

Agenda

Village of Barons Regular Council Meeting Tuesday, April 8, 2025 At 7:00 p.m.

1. Call to Order
2. Guests: Will Vrooman, Ag Society Gardening Committee – Possible locations for Greenhouse Boxes
3. Approval of Agenda
4. Approval of March 11, 2025 Regular Council Meeting Minutes
Approval of April 1, 2025 Budget Meeting Minutes
5. Business Arising
 - a. Bylaw #765 – Revised Traffic Bylaw
 - b. Bylaw #766 –Advertising Statutory Notices and Conducting Electronic Broadcasts for Public Hearings on Planning and Development Matters Bylaw
6. Village Foreman Report
7. Administrator Report
8. Correspondence
9. Financial Report
10. Committee Reports
 - a. ORRSC (Oldman River Regional Services Commission)
 - b. Green Acres
 - c. CFLR (Community Futures Lethbridge Region)
 - d. FCSS (Family and Community Support Services)
 - e. Mayors and Reeves
 - f. Chinook Arch Library System
 - g. AG Society
 - h. Emergency Advisory Committee
 - i. Carmangay Library
11. New Business
 - a. Account Write Offs
 - b. Donation Request
 - c. LGAA Annual Conference
 - d. Policy # Discussion
 - e. Bylaw Enforcement Discussion
1. Closed Session
2. Adjournment

**MINUTES OF REGULAR MEETING OF COUNCIL
of the Village of Barons
March 11, 2025**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor
Jen Durell, Administrator

Absent: Brian Passmore, Village Foreman

Recording Secretary: Jen Durell, Recording Secretary

Call to Order: Call to order at 6:59 p.m.

Guests: **Dr. Alexander Darku, Prentice Institute – FCSS Community Needs Assessment Study**

Presented slide deck to Council with updated figures and information as of February 2025. Discussed the project, project outputs, and expected results of the study.

Councillor Bishop speaks about getting clarity about the study and appreciates Dr. Darku presenting to Council.

Approval of Agenda: **Motion made by Mayor Doell to approve the agenda as presented. Carried Unanimously**

Minutes: To accept the minutes of the February 11, 2025 Regular Council Meeting minutes as presented.

Motion made by Deputy Mayor Gorzitza to accept the minutes of the February 11, 2025 Regular Council meeting as presented. Carried Unanimously

Business Arising: a) **Bylaw # 765 – Revised Traffic Bylaw**
Council was presented with the revised Traffic Bylaw for their consideration.

Motion made by Mayor Doell to table Bylaw #765 until the next meeting. Carried unanimously.

b) **Bylaw # 766 – Alternative Methods for Advertising Statutory Notices on Planning and Development Matters Bylaw**
Council was presented with the Alternative Methods for Advertising Statutory Notices on Planning and Development Matters Bylaw for their consideration.

Motion made by Councillor Bishop to instruct administration to amend the bylaw title and the section relating to meeting method. Carried unanimously.

Village Foreman Report: Tree trimming will take place over the next week to cut back some of the Elm trees prior to the cutoff date of Mar 31. The roof on the water plant is underway – they are expected to be done this week. Have had a couple power flickers lately which has caused some minor issues at the sewer lagoon – these have all been remediated same day. Planning for the handicap parking stalls has commenced with the pavement being marked out where the stall lines will eventually be painted. As per Alberta Safety Code, the stalls for handicapped parking are required to be a minimum of 8 feet wide, with an 8 foot wide island placed between the stalls for accessibility purposes.

Administrators Report: Assessment notices have now been mailed out as of February 26th. The appeal deadline for same is May 6th, 2025. Residential assessment was up 8% overall, though different assessment classes saw different increases. The Village Auditors were here for the final audit on March 4th and 5th. Administration attended a meeting with MPE and the contractor for the Sewer Project; the electrical subcontractor is still waiting for a portion of the electrical conduit which is still needing to be shipped. The contractor takes full responsibility for the delays at the Lift Station, however on March 17th they will be commencing the tie-ins for the trunk main and discharge line so the land can be returned to the landowner prior to seeding, with the goal of having that completed by March 20th and commence the bypass pumping. MPE suggests that we give the contractor until April 1st to complete the project in its entirety, and if it is not completed by then, then the Village look at damages and recouping delay costs at \$1,000.00 per day.

Correspondence:

- February Bank Reconciliation
- Alberta Municipal Affairs – Provincial Priorities Act
- Alberta Municipal Affairs – Provincial Budget 2025
- Chinook Arch – 2025 Southern Alberta Library Conference
- Alberta Municipalities – Preliminary Analysis of Provincial Budget 2025
- ORRSC – Development Processing Position and Project Viability
- FCSS – Report to Municipalities
- FCSS – All Council’s Invitation and Agenda
- Bylaw Enforcement – February Monthly Report
- Alberta Municipal Affairs – ACP Program

Motion made by Deputy Mayor Gorzitza to accept the correspondence as presented. Carried unanimously

Financial Reports: Council was presented with the accounts payable and monthly statement for the month of February, 2025.

Motion made by Mayor Doell to approve the accounts payable for the month of February, 2025. Carried unanimously

Motion made by Deputy Mayor Gorzitza to approve the monthly statement for February, 2025. Carried unanimously

Committee Reports:

- a) **ORRSC**
Increase to ORRSC's budget. ORRSC is currently struggling to recruit planners and personnel.
- b) **Green Acres**
Discussed Piyami Lodge and the reticence of the Province to renovate. Discussed the retreat, and possible land purchases for new sites for lodges. Coalhurst is interested in having a lodge built in their community.
- c) **CFLR (Community Futures Lethbridge Region)**
Did annual write offs. Still funding in the Blackfoot signage project for signage. Possibility of facilitating a flag raising ceremony with the Blackfoot people.
- d) **FCSS (Family Community and Social Services)**
Celebrating their 55th year of Operations. Holding their All-Councils Meeting which is set for April 2nd at 6pm in Coaldale. We have been asked to RSVP our attendance by March 26th.
- e) **Mayors and Reeves**
Very short meeting. Not many in attendance.

Motion made by Mayor Doell to take a 5-minute recess at 7:41.
Carried.

- f) **Chinook Arch Library System**
Dinner meeting upcoming. Another meeting in Coaldale upcoming.
- g) **AG Society**
Have had some new committees created to organize activities.
- h) **Emergency Advisory Committee**
Meeting upcoming at the end of March

- i) **Carmangay Library**
Meeting upcoming

New Business:

- a) **Boulevard Parking Discussion**
Councillor Bishop speaks of the informal process in the bylaw whereby a parking agreement can be made with the property owner to park on the boulevard. Speaks of drainage requirements and the effect of boulevard parking on the drainage system within the Village.

Councillor Bishop suggests we implement a permitting process to allow for permitted boulevard parking. Discussion was held.

Deputy Mayor Gorzitza departed the meeting at 8:18 pm.

Deputy Mayor Gorzitza returned at 8:20 pm.

Motion made by Councillor Bishop to direct Administration to enforce the Traffic Bylaw as written and to send letters to affected properties to inform them of the bylaw standards.
Carried Unanimously.

Motion made by Councillor Bishop to instruct Administration to draft a Parking Agreement appendix to Traffic Bylaw #765 to include parking standards, remediation of damaged ground, drainage concerns, etc.
Carried Unanimously.

- b) **Regional Emergency Advisory Committee Appointees**
Council was asked to appoint two (2) members to the Regional Emergency Advisory Committee, as well as declare who the Director of Emergency Management (DEM) is for the Village. Discussion was held.

Motion made by Councillor Bishop to appoint Councillor Bishop as the primary appointee for the Village, with Mayor Doell as the alternate.

2 for, 1 against.

Councillor Bishop and Deputy Mayor Gorzitza for

Mayor Doell against.

Carried

- Closed Session:***
- a) **none**

Adjournment: Adjournment of the meeting was at 8:41 p.m.

Mayor – Daniel Doell

Administrator – Jen Durell

**MINUTES OF BUDGET MEETING OF COUNCIL
Of the Village of Barons
April 1, 2025**

Present: Daniel Doell, Mayor
Ron Gorzitza, Deputy Mayor
Clinton Bishop, Councillor

Recording Secretary: Jennifer Durell, Administrator

Call to Order: 11:00 am

Purpose of Meeting: Budget & Planning

Planning

Council was presented with the 2025 Planning documents. Discussion was held.

Mayor Doell departed the meeting at 12:18 pm.

Mayor Doell returned to the meeting at 12:22 pm.

Motion made by Mayor Doell to continue working on the planning goals for 2025 as discussed. Carried.

Budget

Council was presented with the second draft of both the three (3) year operating budget and the five (5) year capital budget for discussion. As this is still in the draft stage, another meeting will be planned once more information becomes available.

Motion made by Councillor Bishop to have Administrator Durell make changes to the Capital Budget as discussed. Carried.

Adjournment: Adjournment was at 1:40 pm

Mayor – Daniel Doell

Administrator – Jennifer Durell

**Village of Barons
Bylaw No. 765**

A BYLAW OF THE VILLAGE OF BARONS IN THE PROVINCE OF ALBERTA, PROVIDING FOR THE ESTABLISHMENT OF RULES AND REGULATIONS PERTAINING THE MOVEMENT OF VEHICLE AND PEDESTRIAN TRAFFIC IN THE VILLAGE OF BARONS.

WHEREAS, pursuant to Section 7(d) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, current as of March 1, 2016, Council may pass bylaws for municipal purposes respecting transport and transportation systems, and;

WHEREAS, pursuant to Section 13(1) of the Traffic Safety Act, being Chapter T-6 of the revised Statutes of Alberta, 2000, Council may make Bylaws for the regulation and control of vehicle, animal and pedestrian traffic with the municipality, and;

NOW THEREFORE, The Council of the Village of Barons, in the Province of Alberta, duly assembled, hereby enacts as follows:

PART 1 – DEFINITIONS

1. This Bylaw may be cited as **“The Barons Traffic Bylaw”**.

2. In the bylaw, unless the context otherwise requires:

“**ACT**” means the Revised Traffic Safety Act Statute of Alberta (2000) Ch. T-6 and amendments thereto;

“**ADMINISTRATOR**” means the person appointed by Council in accordance with Section 205 of the Municipal Government Act and is referred to throughout this Bylaw as CAO or Chief Administrative Officer;

“**ALLEY**” means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land and is considered a highway for the purposes of this Bylaw;

“**BOULEVARD**” means the portion of highway between the curb lines or lateral lines of a roadway and the adjoining property lines exclusive of the sidewalk; also that portion of a street between the curb lines or lateral lines of a divided highway,

“**COMMERCIAL VEHICLE**” means a vehicle defined as a commercial vehicle in the Act.

“**COUNCIL**” means the Municipal Council of the Village of Barons;

“**CROSS WALK**” means,

- a) That part of a roadway at an intersection included within the connection of the Lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edge of the roadway, or

- b) Any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the road surface,

“CURB” means the actual curb, if there is one, and if there be no curb in existence, shall mean the division of a highway between that part thereof intended for the use of vehicles and that part thereof intended for the use of pedestrians;

“DRIVEWAY” means a recognizable, constructed, and designated parking area that leads to and from a public road to a house or garage;

“HEAVY EQUIPMENT” and/or construction equipment means any equipment or device designed and intended for use in construction or material handling including but not limited to air compressors, air tracks, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, backhoes, scrapers, pavers, generators, haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, and other material handling equipment;

“HEAVY VEHICLE” means a motor vehicle, alone or together with any trailer, semi-trailer, or other vehicle being towed by the motor vehicle with a registration gross weight of 5,000 kilograms or more and/or exceeding 11.0 metres in total length.

“HIGHWAY” means every thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles within the Village of Barons;

“MOTOR VEHICLE” means every vehicle propelled by any power other than muscular power, except aircraft, tractors, whether equipped with rubber tires or not, implements of husbandry and such motor vehicles as run only upon rails;

“OFF-HIGHWAY VEHICLE” as defined in the Act means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel,

- a. 4-wheel drive vehicles,
- b. low pressure tire vehicles,
- c. cycles and related 2-wheel vehicles,
- d. amphibious machines,
- e. all terrain vehicles,
- f. miniature motor vehicles,
- g. snow vehicles,
- h. minibikes, and

- i. any other means of transportation that is propelled by any power other than muscular power or wind,

BUT DOES NOT INCLUDE

- j. motorboats, or
- k. any other vehicle exempted from being an off-highway vehicle by regulation;

“PARK” means to allow a vehicle (whether occupied or not) to remain in one place except:

- a) When standing temporarily for the purpose of and while actually engaged in loading or unloading; or
- b) When standing in obedience to a Peace Officer or traffic control device.

“PEACE OFFICER” means a member of the Royal Canadian Mounted Police or a special constable or a member of the patrol division of the Department of the Solicitor General, an Alberta Peace Officer, Community Peace Officer, or a Bylaw Enforcement Officer of the Village of Barons;

“PEDESTRIAN” means a person afoot or a person in a wheelchair;

“PUBLIC HOLIDAY” means a day designated Sunday, a public holiday as defined in the Interpretation Act or a day proclaimed so by the Mayor or declared by the Council of the Village of Barons;

“RECREATION VEHICLE” means any vehicle or trailer that is designed, constructed, modified or equipped as a temporary dwelling place, living abode or sleeping place. Recreation vehicles include any motorhome, camper mounted on a truck or any other vehicle or object which a Peace Officer deems to be a recreation vehicle;

“ROADWAY” means that portion of the highway intended for vehicular traffic within the Village;

“SIDEWALK” means that part of a highway primarily intended for the use of pedestrians and includes the part lying between the curb line or edge of the roadway and the adjacent property line, whether or not paved or improved;

“TRAFFIC CONTROL DEVICE” means a sign, signal marking or device placed or erected for the purpose of regulating, warning or guiding traffic;

“TRAILER” means a trailer as defined in the Act;

“VEHICLE” means a device in, upon, or by which a person or thing may be transported or drawn upon a highway.

“VILLAGE” means the Municipal Corporation of the Village of Barons or the area contained within the corporate boundaries of the Village, as the context requires;

PART 2 – SPEED LIMITS

1. The Council shall cause signs to be posted indicating a greater or lesser speed than that prescribed by the Traffic Safety Act or indicating that the prescribed speed limit has ceased to apply.
2. Unless otherwise indicated the speed limit in the Village of Barons shall be thirty (30) kilometers per hour.
3. No person shall drive a motor vehicle, in any alley or highway intended chiefly to give access to the rear of buildings and parcel of land at a greater rate of speed than twenty (20) kilometers per hour.
4. The Council may cause signs to be posted along a highway, fix a maximum speed limit in respect of any part of the highway under construction or repair in a state of disrepair applicable to all vehicles or to any class or classes of vehicles while travelling over that part of the highway.
5. Notwithstanding Part 2, Section 4, the Village Foreman, in the case of an emergency has the authority to temporarily reduce the speed limit for the safety of workers and shall report such action to the Council at the next regularly scheduled Council meeting.

PART 3 – TRAFFIC CONTROL DEVICES

1. Council may by resolution direct and may from time to time alter the location of such traffic control devices for the following purposes:
 - a. To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
 - b. To prohibit “U” turns at any intersection;
 - c. To designate any intersection or other place on a highway as an intersection or place at which no left hand turn or right hand turn shall be made;
 - d. To designate as a one-way street any roadway or portion thereof;
 - e. To designate “School Zones” or “Playground Zones”;
 - f. To designate truck routes;
 - g. To set apart as through street any highway or part of a highway and to control entry to any highway by means of a “stop” sign or “yield” sign;
 - h. To designate a crosswalk upon any highway;
 - i. To designate parking stands for use of any particular class of vehicle;

- j. To close or restrict the use of any highway, either as to the full width thereof or as to part of the width thereof with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
 - k. To prohibit, restrict or regulate the parking of vehicles or any class of vehicles on any highway or other public place or any portion thereof during such hours as may be determined;
 - l. To designate and mark guidelines for angle parking on any highway or other public places or any portion thereof.
- 2. The Administrator shall cause a record to be kept of the location of all traffic control devices which record shall be open to public inspection during normal business hours.
 - 3. Notwithstanding any provision of this bylaw all traffic control devices placed, erected or marked in the Village of Barons prior to passing of the bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of Part 3, Section 1.

PART 4 – FIRES

- 1. In case of a fire within the Village, any Peace Officer or member of the Fire Department may designate in any manner, a line near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot, on horse or in a vehicle shall cross over such line or lines.
- 2. The Chief Officer of the Fire Department or any person acting under his instructions shall have the right to move or cause to be moved any vehicle which he may deem necessary to move or have moved for the purpose of carrying out any duty, work or undertaking of the Fire Department.

PART 5 – VEHICLES WITH LUGS

- 1. No person shall drive, propel or move on any highway any vehicle having metal spikes, lugs, cleats or bands projecting from the surface of the wheel or tire of such vehicle, or any vehicle having a caterpillar tread.
 - a. Studded winter snow tires shall be exempt from Part 5(1).

PART 6 – OFF-HIGHWAY VEHICLES

- 1. No person shall operate an off-highway vehicle, as defined in the Act, within the boundaries of the Village of Barons unless such use is expressly permitted by Council or the Chief Administrative Officer.

PART 7 – COMMERCIAL VEHICLES & HEAVY VEHICLES

- 1. No person shall park or operate a commercial vehicle on a highway within the limits of the Village of Barons other than a highway in the Village of Barons which is designated as a

truck route in Schedule "A" thereof, which Schedule is hereby incorporated into and made part of this By-Law.

2. The following shall not be deemed to be operating a commercial vehicle in contravention of Section 1 if the commercial vehicle is being operated on the shortest route between the premises by:
 - a. persons delivering or collecting goods or merchandise to or from the premises of bona fide customers,
 - b. persons going to or from business premises of the owner of the heavy vehicle concerned as long as the premises is not located within an residential area,
 - c. persons going to or from business premises for the servicing or repairing on the heavy vehicles as long as the premises is not located within an residential area,
 - d. person(s) pulling a disabled vehicle from a highway prohibited to heavy vehicles.
3. No person shall park a commercial vehicle or heavy vehicle within the municipal boundaries of the Village of Barons in areas designated in the Land Use Bylaw as residential zones unless permitted under Section 2.
 - a. Subject to Section 3, those residential properties that are immediately adjacent and accessible to the designated truck route may park their commercial vehicles(s) on their residential properties.
4. No person shall utilize engine retarder brakes while operating a commercial vehicle or heavy vehicle within the limits of the Village of Barons.

PART 8 – HEAVY EQUIPMENT

1. No person shall be permitted to park any heavy equipment within any residential area in the Village of Barons unless the said heavy equipment is being used to develop the land which it is parked on.
 - a. Part 8, Section 1 does not apply to any heavy equipment owned, used, or contracted by the Village of Barons.

PART 9 – MAXIMUM WEIGHTS

1. For the purpose of this section, “maximum weight” means:
 - a. The maximum weight permitted for a vehicle and load pursuant to the official registration certificate issued by the Province of Alberta for such vehicles.

2. No person shall drive or have on the roadway a vehicle or combination of attached vehicles with a weight including or excluding any load thereon, in excess of maximum weight.
3. Wherever in his/her opinion, there is a contravention of Part 9, Section 2, a Peace Officer may order the driver or other person in charge or control of a vehicle or combination of attached vehicle suspected of being on a roadway in contravention of such section to take such vehicle or combination of attached vehicles to the nearest adequate weight scale to determine the weight of such vehicle or combination of attached vehicles and load thereof. The weight slip or slips shall be given to the Peace Officer and may be retained by them, and if the weight of any loaded vehicle or combination of attached vehicles is in excess of maximum weight, the Peace Officer, in addition to any prosecution for contravention of Part 9, Section 2, may require that any load or portion thereof in excess of maximum weight shall be removed before the vehicle or combination of attached vehicles is again taken upon a highway.
4. A weight slip given to a Peace Officer under Part 9, Section 3 and submitted by the Officer in evidence in court, shall be prima facie proof of authenticity of the weight slip and of the particulars thereon submitted in evidence and of the accuracy of the weight scale used.
5. A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of Part 9, Section 2 shall, when requested by the Peace Officer, produce for such officer's inspection any official registration certificate or interim certificate for such vehicle or vehicles that may have been issued by the Government of the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.
6. Particulars obtained by a Peace Officer from a registration certificate produced to the Officer under Part 9, Section 5 and submitted by the Officer as evidence in court shall be prima facie proof of the authenticity of such certificate and of the particulars thereon submitted in evidence.

PART 10 – PEDESTRIANS

1. No person or persons shall stand on any highway, crosswalk, or sidewalk in such a manner as to:
 - a. obstruct vehicle or pedestrian traffic,
 - b. annoy or inconvenience any other person lawfully upon such highway, crosswalk, or sidewalk,
 - c. obstruct the entrance to any building.
2. No person shall run upon the roadway in such a manner as to impede traffic.
3. No person shall stand upon or walk along a roadway for the purpose of soliciting a ride from the driver of any private vehicle.

PART 11 – PARKING

1. No person shall park a vehicle other than a vehicle of such class or classes deemed as recreational or a standard automobile on the portion of any highway that is located in any residential zone.
2. The Council may designate and cause to be properly marked portions of highways upon which parking is prohibited at any time.
3. The Council may designate portions of highway for 15-to-20-minute parking of vehicles and cause the same to be properly marked by signs.
4. No person shall park a vehicle on a portion of highway marked pursuant to Part 11, Section 3, for time in excess of the period marked.
5. No person shall park a vehicle in an alley. Alleys, however, may be used for such periods of time as may be reasonably necessary for the loading or unloading of passengers or goods from a vehicle, provided that the vehicle concerned in such loading or unloading of passengers or goods does not obstruct the lane as to prevent other vehicles or persons from passing along such alley while the loading or unloading of passengers or goods is taking place.
6. The Council may designate portions of the highway as a passenger loading or unloading space and may cause such space to be marked with a sign designating the area as a "loading zone".
7. Except when actually taking on or discharging passengers, no person shall park or stand a vehicle for any period of time at a passenger loading zone, at a "no parking" area or in front of a main entrance, exit or doorway of a public building.
8. The Council may designate and cause to be properly marked by signs, portion of the highway as truck loading or unloading spaces.
9. No person shall park a vehicle in a truck loading or unloading space for a period of time longer than fifteen (15) minutes.
10. No person shall park any trailer (whether designed for occupancy by persons or for carrying goods and equipment) upon any highway unless said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles.
11. No person shall park any vehicle upon any land owned by the Village of Barons which the Village uses or permits to be used as a playground, recreation area or public park except in designated parking areas.
12. Where parking guidelines are visible on a roadway no driver shall park a vehicle except within the limits of the lines designating a parking stand.
13. No person shall park his vehicle with the side thereof parallel to the curb or edge of the roadway when angle parking is permitted or required.
14. No vehicle may be parked at an angle to the curb in a cul-de-sac unless that vehicle is parked in such a manner as to not interfere with the free flow of traffic in the cul-de-sac.

15. No person shall park any vehicle in that part of a driveway which lies between curb or the traveled portion of the roadway and the property or lot boundary line which runs parallel to the said curb or traveled portion of a roadway.
16. Any person who is empowered to enforce the provisions of this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked or stopped vehicle without that person or the municipality incurring liability for doing so.
17. The Village of Barons discourages the use of boulevard parking of motor vehicles in residential areas. Council acknowledges that in some areas, boulevard parking is necessary due to the alignment or set up of the roads. In the first block of Noble Street, angle parking is allowable and the streets such as Milnes or those whose frontage is facing an avenue are areas which will allow boulevard parking.

Therefore permission will be granted only where it can be determined that no other practical alternative can be found and where such arrangement complies with the policies outlined below.

- a. The approval of agreements will not be recommended if a suitable alternative exists for parking entirely on the owner's property, which may include:
 - i. Front yard parking in a legal existing driveway when a single residential unit is served by a single driveway.
 - ii. No parking arrangements will be approved that conflict with any bylaws or regulations of the Village of Barons.
 - iii. The use of rear service lanes where such lanes are accessible and currently in use by more than one property owner.
 - iv. Alteration to or relocation of structures to accommodate parking on the owner's property.
 - v. Use of the rear property subject to the conditions of the zoning bylaw.
 - vi. Approval will not be granted for a parking space on the boulevard that will encroach upon any public sidewalk or in the absence of sidewalks, in that area where a sidewalk may be constructed in the future, as determined by the Village of Barons Council.
 - vii. Parking on the boulevard shall not commence until official approval from the Village of Barons Council.
 - viii. Processing of Agreements shall be done by submitting a letter stating all arguments to the Village of Barons Office for Council to review.
18. No person shall park any portion or whole of a vehicle on any sidewalk or extend over a sidewalk with any portion of a vehicle within the Village limits of Barons.
19. A peace officer may cause any vehicle to be removed and taken to and stored in a suitable place when the vehicle is parked on private property without the consent of the owner of the property or on a highway in a manner that obstructs any private driveway.
20. Except when permitted by a traffic control device, no person shall stop, stand, or park a vehicle on any highway within the Village of Barons other than on the right side of the highway and with the right-hand wheels parallel to that side and where there is a curb, within 30cm of the curb.

21. No person shall park a vehicle so as to obstruct the free passage of traffic on any highway within the Village of Barons with the exception of public works, enforcement, and emergency response vehicles.
22. Vehicles may not be parked on vacant lots unless said lot is immediately adjacent and under the same ownership as an abutting lot that is developed.
23. The Village of Barons provides an exemption to public passenger vehicles (school buses) for parking in residential areas on public or private property as long as the school bus is parked immediately adjacent to the school bus operator's residence and as long as the school bus does not interfere with pedestrian or vehicular traffic.

PART 12 - HANDICAP PARKING

1. Council may establish, sign or otherwise designate such parking stalls or zones within the Village as Council deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
2. The owner, tenant, occupant or person in control of private property within the Village to which vehicles driven by the public generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage and markings used to designate such parking spaces shall be in a form similar to that approved and used by the CAO.
3. The owner or operator of a motor vehicle which is not identified by a disabled persons placard or license plate that is issued or recognized by the Solicitor General for persons with disabilities shall not stop or park or permit the stopping or parking of the vehicle in a parking space designated for disabled parking.
4. Where the vehicle is identified by disabled persons placard, the owner or operator shall have such placard visibly displayed while the vehicle is stopped or parked in a parking space designated for Disabled Parking.

PART 13 – SCHOOL BUS FLASHING LIGHTS

1. Alternating flashing lights and stop arms on school busses shall be operated when loading or unloading passengers within the Corporate Limits of the Village of Barons except when loading or unloading passengers at designated loading zones at the respective schools or adjacent to the schools.
2. Alternating flashing lights and stop arms shall be operated in the sequence as provided in Section 73 (a) AR 304/2002 Use of Highway and Rules of the Road of the Traffic Safety Act, Revised Statutes of Alberta 2000, Alberta Regulations, and amendments thereto.
3. Any operator of a vehicle who fails to slow for a school bus displaying alternating flashing amber lights, shall be guilty of an offence and liable for a penalty as prescribed in Schedule "B" attached.

4. Any operator of a vehicle who fails to stop for a school bus displaying alternating flashing red lights and a stop arm, shall be guilty of an offence and liable for a penalty as prescribed in Schedule “B” attached.

PART 14 – RECREATION VEHICLE PARKING

1. All RVs parked on property within the Village of Barons, whether licensed or unlicensed, must be in operable condition.
2. RVs may not be parked on vacant lots unless said lot is immediately adjacent and under the same ownership as an abutting lot that is developed.
3. No person is permitted to occupy any parked RV, vehicle, or trailer on their property, any vacant lot, roadway, or public place with respect to using them as a temporary dwelling. Nor can they connect them to any electrical, gas, or water system.
4. Parked RVs cannot block the view of intersections, crosswalks, playgrounds or signs.
5. Parked RV’s cannot obstruct the movement of other vehicles.
6. Notwithstanding Part 11, Section 10, a person may park a recreation vehicle upon a public street in the Village for a period not to exceed 72 hours and for the purposes of loading and unloading only. This section is only valid during the common camping season months in this region of May through September provided that in so doing no obstruction is caused to vehicular or pedestrian traffic.
 - a. For the purpose of Part 13(4), a recreation vehicle shall be deemed to be continuously parked unless the recreation vehicle has been moved to a location off of public property within the Village for at least 72 consecutive hours.
 - b. Subject to Part 13(4), at no time shall a recreation vehicle or recreation trailer have their slides extended out while parked on any public street in the Town.
7. No person shall park any vehicle, recreation vehicle or trailer in their front yard other than on their driveway.

PART 15 – TEMPORARY CLOSING OF HIGHWAYS

1. In any case whereby reason of any emergency or of any special circumstances which in the opinion of the Administrator or Village Foreman, makes it desirable and in the public interest to do so, the Administrator may:
 - a. temporarily close in any area of the Village, any highway in whole or in part to traffic, or
 - b. the Administrator may for such period of time as he/she deems necessary to meet such emergency or special circumstances, take such measure for the temporary closing of such highway or the suspension of parking and place barricades or post

appropriate notices on or near the highway concerned as she/he may consider to be necessary in the circumstances.

PART 16 – MISCELLANEOUS OFFENCES

1. Every person shall be guilty of an offence who:
 - a. coasts on any highway on a sled, toboggan, skis or roller blades which is being towed by a vehicle,
 - b. washes a vehicle upon any highway or drains the radiator of any vehicle upon a highway or washes a vehicle near a highway so as to result in water, slush or ice forming upon a highway or public sidewalk.
 - c. Places or deposits, or allows the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a roadway, alley, sidewalk, or boulevard within the Village, excepting vehicles and materials for which specific permission has been granted by the CAO. Person(s) responsible for such shall be liable for clean-up and/or repair costs.
2. No person shall drive, propel or move on or over any highway within the Village, any vehicle of other type of equipment or thing(s) which damages or is likely to damage the highway.

PART 17 – PENALTIES

PROSECUTION OF OFFENCES

1. Except as otherwise provided in this Bylaw, a person who is guilty of an offence under this Bylaw or the regulations for which a penalty is not otherwise provided is liable to a fine of not less than two hundred and fifty (\$250.00) dollars and of not more than two thousand five hundred (\$2,500.00) dollars and in default of payment is liable to imprisonment for a term not exceeding six (6) months or to imprisonment for a term not exceeding six (6) months without the option of a fine.
2. The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges, or costs for which they are liable under the provisions of this Bylaw.
3. Where a vehicle is driven, used, parked or left in contravention of any provision of this Bylaw or as shown on Schedule “B”, the owner of the vehicle is guilty of an offence and liable for the contravention and the penalty provided herein unless there is evidence before the court that at the time of the contravention, the vehicle was not driven, used, parked or left by him/her or by any other person with their consent, express or implied.
4. Where any Peace Officer believes that a person has contravened any provision of this Bylaw he may serve upon:
 - a. such person a Violation Ticket referencing the section contravened; or
 - b. the registered owner of the motor vehicle a Violation Ticket referencing Section 160 (1) of the Act and the section of the Bylaw contravened in accordance with the

provisions of the *Provincial Offences Procedure Act* R.S.A. 2002 c. P-34.

5. The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "B" of this Bylaw, said Schedule being hereby incorporated into and made part of this Bylaw.
6. Notwithstanding Part 16(4), a Peace Officer may issue a Municipal Violation Tag or Breach of Bylaw Notice, in a form approved by the CAO, referencing the section of the Bylaw contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw.
7. Service of any such notice or tag shall be sufficient if it is:
 - a. personally served
 - b. served by regular or registered mail
 - c. attached to the vehicle in respect of which the offence is alleged to have been committed.
8. The penalty payable to the Village in respect of a contravention of this Bylaw, to be indicated on any such Municipal Violation Tag or Breach of Bylaw Notice issued, is as provided for in Schedule "B" of this Bylaw. Upon payment to a person authorized by the Village Council to receive such payment, an official receipt for the payment shall be issued and such payment shall be accepted in lieu of prosecution.
9. Where payment of the penalty for a tag or notice issued for breach of any of the sections of this Bylaw is received within the time allowed for payment by a person authorized by the Village to receive such payment, such payment shall be accepted in lieu of prosecution.
10. If the person upon whom any such tag is served fails to pay the required sum within the time limit, the provisions of this section for acceptance of payment in lieu of prosecution do not apply.
11. Nothing in this Section shall:
 - a. Prevent any person from exercising their right to defend any charge of committing a breach of any of the provisions of this Bylaw.
 - b. Prevent any Peace Officer in lieu of serving a Violation Ticket, notice or tag or any other person from laying information or a complaint against another person for committing a breach of any of the provisions of this Bylaw, or
 - c. Prevent any person from exercising any legal right such person may have to lay information or complaint against any other person (whether such other person has made a payment under the provisions of this Bylaw or not) for a breach of any of the provisions in this Bylaw.
12. Where any person has made payment pursuant to the provisions of this section and is prosecuted for the offence in respect of which such payment has been made, such payment shall be refunded.
13. No person other than the owner or driver of a vehicle shall remove any Violation Ticket, notice or tag placed on or fixed to such vehicle by a Peace Officer in the course of his/her duties.
14. No person shall wilfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and is engaged in the enforcement of the provisions of this Bylaw.

REMOVAL AND IMPOUNDMENT OF VEHICLES

15. A peace officer is hereby authorized to remove or cause any vehicle or trailer to be removed:
 - a. operated or parked in contravention of any provision of this Bylaw; or
 - b. where emergency conditions may require such removal from a highway.
16. Such vehicle or trailer may be moved to a place designated by the Chief Administrative Officer, where it will remain until claimed by the owner thereof or his agent, subject to any separate policy that the place of impoundment may have been implemented.
17. No impounded vehicle shall be released to its owner or his agent until the impounding charge and removal charge on the vehicle have been paid, such charges shall be in addition to any fine or penalty imposed in respect of any such violation, or to any payment made in lieu of prosecution as hereinafter provided. The Village is not responsible for impounding, towing or removal charges.

PART 18 – SEVERABILITY

1. It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions, and it is further the intention of the Village Council that if any provisions of this bylaw be declared invalid all other provisions thereof shall remain valid and enforceable.

PART 19 - RESCIND

Bylaw #705 and #741 is hereby repealed

PART 20 – COMMENCEMENT DATE

1. This Bylaw comes into force upon the date of passing of the third and final reading thereof.

Read a first time this _____ day of _____, 2025

Read a second time this _____ day of _____, 2025

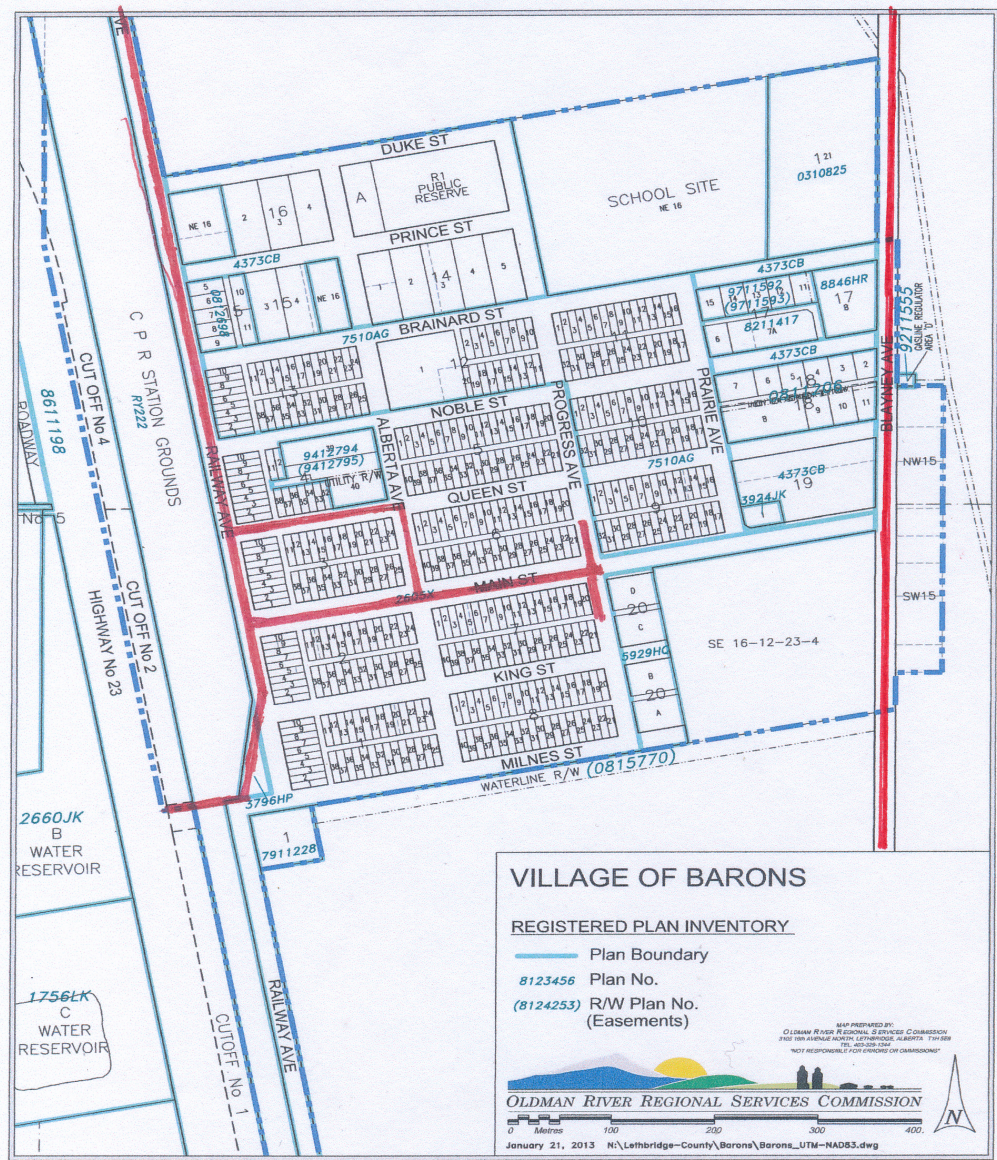
Presented for Consideration for a third and final reading this _____ day of _____, 2025

Read a third and final time this _____ day of _____, 2025

Mayor

Administrator

Schedule "A"



TRUCK ROUTE

SCHEDULE “B”

Part 5(1)	Operating a vehicle with lugs on a highway in the Village	\$125.00
Part 6(1)	Operating a off-highway vehicle in the Village	\$150.00
Part 7(1)	Commercial vehicle being operated off of truck route	\$250.00
Part 7(3)	Parking a commercial vehicle in a residential area	\$200.00
Part 7(4)	Use of engine retarder brakes in the Village	\$200.00
Part 8 (1)	Heavy equipment parked in a residential area	\$200.00
Part 10(1)(a)	Person obstructing vehicle or pedestrian traffic	\$150.00
Part 10(1)(b)	Person annoying or inconveniencing any other person who is lawfully upon a highway, crosswalk or sidewalk	\$150.00
Part 10(1)(c)	Person obstructing the entrance to any building	\$150.00
Part 10(2)	Person running upon a roadway which manner impedes traffic	\$125.00
Part 10(3)	Person soliciting a ride from a roadway from the driver of a private vehicle	\$125.00
Part 11(4)	Parking over time limit	\$125.00
Part 11(5)	Parking in an alley	\$125.00
Part 11(7)	Parking in a passenger loading zone, no parking area, in front of main entrance, exit or doorway of a public building	\$125.00
Part 11(9)	Parking over time limit in a truck loading or unloading space	\$125.00
Part 11(10)	Unattached trailer parked on highway	\$150.00
Part 11(11)	Prohibited parking on Village property	\$150.00
Part 11(12)	Parking outside of lines designating a parking space	\$125.00
Part 11(13)	Parking parallel when angle parking is required	\$125.00
Part 11(14)	Improper parking in a cul-de-sac	\$125.00
Part 11(15)	Parking on the boulevard	\$125.00
Part 11(18)	Parking on or over a sidewalk	\$150.00
Part 11(20)	Improper parking along the curb or edge of roadway	\$150.00
Part 11(21)	Parked in such a way that impedes the normal flow of traffic	\$150.00
Part 11(22)	Prohibited parking of vehicles on an empty lot	\$125.00
Part 12 (3)	Unauthorized parking in a designated disabled parking stall or zone	\$125.00
Part 13 (4)	Failing to display disabled parking placard	\$125.00
Part 13(3)	Failing to slow for a school bus displaying alternating flashing lights	\$200.00
Part 13(4)	Failing to stop for a school bus displaying alternating flashing lights and a stop arm	\$200.00
Part 14(3)	Prohibited occupancy of a Recreation Vehicle	\$150.00
Part 13(4)	Parked Recreation Vehicle blocking view of intersection, crosswalk, playground or sign	\$125.00
Part 14(5)	Parked Recreation Vehicle obstructing the movement of other vehicles	\$125.00
Part 14(6)	Illegally parked Recreation Vehicle	\$150.00
Part 16(1)(a)	Sled, toboggan, skis, snowboard or rollerblades being towed by a vehicle on a highway	\$125.00
Part 16(1)(b)	Washing a vehicle resulting in water, slush or ice forming upon a highway or sidewalk	\$125.00
Part 16(1)(c)	Unauthorized deposit of material on Village property	\$175.00
Part 16(2)	Operating a vehicle or piece of equipment that has damaged or is likely to damage the highway	\$200.00

**VILLAGE OF BARONS
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 766

BYLAW 766, BEING THE BYLAW OF THE VILLAGE OF BARONS, IN THE PROVINCE OF ALBERTA, TO ESTABLISH ADVERTISING STATUTORY NOTICES AND CONDUCTING ELECTRONIC BROADCASTS FOR PUBLIC HEARINGS ON PLANNING AND DEVELOPMENT MATTERS.

WHEREAS, under the Municipal Government Act, RSA 2000, ch. M-26, as amended, and other enactments, a municipality must provide public notice for bylaws, resolutions, meetings, public hearings, and other matters, in accordance with section 606 of the Municipal Government Act either through newspaper publication, delivering a notice to residents, or other methods provided for in a bylaw under section 606.1 of the Municipal Government Act;

AND WHEREAS, under Section 606.1(1) of the Municipal Government Act, a council may enact a bylaw to use alternative advertising methods, including electronic means, for public notices of proposed bylaws, resolutions, meetings, public hearings, and other items referred to in section 606 of the Municipal Government Act;

AND WHEREAS, the Council of the Village of Barons is satisfied that the methods of advertising outlined in this bylaw are likely to bring matters so advertised to the attention of substantially all residents in the area to which the bylaw, resolution, or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE, the Council of the Village of Barons, in the Province of Alberta, duly assembled, enacts as follows:

BYLAW TITLE: This Bylaw may be cited as the Advertising Statutory Notices Bylaw.

ADVERTISING METHODS

1. Any notice of a bylaw, resolution, meeting, public hearing or other thing required to be advertised under the Municipal Government Act or another enactment must:
 - a) be given, in accordance with the timelines prescribed in subsections 606(3), (4), and (5) of the Municipal Government Act; and
 - b) contain the information prescribed in subsection 606(6) of the Municipal Government Act.
2. In addition to the advertising methods prescribed in section 606(2) of the Municipal Government Act, any notice of a bylaw, resolution, meeting, public hearing or other thing required to be advertised pursuant to the provisions of the Municipal Government Act or another enactment may be advertised through the following methods:
 - Electronically, by posting prominently on the Village of Barons' official website being <https://www.barons.ca/>; and/or

- Electronically, by posting prominently on the Village of Barons' official social media Platforms.
3. If available, utilize Microsoft Teams software for the public to join and provide feedback on Planning and Development matters as required for public hearings.

SEVERABILITY

If any section or provision of this bylaw is found by a court of law to be unlawful or beyond the authority of the Council, such sections shall be deemed severable, with the remaining portions continuing to be in full force and effect.

EFFECTIVE DATE

This Bylaw comes into force upon the date of passing of the third and final reading thereof.

READINGS

Read a first time this _____ day of _____, 2025

Read a second time this _____ day of _____, 2025

Presented for Consideration for a third and final reading this _____ day of _____, 2025

Read a third and final time this _____ day of _____, 2025

MUNICIPALITY OF THE VILLAGE OF BARONS

MAYOR

ADMINISTRATOR

Village of Barons
THE MONTH March, 2025
2025 Monthly Statement Ending: March 31, 2025

	<u>Revenue</u>	<u>Expenses</u>
Taxes	\$10,164.52	
General Administrative	\$220.00	\$17,499.54
Council		\$1,706.96
Fire Hall		\$2,194.00
Bylaw Enforcement	\$330.00	\$1,861.44
Shop		\$2,952.51
Roads and Streets		\$3,189.47
Water/Sewer/Garbage	\$7,685.00	\$14,082.64
Green Acres Requisition		
Recreation Facilities/Parks		\$1,806.75
Casual Wages/STEP		\$2,531.50
Legal		
Telus Rental		
Chinook Arch		
Requisition - School		\$14,289.72
Bulk Water		
Auditor		
Xplornet	\$600.00	
Carwash		
Insurance		
ORRSC		
FortisAlberta Franchise	\$1,238.23	
Assessor		
MPC		\$190.00
Sewer Lift Project		\$2,170.00
Grants		\$16,274.00
ATCO Gas Franchise Fee	\$2,317.49	
FCSS Requisition		\$2,676.48
Treated Water - Nobleford		\$11,374.04
Total	\$22,555.24	\$94,799.05

Bank Balance - as of March 31, 2025	\$30,515.35
Outstanding Cheques as of March 31, 2025	\$6,839.57
GIC	\$330,048.68

2024 Taxes Owing	\$26,486.81
Outstanding Taxes - Prior to 2024	\$5,701.10
Total Outstanding Taxes	\$32,187.91

Bylaw No. 767,

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A BYLAW OF THE VILLAGE OF BARONS IN THE PROVINCE OF ALBERTA TO PROVIDE
FOR REGIONAL EMERGENCY MANAGEMENT.

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WHEREAS the Local Authority of the Village of Barons is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, (hereinafter referred to as the "Act") to appoint a Regional Emergency Advisory Committee and to establish and maintain a Regional Emergency Management Agency;

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AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all of the following municipalities: Village of Barons, Town of Coalhurst, Town of Nobleford, Town of Picture Butte, and Lethbridge County to such a degree that local resources would be inadequate to cope with the situation; and

AND WHEREAS the Municipalities in the Lethbridge County Region wish to establish a Regional Emergency Advisory Committee, and a Regional Emergency Management Agency, led by a Regional Director of Emergency Management.

NOW THEREFORE, the Municipal Council of the Village of Barons, in the province of Alberta, duly assembled enacts as follows:

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1. This Bylaw may be cited as the Regional Emergency Management Bylaw.
2. In this Bylaw:
 - a. **Act** means the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8.
 - b. Chief Elected Official means the Reeve or Mayor for the Municipality. In the absence of the Reeve or the Mayor it can be the person delegated the authority to act on behalf of the Reeve or Mayor.
 - c. **Council** means the Council of the Village of Barons.
 - d. **Disaster** means an event that may result in serious harm to the safety, health or welfare of people or widespread damage to property.
 - e. **Director of Emergency Management (DEM)** means an individual appointed by resolution of Council responsible for the preparation and coordination of emergency plans and programs for the Municipality.
 - f. **Emergency** means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to minimize damage to property.
 - g. **Lethbridge County Regional Emergency Advisory Committee** means the committee established under this Bylaw and comprised of a Councillor, or designate, from each of the partnering municipalities of the Lethbridge County

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Regional Emergency Management Partnership.

- h. **Lethbridge County Regional Emergency Management Agency** means the agency established under this Bylaw and comprised of the Directors of Emergency Management, or designate, from each of the partnering municipalities of the Lethbridge County Regional Emergency Management Partnership.
- i. **Lethbridge County Regional Emergency Management Partnership** means those municipalities who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance, and emergency operations programs.
- j. **Lethbridge County Regional Emergency Management Plan (REMP)** means the integrated emergency management plan prepared by the Lethbridge County Regional Emergency Management Agency to coordinate response to an emergency or disaster within the geographic boundaries of Lethbridge County.
- k. **Minister** means the Minister responsible for the Emergency Management Act.
- l. **Municipality** means any community as referenced in this Bylaw.
- m. **Parties** means the Village of Barons, Town of Coalhurst, Town of Nobleford, Town of Picture Butte, and Lethbridge County.
- n. **Regional Director of Emergency Management (RDEM)** means the person responsible to lead the Regional Emergency Management Agency in the preparation for, response to and recovery from a disaster or emergency;
- o. **Regional Deputy Director of Emergency Management (RDDEM)** means the person responsible for the duties of the Regional Director of Emergency Management in their absence and represents one of the parties in the partnership;
- p. **Regional Emergency or Disaster** means an event that impacts more than one member of the Regional Emergency Management Partnership that requires a regional coordination to protect the safety, health or welfare of people or to minimize damage to property.
- q. **Regional Emergency Coordination Centre (RECC)** means the primary and backup facility established and maintained in accordance with the Regional Emergency Management Plan.

3. Council agrees:

- a. To establish a Lethbridge County Regional Emergency Advisory Committee to guide the creation, implementation, and evaluation of the REMP plans and programs and to serve as an advisory function to the Councils of the partnering parties.

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b. Delegate the statutory powers and obligations under the Act to the Lethbridge County Regional Emergency Advisory Committee. This includes the powers to declare, renew, or terminate a State of Local Emergency (SOLE).

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c. To establish a Lethbridge County Regional Emergency Management Agency to act as the agent of each Regional Partner to create, implement, and evaluate the REMP plans and Programs.

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4. **Council shall:**

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- a. by resolution, appoint one (1) primary and one (1) alternate of its members to serve on the Lethbridge County Regional Emergency Advisory Committee;
- b. provide for the payment of expenses of the members of the Lethbridge County Regional Emergency Advisory Committee and Agency;
- c. by resolution, on the recommendation of the Lethbridge County Regional Emergency Advisory Committee, appoint one (1) Director of Emergency Management to serve as a Regional Deputy Director of Emergency Management to perform duties required of the Regional Director of Emergency Management in that person's absence.

5. Council may:

- a. by Bylaw borrow, levy, expropriate and expend, without the consent of the electors, all sums required for the operation of the Lethbridge County Regional Emergency Management Agency; and
- b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

6. The Lethbridge County Regional Emergency Advisory Committee shall:

- a. consist of one (1) appointed Councillor from the Village of Barons, the Town of Coalhurst, the Town of Nobleford, the Town of Picture Butte, and Lethbridge County of whom will have one (1) vote regarding any matter coming before the committee;
- b. appoint a Regional Director of Emergency Management;
- c. appoint one of the members as the Chair of the Committee, whom will hold the position for two years;
- d. have a quorum of 4 members and a motion or resolution of the Committee may only be passed by an affirmative vote of the majority of the members voting on the motion or resolution;
- e. meet once a year to review the Lethbridge County Regional Emergency Management Plan and related plans and programs;

- f. approve the Lethbridge County Regional Emergency Management Plan and program;
- g. review and approve the work plan and budget submitted by the Lethbridge County Regional Emergency Management Agency;
- h. provide guidance and direction to the Lethbridge County Regional Emergency Management Agency, as per the Local Authority Emergency Management Regulation 2(2)(b);

- i. Report to respective councils on the development and status of programs and plans on annual basis;

7. The Lethbridge County Regional Emergency Advisory Committee during an emergency, will:

- a. support the DEM, DDEM or alternate in the management of the emergency response and provide strategic direction as required;
- b. in accordance with section 11 declare, renew or terminate a state of local emergency;
- c. in consultation and coordination with the RECC through the DEM, DDEM or alternate, Committee members may be requested to:
 - i. assist with keeping the community informed using established key messages;
 - ii. serve as a spokesperson if required;
 - iii. engage with other levels of government for financial and resource support;
 - iv. provide briefings to other levels of government; and
 - v. authorize major expenditures as required.

8. The Lethbridge County Regional Emergency Management Agency shall be comprised of one or more of the following as designated by the partnership for representation:

- a. the Regional Director of Emergency Management (serves as the Chair of the Agency) and is responsible for the activation and management of the Agency in the event of an emergency;
- b. the Regional Deputy Director(s) of Emergency Management; and/or
- c. the CAO of each municipality; and/or those appointed by the CAO to represent municipal departments as required.

9. In addition, any public and private organizations may be invited by the Regional Director to provide representative(s) to the Lethbridge County Regional Emergency Management Agency:

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- a. Community employees;
 - b. representative(s) from Alberta Health Services;
 - c. representative(s) from local EMS providers;
 - d. the Local RCMP Detachment, police representative or designate;
 - e. the School Division Superintendent, or designate;
 - f. representative(s) from adjacent municipalities which have entered into mutual aid agreements with the Municipality;
 - g. representative(s) from local industry or industrial associations;
 - h. representative(s) from Alberta Emergency Management Agency; and
 - i. Anybody else who might serve a useful purpose in the preparation or implementation of the Lethbridge County Regional Emergency Management Plan.
10. The Lethbridge County Regional Emergency Management Agency shall:
- a. administer the preparation and implementation of the Lethbridge County Regional Emergency Management Plan and program for the Partnership;
 - b. ensure that in the event of an emergency, an individual or group is designated under the Lethbridge County Regional Emergency Management Plan to act on behalf of the Lethbridge County Regional Emergency Management Agency. The designation of an individual or group of individuals to act on behalf of the Agency shall be guided by the following:
 - i. In the event of an emergency only affecting one municipality, the local DEM will activate a qualified individual to serve as the Incident Commander. If support is required from the Region, the local DEM will request the support and activation of the Region through the Regional DEM, and
 - ii. In the event of a regional emergency or disaster, the Regional DEM will activate the REMP and ensure a qualified individual serves as the Incident Commander for the event.
 - c. coordinate all emergency services and other resources used in an emergency; and/or
 - d. ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c);
 - e. conduct or update the Regional Hazard Identification and Risk Assessment each year;
 - f. develop and implement a regional exercise and training program on behalf of the Partnership;

- g. act as the response agency on behalf of the Partnership in a local or regional emergency;
 - h. review the status of the Regional Emergency Management Plan and related plans and programs at least once each year;
 - i. setup and maintain Regional Command Centres for the Partnership;
 - j. [use the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency management Agency and](#) the Local Authority Emergency Management Regulation;
 - k. on an annual basis, report to the Committee, duly assembled, on the status of the Regional Emergency Management Plan and any actions which have been performed.
11. State of Local Emergency
- a. The State of Local Emergency will be declared to obtain Ministerial Powers under Section 19(1) of the Emergency Management Act.
 - b. In the event of an emergency the power to declare, terminate or renew a state of local emergency under the Act, the powers specified in Section 12 of this Bylaw, and the requirements specified in Section 14 of this Bylaw, are hereby delegated to the Chief Elected Official, from any [regional partner](#), may at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency for any of its partners.
12. [When a state of local emergency is declared, the following must occur:](#)
- a. ensure that the declaration identifies the nature of the emergency and the area of the municipality in which it exists, and the powers intended to be used;
 - b. cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - c. forward a copy of the declaration to the Minister immediately.
13. Subject to Section [14](#), when a state of local emergency is declared, [the Village of Barons](#) may exercise the powers outlined in Section 24 of the Act.
14. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
15. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- a. a resolution is passed under Section [14](#) (Section 23 of the Emergency Management Act);

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b. a period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;

c. if declared due to a Pandemic, a period of 90 days has lapsed since it was declared, unless it is renewed by resolution;

d. the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or

e. the Minister cancels the state of local emergency.

16. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and the Government of Alberta.

17. No action lies against the Municipality or a person acting under the Municipality's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a state of local emergency.

18. This Bylaw rescinds the previous emergency management bylaw #745,

19. This Bylaw shall take effect on the day of final passing thereof.

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Read a second time this _____ day of _____, 2025

Presented for Consideration for a third and final reading this _____ day of _____, 2025

Read a third and final time this _____ day of _____, 2025

MUNICIPALITY OF THE VILLAGE OF BARONS

Mayor

Administrator

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Given second and third and final reading on this XXX day of XXXXXXXXXXXX, 20XX.¶
Given second and third and final reading on this XXX day of XXXXXXXXXXXX, 20XX.¶

Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	January 14, 2025
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Account Write Offs
Agenda Item Number:	11(b)

BACKGROUND/PROPOSAL:

The Village currently has two utility accounts which have been sitting in arrears since 2021 and 2022 respectively. These stem from residents moving out of the Village and not paying their final utility bill. As of this date, we have no recourse to recover the outstanding balances.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration has identified two accounts to be written off:

E. Schmidt, Utility Account # SCHME001 – \$391.68 from 2021

E. Litovitch, Utility Account # LITOE001- \$339.67 from 2022

COSTS/SOURCE OF FUNDING (if applicable):

The total cost of the write offs are \$731.35

RECOMMENDED ACTION:

- That Council write off the above accounts to tidy up the books.

ENCLOSURES:

None

Initials show support –

Reviewed By: CAO: Jen Durell

Village of Barons
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	January 14, 2025
Originated By:	Jen Durell, Chief Administrative Officer
Title:	LGAA Annual Conference
Agenda Item Number:	11(e)

BACKGROUND/PROPOSAL:

Administration would like to attend the annual Local Government Administrators Association Conference from June 17-20, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This conference provides for valuable learning sessions and networking opportunities with peers. It is imperative to continue learning best practices and new trends within local government, and invaluable to learn from/with counterparts in other communities.

COSTS/SOURCE OF FUNDING (if applicable):

Costs associated are always budgeted for, as this is an expected expenditure.

RECOMMENDED ACTION:

- That Council approve the request from Administration to attend the annual LGAA Conference.

ENCLOSURES:

None

Initials show support –

Reviewed By: CAO: Jen Durell