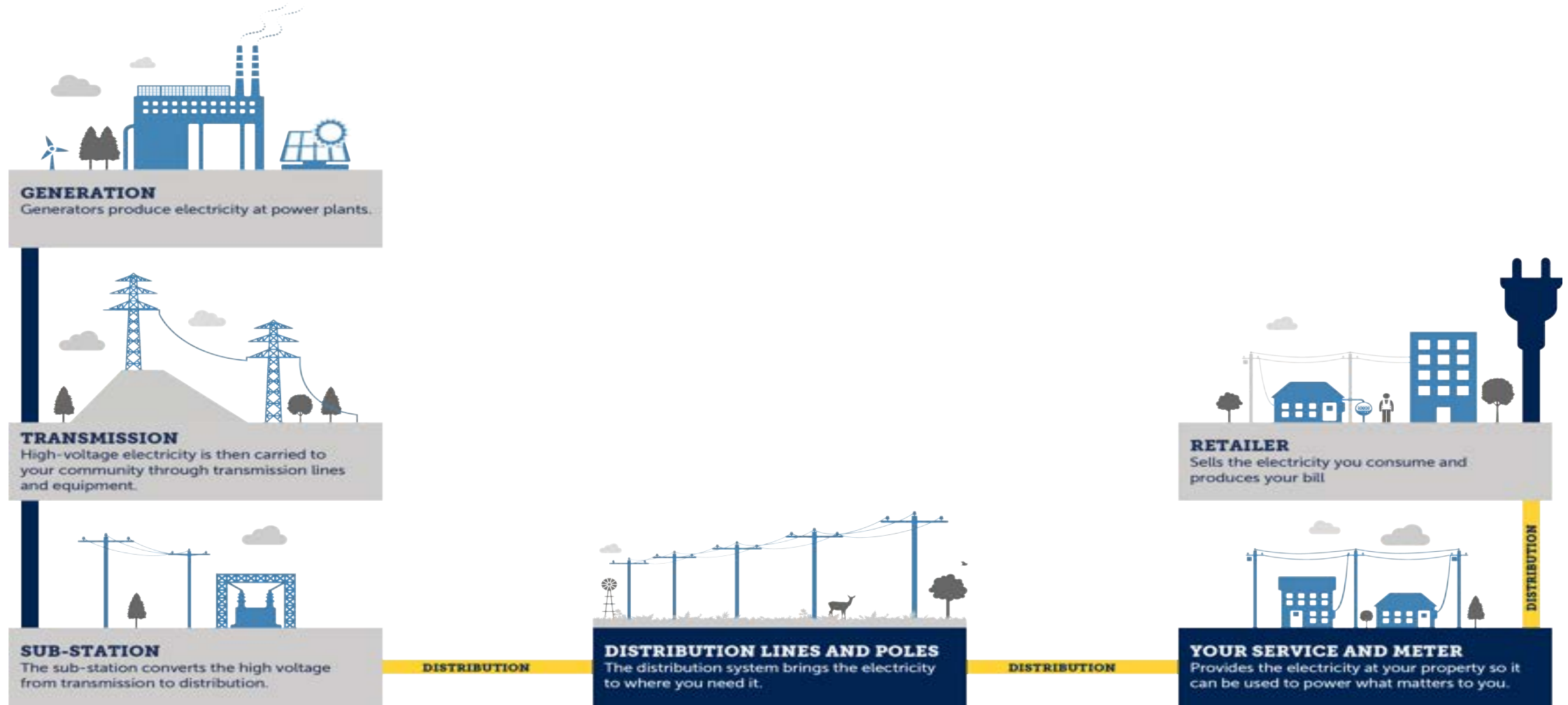
number of communities we operate in



1300+

Albertans employed

Alberta's Electric System



History

- » Prior to 2001, municipalities and utilities would negotiate “one-off” agreements. This was time consuming for all parties.
- » In 2012, Alberta Municipalities, ATCO and FortisAlberta received AUC approval to use a standardized franchise agreement template.
- » In 2015, the AUC introduced a streamlined approval process for franchise agreements.



Franchise Agreements

An agreement between the Municipality and FortisAlberta granting exclusive rights to:

- » Provide essential electric distribution service
- » Operate and maintain the electric distribution system
- » Use of municipal rights-of-way



Current Agreement

The Village of Barons and FortisAlberta entered into the current Franchise Agreement through bylaw No. 692.

- » The current franchise agreement, was effective on April 1, 2015, for a 10-year initial term
- » Expiration of initial term March 31, 2025
- » Renewal would be effective until March 31, 2030



Benefits

- » Long term partnership
- » Provides another source of revenue
- » Service level commitment to maintain streetlights
- » Cost of relocation may be collected through a rider
- » Joint use of facilities
- » Reduces liability for municipality
- » Schedule B – for additional services



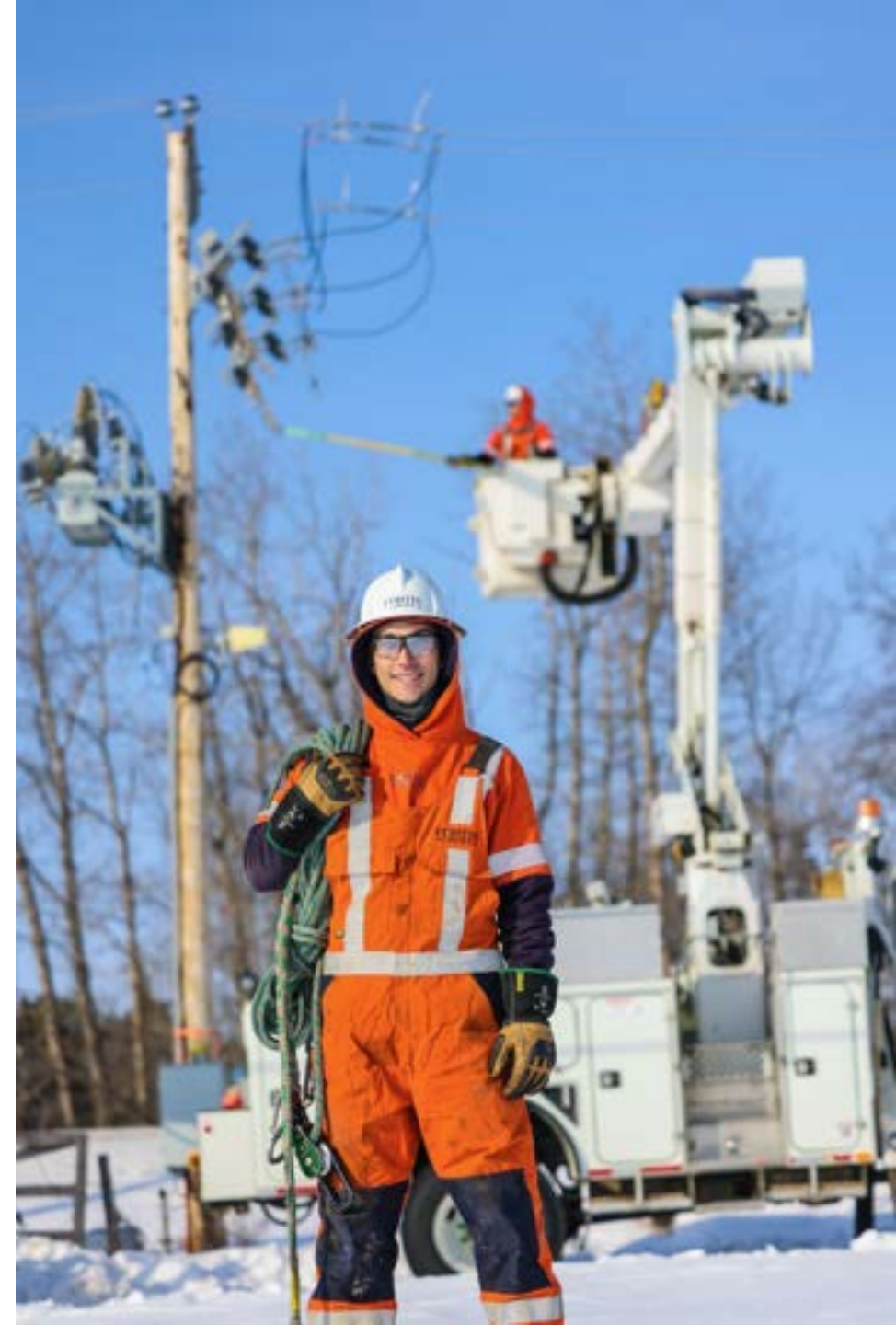
Franchise Fees

- » Allows Municipalities to receive an additional revenue source from all electrical users within your community
- » Based on Distribution and Transmission
- » The percentage is determined annually by Council and can be set between 0% to a cap of 20%
- » Percentage changes require AUC approval
- » FortisAlberta flows 100% back to the municipality



Linear Taxes

- » FortisAlberta pays linear taxes
 - » Municipal Assessment Rider is a linear tax (property tax) determined in part by the local taxation authority
 - » Linear Tax is based on FortisAlberta assets within your community
- » FortisAlberta flows 100% back to the municipality



Historic Franchise Fee

Rate Code by Franchise Fee	2021	2022	2023
Franchise Fee %	5.00%	5.00%	5.00%
11 - Residential Service	\$5,793	\$6,020	\$6,259
31 - Street Lights	\$667	\$696	\$724
38 - Yard Lighting Service	\$47	\$49	\$51
41 - Small General Service	\$3,031	\$3,356	\$3,389
41D - Small General Service - Flat Rate	\$44	\$43	\$45
Grand Total	\$9,582	\$10,164	\$10,468

Historic Linear Tax

Rate Code by Linear Tax	2021	2022	2023
11 - Residential Service	\$1,072	\$1,214	\$1,311
31 - Street Lights	\$124	\$140	\$153
41 - Small General Service	\$560	\$678	\$713
41D - Small General Service - Flat Rate	\$8	\$9	\$9
Grand Total	\$1,765	\$2,041	\$2,186

Municipal Comparison

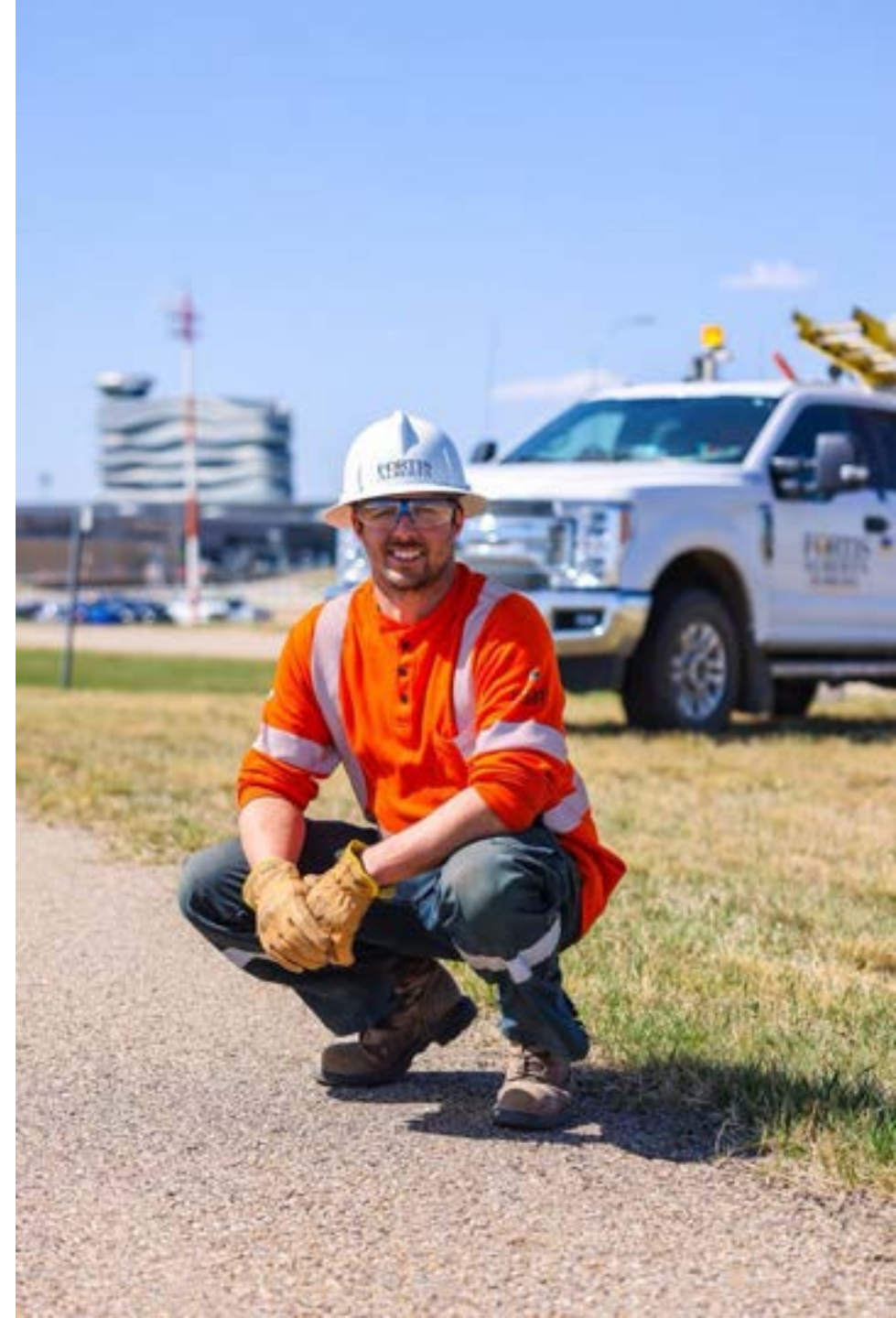
- » Franchise fee and linear tax information is public and can be found on FortisAlberta website for all municipalities in our service area

	Barons	Rockyford	Glenwood	Champion	Holden	Warner	Standard
*Population	357	316	354	366	371	372	380
2024 Franchise Fee %	5.00%	7.00%	5.00%	15.00%	4.00%	7.00%	0.00%
2024 Linear Tax %	1.15%	0.88%	2.97%	1.02%	1.77%	1.81%	1.23%

*2022 Population Data collected from Alberta Government Website Municipal (Census Subdivision) Population

Next Steps

- » Prior to September 30, 2024
 - » Provide signed letter of intent to FortisAlberta
- » Prior to March 31, 2025
 - » FortisAlberta files acceptance to the AUC
- » April 1, 2025
 - » 5-year renewal is implemented



Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	April 9, 2024
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Request from Historical Society
Agenda Item Number:	11(b)

RECOMMENDED ACTION:

That Council allow the Barons Historical Society to place commemorative plaques on the Village Square to highlight buildings of historical significance.

BACKGROUND/PROPOSAL:

Administration has received a letter from the Barons Historical Society requesting permission to place commemorative plaques on the Village Square to highlight buildings of historical significance.

The plaques would only be placed at the gazebo should the building either no longer exist, or if the property owner not want the plaque placed on their property.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This would allow for better visibility of the history of Barons, and the growth and change through the years. This is also an opportunity to showcase the Barons Historical Society and the work they do.

FINANCIAL CONSIDERATIONS:

None.

ENCLOSURES:

1. Letter from Barons and District Historical Society

Barons and District Historical Society

Box 4

Barons, AB

March 18, 2024

Jen Durell

Administrator Village of Barons

Dear Jen,

The Historical Society hopes to install plaques in the Village commemorating buildings of historical significance. If the building is no longer extant, the society is considering placing the plaques in the Gazebo. As this is the Village property, we request permission to do so.

Sincerely,

A handwritten signature in cursive script that reads "Alan Fraser".

Alan Fraser

Past President

CANADIAN FALLEN HEROES

Alberta has a long history of military service and sacrifice. The provincial honour roll includes the names of over nine thousand fallen soldiers, sailors and airmen and women. They left their family, friends and plans for the future to serve. Many are buried overseas, at or near the place of their final battle and most were survived by their parents. Their story must be told. Founded in Alberta by retired military personnel in 2002, the Canadian Fallen Heroes Foundation has researched Alberta's military history in order to preserve their memory. Governed by a volunteer board of directors, we tell their story.

Barons is one of 925 Alberta communities to lose a son or daughter in service and as such has been allocated a search designation IN MEMORIAM on our charity's website. Once researched and written, biographies for 7 former residents will be placed here where they can be searched by name or collectively by searching the community. They are preserved here in a format preferred by today's youth to be shared with future generations and utilized by schools and educators as part of Remembrance Day curriculum. May they serve to remind this and future generations that the freedom to pursue our dreams and aspirations was secured by a generation who sacrificed theirs.

The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy. Martin Luther King, Jr.

Oak framed and metal art Memorials commissioned by the Foundation also adorn the walls of Legions and public facilities throughout Alberta. Commissioned in honour of former residents, they are proudly displayed in over 100 communities. Memorials are printed on metal art panels measuring 12 x 18 inches. Images and biographies are infused onto an aluminum surface using dyes rather than traditional inks. The process provides outstanding image clarity and longevity and allows for their use in Remembrance Day ceremonies.

The Canadian Fallen Heroes Foundation is a federally registered charity. Contributors to the project are issued a tax receipt in accordance with our charitable status and acknowledged IN MEMORIAM adjacent the Barons honour roll as follows:

Gold Sponsor \$1200.00

Silver Sponsor \$600.00

Bronze Sponsor \$300.00

Co-Sponsor \$150.00

Metal art memorial plaques are commissioned with each pledge of \$300.00.

*They shall grow not old, as we that are left grow old; Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning We will remember them. - Laurence Binyon.*

403.453.1881 email: memorials@canadianfallenheroes.com

Canadian Fallen Heroes Foundation – 192 700 8 Avenue SW Calgary, AB - T2P 1H2

Registered Charity No. 86563 9447 RR0001

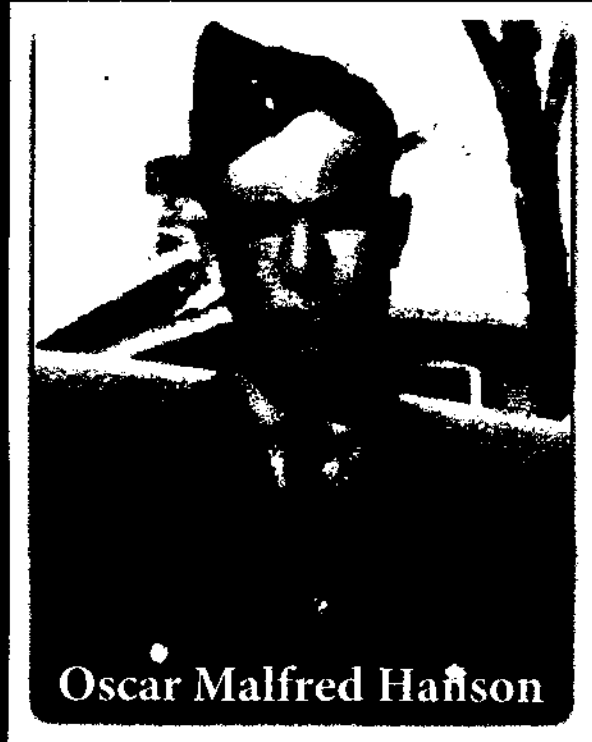
PATRICK JOSEPH MCCROHAN GREIG



Patrick Joseph 'Joe' McCrohan Greig was born October 19, 1921, at Calgary, Alberta, the only son of George and Dagny 'Daisy' Theresia (nee Lund) Greig. Patrick moved to Barons, Alberta with his family where he completed his education at Barons Consolidated School in 1937. Single, Patrick owned a Model A Ford which he loved tinkering on, and, following school, studied motor mechanics at the Youth Training Centre at Calgary. Patrick worked seasonally as a farm-hand for 3 years at the Kulpas farm in Barons before enlisting at Calgary November 1, 1940. After graduating at the top of his class as a qualified Air Bomber, Patrick received a gold identification bracelet in recognition. Overseas in December 1942, Patrick served with the Royal Canadian Air Force during the Second World War as a Flying Officer (Bomb Aimer) attached to No. 420 (City of London) Squadron. Posted to the Middle East during the Allied invasion of Sicily and the Husky Campaign, the No. 420 air and ground crew were consigned to No. 1 Overseas Aircraft Delivery Unit and operated tropicalized Vickers Wellington aircraft with No. 331 (Medium) Bomber Wing (RCAF). On June 1, 1943, Patrick died while en route to North Africa when his Wellington aircraft was shot down by an enemy night fighter over the Bay of Biscay. He was 21 years old. Lost without a trace, Patrick is commemorated on the Runnymede Memorial, Surrey, England, and on the Lethbridge Cenotaph, Alberta. Citation(s): 1939-1945 Star, Aircrew Europe Star, General Service Medal, Canadian Volunteer Service Medal with Clasp. "The legacy of heroes is the memory of a great name and the inheritance of a great example." Benjamin Disraeli

Commissioned by Canadian Fallen Heroes Foundation

of Barons, Alberta



Brennen, Bert

Freeman, Henry Graham

Greig, Patrick Joseph McCrahan

Hanson, Oscar Malfred

Knowles, Thomas Lewis

Stafford, William Francis

Swanson, Ole Wyatt





www.abnwtlegion.com

Alberta NWT Command The Royal Canadian Legion Military Service Recognition Book "Honouring Our Veterans"

VILLAGE OF BARONS
BOX 129
BARONS, AB T0L 0G0
Attn: JEN DURELL

Your Reply Today Will Help Our Veterans Tomorrow!

Thank you for your participation. Your support enables us to publish our Annual **Military Service Recognition Book**, to help recognize and honour many of Alberta and the NWT's brave **Veterans** who served their country so well during times of major world conflict (**WW1, WW2** and the **Korean War**) and recent conflicts such as Afghanistan, as well as Peacekeeping Missions.

This annual publication goes a long way to help the Legion in their job as the "**Keepers of Remembrance**", so that none of us forget the selfless contributions made by our **Veterans**.

Equally important, is the proceeds raised are also used by the Legion to improve services to **Veterans** and the more than 175 communities served by the Legion throughout Alberta and the NWT.

The Legion is recognized as one of Canada's largest community service organizations, as they are an integral part of the communities in which they reside. This project ensures the Legion's continued success in providing these very essential services.

Please note: the Alberta NWT Command The Royal Canadian Legion is a non profit association, but not a registered charitable organization, therefore a tax deductible receipt will not be issued.

Date: Feb/20/2024

Ad Size: 1/10 Page

Ad Cost: \$ 328.57

Sponsor: \$ 0.00

GST: \$ 16.43

TOTAL: \$ 345.00

Authorized By: JEN DURELL

Thank You for Your Support!

GST# 123970410



"Lest We Forget"

PLEASE MAKE CHEQUE PAYABLE TO:

**ALBERTA NWT COMMAND
THE ROYAL CANADIAN LEGION
(ABNWT RCL)**

P.O. BOX 2275, STN. M
Calgary, AB T2P 2M6
Tel. (Toll Free): 1-800-506-1888

To pay on-line via your personal internet banking, just key in the word "LEGION", select ALBERTA NWT COMMAND and then add them as a payee. Then use your personal account number below.

ABCL04634420

Send the lower portion with your remittance, pay at any major financial institution OR pay "on-line" via your personal internet banking.

Sale Amount: \$ 345.00

Sale Date: Feb/20/2024

4037573633 VILLAGE OF BARONS

14B



**ALBERTA NWT COMMAND
THE ROYAL CANADIAN LEGION**
P.O. BOX 2275, STN. M
Calgary, AB T2P 2M6

Method of Payment:

Pay at your Bank
Or send this notice back in the envelope provided

Cheque Enclosed
 VISA MasterCard

Amount Authorized

Name on Card: _____

Card No. _____ / _____ / _____ / _____

Expiry Date ____ / ____ Security Code (CVV): _____

Return this portion in the envelope provided.

1 2 4 7 0 4 2 9 0 0 1

96

Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	April 9, 2024
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Sewer Lift Station Tender
Agenda Item Number:	11(d)

RECOMMENDED ACTION:

That Council follow the recommendation of MPE Engineering and award the tender to UG Excavating given their proper qualifications, experience with similar projects, as well as the tender amount.

BACKGROUND/PROPOSAL:

The tender process has finally closed for the Sewer Lift Station Project, and 7 contractors have submitted bids. Council will now have to select the contractor to complete the project.

The 7 contractors who submitted bids are:

- UG Excavating	-	\$1,658,717.55
- Nitro Construction Ltd.	-	\$1,706,481.00
- Whissell Contracting Ltd.	-	\$1,713,500.37
- Degraff Excavating Ltd.	-	\$1,879,442.25
- McNally Contractors (2011) Ltd.	-	\$1,997,952.33
- Porter Tanner Associates Inc.	-	\$2,009,871.15
- Nu Edge Construction Ltd.	-	\$2,171,940.75

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

MPE Engineering has vetted all the contractors prior to allowing them to submit bids on the project. These contractors submitted RFQ's prior to the tender process, and out of the 7 who submitted bids, the top performing contractors based on their submission, prior work experience, references, and other metrics were:

- Whissell Contracting	-	100/100
- Porter Tanner Associates Inc.	-	90/100
- UG Excavating	-	80/100
- Nitro Construction Ltd.	-	80/100
- Nu Edge Construction Ltd.	-	80/100
- Degraff Excavating Ltd.	-	70/100
- McNally Contractors (2011) Ltd.	-	70/100

Initials show support –

Reviewed By: CAO: Jen Durell

It is the recommendation by MPE Engineering that Council award the tender to UG Excavating.

FINANCIAL CONSIDERATIONS:

We have successfully received an AMWWP grant for \$1.3 million for the project, with the remainder of the initial quoted cost of \$1.7 million to be paid with CCBF grant moneys that we have saved (\$438,250.00).

The tenders that were received vary in costs from \$1.65 million, to \$2.17 million. Based on the lowest tender cost, the total anticipated project cost is \$50,000 to \$100,000 above the AMWWP estimate amount.

Depending on direction from Council, we could explore reducing the scope of the project (shorten trunk main replacement) or proceed as tendered.

ENCLOSURES:

1. Lift Station and Trunk Main Upgrades Tender Results and Recommendations
2. Submission Summary

Village of Barons
Box 129
Barons, AB
TOL OG0

April 3, 2024
File: N:\1465\009\00\L02

Attention: Jen Durell, Chief Administrative Officer

Dear Mrs. Durell:

**Re: Lift Station and Trunk Main Upgrades
Tender Results and Recommendations**

Bids for the Lift Station and Trunk Main Upgrades closed on March 28, 2024 at 2:00 p.m. local time, where a total of seven (7) Tenders were submitted for the above noted project. We have reviewed the tender submissions and checked for arithmetic errors. The following tables summarize the tenders received from lowest to highest.

<u>Tenders</u>	<u>Tender Amount</u>
1. UG Excavating Ltd.	\$1,658,717.55
2. Nitro Construction Ltd.	\$1,706,481.00
3. Whissell Contracting Ltd.	\$1,713,500.37
4. Degraff Excavating Ltd.	\$1,879,442.25
5. McNally Contractors (2011) Ltd.	\$1,997,952.33
6. Porter Tanner Associates Inc.	\$2,009,871.15
7. Nu Edge Construction Ltd.	\$2,171,940.75

The tender amounts shown include an \$100,000 extra work allowance, a \$40,000 prime cost allowance, and 5% GST. The low bid submitted on the Contract is \$1,658,717.55 (plus GST), submitted by UG Excavating Ltd. of Calgary.

UG Excavating Ltd. has provided the proper bonding and insurance qualifications and has completed other similar projects of this nature.

A summary of the bids is enclosed.

MPE a division of Englobe recommends award of the Lift Station and Trunk main Upgrades to UG Excavating Ltd. Upon notice from the Village of Barons, MPE will prepare the necessary Contract Documents for execution by both parties.

Suite 300, 714 - 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442



If you have any questions or require additional information, please contact the undersigned at (403) 317-3658.

Yours truly,

MPE a division of Englobe

A handwritten signature in blue ink, appearing to be "G. Nummi", is written over the company name.

Gavin Nummi, P. Eng.
Project Engineer

:gn

1465-009-00

Village of Barons - Lift Station and Trunk Main Upgrades

Closing Date: Thursday, March 28, 2024

Submission Summary

Vendor	City/Province	Submission Name	Unofficial Value or Notes
UG Excavating Ltd.	Calgary, Alberta	Submission 1	\$1,658,717.55
Nitro Construction Ltd.	Lethbridge County , AB	Submission 1	\$1,706,481.00
Whissell Contracting Ltd.	Calgary, Alberta	Submission 1	\$1,713,500.37
Degraaf Excavating Ltd.	Lethbridge, Alberta	Submission 1	\$1,879,442.25
McNally Contractors (2011) Ltd.	Lethbridge, AB	Submission 1	\$1,997,952.33
Porter Tanner Associates Inc	Barnwell, Alberta	Submission 1	\$2,009,871.15
Nu Edge Construction Ltd.	Camrose, AB	Submission 1	\$2,171,940.75

Witness (Print Name)

Signature

Date

Witness (Print Name)

Signature

Date

Witness (Print Name)

Signature

Date