

BYLAW NO. 764
A BYLAW OF THE VILLAGE OF BARONS
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A MUNICIPAL PLANNING COMMISSION

BEING a bylaw of the Village of Barons in the Province of Alberta, to establish a Municipal Planning Commission;

AND WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended requires the municipality to adopt a bylaw to establish a Municipal Development Authority;

AND WHEREAS, the Development Authority is authorized to make decisions on applications for development approval in accordance with the administrative procedures, land uses and schedules established in the municipal land use bylaw;

AND WHEREAS, the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 as amended permits the municipality to adopt a bylaw to establish a Municipal Planning Commission to act as the municipal Development Authority;

AND WHEREAS, this bylaw may be cited as the Village of Barons Municipal Planning Commission Bylaw;

NOW THEREFORE, the Council of the Village of Barons in the Province of Alberta duly assembled, enacts as follows:

1. DEFINITIONS:

- (a) **Act** means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended from time to time.
- (b) **Municipality** means the Village of Barons in the Province of Alberta.
- (c) **Council** means the Municipal Council of the Village of Barons.
- (d) **Designated officer** means a person or persons authorized to act as the designated officer for the municipality as established by bylaw.
- (e) **Development officer** means a person or persons authorized to act as the development officer for the municipality as established by the Village of Barons Land Use Bylaw.
- (f) **Municipal Planning Commission** means the person or persons appointed to exercise and perform the Development Authority and Subdivision Authority powers and duties on behalf of the municipality as are specified:
 - (i) in the Act; or
 - (ii) in the Village of Barons Land Use Bylaw; or
 - (iii) in this bylaw; or
 - (iv) by resolution of council.
- (g) **Secretary** means the person or persons appointed by council to act as secretary of the Subdivision and Development Authority.
- (h) **Authorized persons** means a person, organization, services commission, or intermunicipal service agency authorized by the council to which the municipality may delegate any of its Development Authority powers, duties or functions.

- (i) All other terms used in this bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.
2. This bylaw hereby establishes a Municipal Planning Commission in accordance with the Act.
3. For the purpose of this bylaw, the Municipal Planning Commission is authorized to act as Designated Officer for the purposes of the land use bylaw.
4. The Municipal Planning Commission shall be comprised of four (4) persons, three (3) of whom shall be an elected member of Council and one (1) of whom shall be appointed by Council from the citizens of the Village at large. Council may appoint as many alternate members as deemed appropriate by Council from the citizens at large.
5. Appointments to the Municipal Planning Commission shall be made by resolution of Council.
6. Appointments to the Municipal Planning Commission shall be made for a term of four (4) years, pending review or reappointment.
7. When a person ceases to be a member of the Municipal Planning Commission before the expiration of his/her term, Council shall, by resolution, appoint another person for the unexpired portion of that term. The Commission has a period of sixty (60) days to fill the position of the Member-at-large upon resignation or termination.
8. After the organizational meeting of Council each year, the members of the Municipal Planning Commission shall elect one of themselves as chairperson, and one of themselves as vice-chairman to hold office for a term of one year.
9. Each member of the Municipal Planning Commission shall be entitled to such remuneration, travelling, and living expenses as may be fixed from time to time by Council; and the remuneration, travelling, and living expenses shall be paid by the Village of Barons.
10. Council may, by resolution, appoint a secretary who shall be an employee of the municipality and shall attend all meetings of the Municipal Planning Commission, but shall not vote on any matter before the Municipal Planning Commission.
11. The Municipal Planning Commission shall hold meetings only as required on a date to be determined by the Municipal Planning Commission.
12. Three (3) members of the Municipal Planning Commission shall constitute a quorum.
13. The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Municipal Planning Commission.
14. The Municipal Planning Commission may make rules to govern its meetings.
15. Members of the Municipal Planning Commission shall not be members of the Subdivision and Development Appeal Board.
16. The secretary shall attend all meetings of the Municipal Planning Commission and shall keep the following records with respect thereto:
 - (a) the minutes of all meetings;
 - (b) all applications;

- (c) records of all notices of meetings and or persons to whom they were sent;
 - (d) copies of all written representations to the Municipal Planning Commission;
 - (e) notes as to each representation;
 - (f) the names and addresses of those making representations at the meeting;
 - (g) the decision of the Municipal Planning Commission;
 - (h) the reasons for the decision of the Municipal Planning Commission;
 - (i) records of all notices of decision and of persons to whom they were sent;
 - (j) such other matters as the Municipal Planning Commission may direct.
17. The municipality may by bylaw delegate any of its development authority powers, duties or function to an authorized person or a regional services commission.
18. This bylaw shall come into effect upon third and final reading thereof.
19. This bylaw repeals Bylaw #713 and becomes effective immediately.

This Bylaw shall take effect _____ and upon final passing thereof.

Read a first time this _____ day of _____, 2025

Read a second time this _____ day of _____, 2025

Presented for Consideration for a third and final reading this _____ day of _____, 2025

Read a third and final time this _____ day of _____, 2025

MUNICIPALITY OF THE VILLAGE OF BARONS

MAYOR

ADMINISTRATOR