

**MINUTES OF REGULAR MEETING OF COUNCIL  
of the Village of Barons  
June 10, 2025**

- Present:*** Daniel Doell, Mayor  
Ron Gorzitza, Deputy Mayor  
Clinton Bishop, Councillor  
Jen Durell, Administrator
- Absent:*** Brian Passmore, Village Foreman
- Recording Secretary:*** Jen Durell, Recording Secretary
- Call to Order:*** Call to order at 7:00 p.m.
- Guests:*** None
- Approval of Agenda:*** **Motion made by Councillor Bishop to approve the agenda with the additions as presented. Carried Unanimously**
- Minutes:*** To accept the minutes of the May 13, 2025 Regular Council Meeting minutes as presented.
- Motion made by Deputy Mayor Gorzitza to accept the minutes of the May 13, 2025 Regular Council meeting as presented. Carried Unanimously**
- To accept the minutes of the May 22, 2025 Budget Council Meeting minutes as presented.
- Motion made by Mayor Doell to accept the minutes of the May 22, 2025 Budget meeting as presented. Carried Unanimously**
- To accept the minutes of the May 27, 2025 Budget Meeting minutes as presented.
- Motion made by Deputy Mayor Gorzitza to accept the minutes of the May 27, 2025 Budget meeting as presented. Carried Unanimously**
- Business Arising:*** a) **Policy #083 - Council Devices Policy**  
Council was presented with Policy #083 – Council Devices Policy for their consideration. Discussion was held.
- Motion made by Mayor Doell to adopt Policy #083 – Council Devices Policy as presented. Carried unanimously**

b) **Bylaw # 769 – Revised Traffic Bylaw**

Council was presented with Bylaw #769 – Revised Traffic Bylaw for their consideration. Discussion was held

**Motion made by Councillor Bishop to read Bylaw #769 a first time this 10th day of June, 2025.**

**Carried unanimously.**

**Motion made by Deputy Mayor Gorzitza to read Bylaw #769 a second time this 10th day of June, 2025.**

**Carried unanimously.**

**And by UNANIMOUS CONSENT of Council a motion made by Councillor Bishop to hold a third and final reading of Bylaw #769, this 10th day of June, 2025.**

**Carried.**

**Motion made by Mayor Doell to read Bylaw #769 a third and final time this 10th day of June, 2025. Carried unanimously.**

***Village Foreman Report:***

None

***Administrators Report:***

The change over to the summer utility billing has been completed. Tax notices have now gone out as of May 29, with the payment deadline of Aug 1, 2025. The 2024 Statistical Information Return (SIR) and 2025 Taxation Bylaw have also been sent to Municipal Affairs. Administrator Durell attended Subdivision Appeal Board (SDAB) training for Development Officers at Oldman River Regional Services Commission (ORRSC) last week – This was a refresher course as they have recently changed some administrative requirements for SDAB applications and hearings. Two of the Village's GIC's are maturing in July, which Administration will instruct Alberta Treasury Branches to re-invest at the current interest rate. Administration had to cash-in one of our other GIC's to cover progress claim #6 for the sewer lagoon project, however when funds are received from the CCBF program, this amount will be re-invested at the current interest rate. Quotes have come back for a few projects we've been discussing, namely the water meter project, the queen street project, and the sewer lagoon desludging project. In honour of Seniors Week last week, cupcakes were purchased for the Barons Drop-In Centre and were presented to the Seniors by Mayor Doell along with a certificate of appreciation. Administration will be away next week for the Local Government Administration Association (LGAA) Conference.

**Motion made by Mayor Doell to amend the agenda to add item 11(d) – Planning Goals for discussion.**

**Carried unanimously.**

***Correspondence:***

- May Bank Reconciliation
- Bylaw Enforcement – May Monthly Report
- Municipal Affairs – Pre-election Disclosures
- Occupational Health and Safety – Public Works Inspection Report
- Occupational Health and Safety – Village Office Inspection Report
- Occupational Health and Safety – Sewage Lift Station Inspection Report
- Breea Tamminga, Regional Emergency Management Coordinator – ICS 200 Training
- M. & K. Matheson – Boulevard Parking
- Coaldale RCMP – Quarterly Report/Crime Stats
- Alberta Municipalities – Key Messages on Municipal Policing Costs and the Police Funding Model
- Municipal Affairs – Updated Third Party Advertising Guidelines for Local Elections in Alberta
- Southgrow – Community Economic Development Program
- FOIP Modernization – Progress Update
- Breea Tamminga, Regional Emergency Management Coordinator – ICS 300 Training

**Motion made by Deputy Mayor Gorzitza to accept the correspondence as presented.**

**Carried unanimously.**

***Financial Reports:*** Council was presented with the accounts payable and monthly statement for the month of May, 2025.

**Motion made by Councillor Bishop to approve the accounts payable for the month of May, 2025.**

**Carried unanimously**

**Motion made by Deputy Mayor Gorzitza to approve the monthly statement for May, 2025.**

**Carried unanimously**

***Committee Reports:***

- a) **ORRSC**  
Lenze Kuiper is retiring from ORRSC this year. Looking to hire a new CAO.
- b) **Green Acres**  
Discussed the upcoming board retreat. Has discussions about land and whether to build a new facility.
- c) **CFLR (Community Futures Lethbridge Region)**

Usual loan approvals. Received funding allotment for next 5 years – no increase in funding. Changes being proposed at provincial board level.

d) **FCSS (Family Community and Social Services)**

Getting ready for summer programming. Passed budget. FCSS will be attending family fun day.

e) **Mayors and Reeves**

Had big meeting in Taber. Members of AB Muni's were in attendance. Talked about police funding model and discussed what is going on with RCMP. Provincial Commander wants input about service.

f) **Chinook Arch Library System**

Nothing to report.

g) **AG Society**

Gearing up for family fun day. Preparations are almost done now. Upcoming casino fundraiser in July. For parade, Ag Society float will be going first to eliminate confusion about the parade route. Committees were dissolved at last meeting.

h) **Emergency Advisory Committee**

Met on the 26<sup>th</sup> for the Regional Advisory Committee. Committee has appointed Breea Tamminga as the Regional Coordinator for the program. Regional partnership is there to provide resources for larger events. Next meeting will be held in October or November.

Administration attended a meeting at the County Office on June 4<sup>th</sup> for the Regional Emergency Management Agency (REMA). We received an update regarding the ministerial order application, which will be submitted once it has been proofread by the Alberta Emergency Management Agency. Also discussed were the terms of reference for the partnership, upcoming training and exercises, and public awareness for preparedness. We have asked FCSS to partner with us to hold an engagement session regarding personal preparedness for emergencies and hold it on one of their "facilitator days" at the Seniors Drop-In. We have also asked for FCSS's assistance with translation services to translate infographics and information about emergency preparedness into Low German so that it is also accessible for the Low German Mennonite (LGM) population.

i) **Carmangay Library**

Nothing to report at this time.

***New Business:***

**a) July/August Council Meetings**

As in previous years, Council was asked to consider the necessity of having regular Council meetings in the summer. This would also include having no newsletter for these months.

**Motion made by Councillor Bishop to add item 11(E) – Appointment of the Returning Officer to the agenda.**

**Carried unanimously**

**Motion made by Councillor Bishop to not have any Council meetings or newsletters in July or August unless some emergent issues arise, then a special meeting of Council will be called.**

**Carried unanimously**

**b) Administrators Vacation Request**

Administrator Durell requests July 14th – 17th, 2025 for vacation time.

**Motion made by Mayor Doell to approve the vacation request from Administrator Durell.**

**Carried unanimously**

**c) MPC Committee Appointee**

Council was presented with letters from two applicants regarding Member-at-Large position on the MPC committee. Discussion was held.

**Motion made by Councillor Bishop to appoint Susan Sarazin to the Municipal Planning Committee commencing October 28<sup>th</sup>, 2025 for a four (4) year term.**

**1 for, 2 opposed.**

**Councillor Bishop for.**

**Mayor Doell and Deputy Mayor Gorzitza opposed,  
Motion carried.**

**Motion made by Mayor Doell to appoint Linda Couchman to the Municipal Planning Committee for the 4 year term.**

**2 for, 1 opposed.**

**Mayor Doell and Deputy Mayor Gorzitza for,**

**Councillor Bishop opposed.**

**Motion carried.**

**d) Planning Goals**

Council was presented with the planning goals for 2025.

**Motion made by Councillor Bishop to approve the planning goals for 2025.**

**Carried unanimously.**

- e) Appointment of Returning Officer**  
Discussion was held.

**Motion made by Deputy Mayor Gorzitza to appoint Administrator Durell as the returning officer for the municipal election in October.**

**Carried unanimously.**

***Closed Session:***      **a) None**

***Adjournment:***      Adjournment of the meeting was at 8:20 p.m.

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**Mayor – Daniel Doell**

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**Administrator – Jen Durell**