

## **Agenda**

### **Village of Barons Regular Council Meeting Monday, November 10, 2025 At 7:00 p.m.**

1. Call to Order
2. Guests: Michelle Tarditi - Street Party Request
3. Approval of Agenda
4. Approval of September 9, 2025 Regular Council Meeting Minutes  
Approval of October 9, 2025 Special Council Meeting Minutes  
Approval of October 23, 2025 Special Council Meeting Minutes  
Approval of October 28, 2025 Organizational Meeting Minutes  
Approval of November 4, 2025 Special Council Meeting Minutes
5. Business Arising:
  - a. Alberta Municipalities Convention Attendance
6. Village Foreman Report
7. Administrator Report
8. Correspondence
9. Financial Report
10. Committee Reports
  - a. ORRSC (Oldman River Regional Services Commission)
  - b. Green Acres
  - c. CFLR (Community Futures Lethbridge Region)
  - d. FCSS (Family and Community Support Services)
  - e. Mayors and Reeves
  - f. Chinook Arch Library System
  - g. AG Society
  - h. Emergency Advisory Committee
  - i. Carmangay Library
11. New Business
  - a. Policy #083 - Council Devices Policy Discussion
  - b. Bylaw #737 - Remuneration Bylaw Discussion
  - c. Turkey Bingo Donation Request
  - d. Administration Vacation Request
  - e. Traffic Bylaw Community Engagement Discussion
1. Closed Session
2. Adjournment

**MINUTES OF REGULAR MEETING OF COUNCIL  
of the Village of Barons  
September 9, 2025**

***Present:*** Daniel Doell, Mayor  
Ron Gorzitza, Deputy Mayor  
Clinton Bishop, Councillor  
Jen Durell, Administrator

***Absent:*** None

***Recording Secretary:*** Jen Durell, Recording Secretary

***Call to Order:*** Call to order at 7:03 p.m.

***Guests:*** Clinton Bishop – Statement

***Approval of Agenda:*** Motion made by Mayor Doell to approve the agenda with the additions as presented. Carried Unanimously

***Minutes:*** To accept the minutes of the June 10, 2025 Regular Council Meeting minutes as presented.

Motion made by Deputy Mayor Gorzitza to accept the minutes of the June 10, 2025 Regular Council meeting as presented.  
Carried Unanimously

To accept the minutes of the July 30, 2025 Special Council Meeting minutes as presented.

Motion made by Mayor Doell to accept the minutes of the July 30, 2025 Special Council meeting as presented.  
Carried Unanimously

To accept the minutes of the August 25, 2025 Special Council Meeting minutes as presented.

Motion made by Councillor Bishop to accept the minutes of the August 25, 2025 Special Council meeting as presented.  
Carried Unanimously

To accept the minutes of the September 2, 2025 Special Council Meeting minutes as presented.

Motion made by Deputy Mayor Gorzitza to accept the minutes of the September 2, 2025 Special Council meeting as presented.  
Carried Unanimously

***Business Arising:*** None

***Village Foreman Report:*** Mowing and tree trimming.

***Administrators Report:*** Administration has started the adjustment of all tax rolls affected by the error in the Education Tax. Attended the LGAA Conference, as in previous years there were great learning and networking opportunities. Distributed food bank donations from Family Fun Day to the Picture Butte Food Bank – The Village collected \$284 in cash, as well as 112 pounds of food during breakfast. Submitted our Statement of Financial Expenditures for our LGFF Operating grant, as the provinces new portal went live. Submitted our annual Insurance renewal forms. The GIC's that matured in July have been reinvested, as well as the GIC which was cashed in in June. Attended numerous meetings over the summer. Administration has a meeting tomorrow, September 10 with the Town of Nobleford to execute the MOU for the water plant and sewer lagoon. Public Works Foreman position will be advertised in due course. Had all Village fire extinguishers inspected.

***Correspondence:***

- Chinook Arch Board Report
- June Bank Reconciliation
- APS Compliance Report for 2024 Annual Pension Year
- Bylaw Enforcement – June Monthly Report
- Bylaw Enforcement – July Monthly Report
- Green Acres Foundation - Municipal Requisition Fact Sheet
- Service Alberta and Red Tape Reduction - Proclamation of the Access to Information Act and Regulations
- Service Alberta and Red Tape Reduction - Proclamation of the Protection of Privacy Act and Regulations
- Royal Canadian Mounted Police - Change of Command
- Town of Picture Butte - Jamboree Days Invitation
- Town of Coalhurst - Miners Days Invitation
- FCSS - All Councils Thank You
- Village of Carmangay - Parade Invitation
- Town of Nobleford - Heritage Days Invitation
- July Bank Reconciliation
- August Bank Reconciliation
- Breea Tamminga, Regional Emergency Management Coordinator – ICS 300 Training

**Motion made by Mayor Doell to accept the correspondence as presented. Carried unanimously.**

***Financial Reports:*** Council was presented with the accounts payable and monthly statement for the month of June, July and August, 2025.

**Motion made by Councillor Bishop to approve the accounts payable for the months of June, July and August, 2025.**

**Carried unanimously**

**Motion made by Deputy Mayor Gorzitza to approve the monthly statement for June, July and August, 2025.**

**Carried unanimously**

***Committee Reports:***

- a) **ORRSC**  
Cost of service went up 35% this year. Discussed budgets.
- b) **Green Acres**  
Nothing to report at this time
- c) **CFLR (Community Futures Lethbridge Region)**  
Nothing to report at this time
- d) **FCSS (Family Community and Social Services)**  
Attended a meeting. Councillor Bishop attended an information session in Nobleford
- e) **Mayors and Reeves**  
Spoke of the AGLC wanting to ensure that no one is double booking fundraiser events.
- f) **Chinook Arch Library System**  
Discussed how placements were going. Discussed financial reports. Discussed staffing.
- g) **AG Society**  
Break over summer. Family Fun Day had a good turn out. Meeting upcoming Thursday.
- h) **Emergency Advisory Committee**  
Attended a Directors of Emergency Management meeting. Discussed hazards in our area this season, as well as the work underway to update the Regional Sharing Agreements
- i) **Carmangay Library**  
Meeting upcoming

***New Business:***

- a) **Bylaw #772 - Amended Regional Emergency Management Bylaw**  
Council was presented with the Regional Emergency Management Bylaw for their consideration.

**Motion made by Councillor Bishop to read Bylaw #772 a first time this 9th day of September, 2025.**

**Carried unanimously**

**Motion made by Mayor Doell to read Bylaw #772 a second time this 9th day of September, 2025. Carried unanimously**

**And by UNANIMOUS CONSENT of Council a motion made by Councillor Bishop to hold a third and final reading of Bylaw #772, this 9th day of September, 2025.**

**Carried.**

**Motion made by Deputy Mayor Gorzitza to read Bylaw #772 a third and final time this 9th day of September, 2025.**

**Carried unanimously**

**b) Bylaw Priorities Discussion**

Administrator Durell was asked to add this to the agenda so that Council could set their priorities for Bylaw Enforcement and provide direction to both Administration and the Bylaw Officer. Discussion was held.

**Motion made by Councillor Bishop to instruct Administration to work with Peace Officer Herasemluk to establish a regular enforcement schedule that includes core activities such as unsightlies, grass cutting and snow clearing while maintaining flexibility to address urgent or unscheduled matters as they arise.**

**Carried unanimously**

**c) ATCO Franchise Fee Rider**

Presently the Village of Barons receives a 14.97% franchise fee. Each year, Council has the opportunity to change this rate. Discussion was held.

**Motion made by Deputy Mayor Gorzitza to keep the franchise fee at 14.97% for the 2025 year.**

**Carried unanimously**

**d) Fortis Franchise Fee Rider**

Presently the Village of Barons receives a 5% franchise fee. Each year, Council has the opportunity to change this rate. Discussion was held.

**Motion made by Mayor Doell to keep the franchise fee at 5% for the 2025 year.**

**Carried unanimously**

- e) **Village Saleable Properties Discussion**  
Discussion was held.

**Motion made by Councillor Bishop to direct administration to list the Village raw land located at 117 Main Street and 615 Railway Avenue.**

**Carried unanimously.**

- f) **HR Policies Discussion**  
Discussion was held.

**Motion made by Councillor Bishop to instruct administration to amend the Villages HR policies to require criminal record checks as part of the hiring process for all new employees and to develop clear standards identifying circumstances under which an applicant would not be considered for employment and to return the proposed amendments to Council for approval.**

**Carried unanimously**

***Closed Session:*** a) **None**

***Adjournment:*** Adjournment of the meeting was at 7:55 p.m.

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**Mayor – Daniel Doell**

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**Administrator – Jen Durell**

**MINUTES OF SPECIAL MEETING OF COUNCIL  
Of the Village of Barons  
October 9, 2025**

***Present:*** Daniel Doell, Mayor  
Ron Gorzitza, Deputy Mayor  
Jen Durell, Administrator

***Virtual:*** Clinton Bishop, Councillor

***Recording Secretary:*** Jen Durell, Recording Secretary

***Call to Order:*** 11:03 am

***Guests:*** *none*

***Purpose of Meeting:*** **October Council Meeting**  
As the Candidates forum is being held on the same evening as the next Regular Council meeting, Council is being asked if they would consider cancelling the October Regular Meeting. Discussion was held.

**Motion made by Mayor Doell to cancel the October Regular Council Meeting. Carried unanimously.**

**November Council Meeting**  
As the November meeting falls on a holiday, Council is asked if they would reschedule the November Regular Meeting. Discussion was held.

**Motion made by Councillor Bishop to reschedule the November Regular Council Meeting to November 10<sup>th</sup>, 2025. Carried unanimously.**

**Boulevard Parking Application**  
Council was presented with a boulevard parking permit for the property known as 132 King Street. Discussion was held.

**Deputy Mayor Gorzitza abstains due to pecuniary interest.**

**Motion made by Mayor Doell to approve the permit application for boulevard parking with the conditions that the parking area be at a minimum of 10 feet from each corner to allow for appropriate sightlines, the parking area shall be at an angle and be free from grass and weed growth. Carried**

**Furnace Replacement Discussion**

Administration was informed that the furnace at the shop has stopped working. A technician was out to evaluate the furnace and it was determined to be unrepairable due to age. The first quotation received to replace the furnace is \$4,500.00, though we are still awaiting another quotation. Council is being asked to amend the budget to add approximately \$6,000.00 to the shop building repairs to cover the cost of replacement of the furnace.

**Motion made by Councillor Bishop to approve an expense up to \$6,000.00 to replace the furnace at the shop and to adjust the budget accordingly. Carried Unanimously**

***Adjournment:***

Adjournment was at 11:39 pm

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**Mayor – Daniel Doell**

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**Administrator – Jen Durell**

**MINUTES OF SPECIAL MEETING OF COUNCIL  
Of the Village of Barons  
October 23, 2025**

***Present:*** Daniel Doell, Mayor  
Ron Gorzitza, Deputy Mayor  
Clinton Bishop, Councillor  
Jen Durell, Administrator

***Recording Secretary:*** Jen Durell, Recording Secretary

***Call to Order:*** 10:13 am

***Guests:*** *none*

***Purpose of Meeting:*** **Administrator's Yearly Evaluation ATIA Act - 22(1)**

**Motion made by Deputy Mayor Gorzitza to go incamera at 10:13 a.m under ATIA Act – 22(1).**  
**Carried Unanimously**

**Motion made by Mayor Doell to come out of camera at 11:30 a.m.**  
**Carried Unanimously**

***Adjournment:*** Adjournment was at 11:51 pm

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**Mayor – Daniel Doell**

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**Administrator – Jen Durell**

# MINUTES OF ORGANIZATIONAL MEETING OF COUNCIL

Of the Village of Barons  
Tuesday, October 28, 2025

***Call to Order:*** Administrator called this meeting to order at 1:30 p.m.

***Present:*** Robert Baird  
Belinda Rempel  
Kyle Prince  
Jennifer Durell, Administrator

***Recording Secretary:*** Jennifer Durell, Administrator

***Swearing In:*** The Official Oath of Office was taken.

***Elections:*** **Motion made by Robert Baird to nominate Kyle Prince for the position of Mayor. Carried unanimously**

**Motion made by Kyle Prince to nominate Belinda Rempel for the position of Deputy Mayor. Carried unanimously**

***Council Meetings:*** Dates and Times

**Motion made by Robert Baird to hold Council meetings the second Tuesday of each month at 7:00 p.m. Carried unanimously**

***Establishment of the Municipal Office:*** **Motion made by Belinda Rempel to name 210 Main Street as the Village of Barons Municipal Office. Carried unanimously**

***Establishment of Auditor:*** **Motion made by Kyle Prince continue to use Scase & Partners as the Financial auditor for the Village of Barons. Carried unanimously**

***Establishment of Assessor:*** **Motion made by Robert Baird to continue to use Benchmark Assessment Services to continue to provide assessment services to the Village of Barons. Carried unanimously**

***Banking:*** **Motion made by Kyle Prince to continue to use ATB Financial for the Village of Barons financial institution and to have Two members of council and/or the Administrator as signing authority for the Village. Carried unanimously**

***Council Appointments:***

- a) ORRSC  
Kyle Prince and alternate Belinda Rempel
- b) MPC (Municipal Planning Committee)  
All Council and Citizen at Large
- c) Green Acres

Ron Gorzitza, Citizen-at-large and alternate Robert Baird

- d) CFLR (Community Futures Lethbridge Region)  
Clinton Bishop
- e) FCSS (Family and Community Support Services)  
Kyle Prince and alternate Robert Baird
- f) Assessment Review Board  
None
- g) Mayors and Reeves  
Kyle Prince and alternate Belinda Rempel
- h) Chinook Arch  
Belinda Rempel and alternate Robert Baird
- i) Emergency Advisory Committee  
Kyle Prince and alternate Robert Baird
- j) Carmangay Library Board  
Robert Baird and alternate Kyle Prince
- k) AG Society  
Robert Baird and alternate Kyle Prince

**Motion made by Belinda Rempel to approve all Council appointments. Carried unanimously**

***Adjournment:*** Meeting adjourned at 2:38 p.m.

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Mayor –

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Administrator – Jennifer Durell

**MINUTES OF SPECIAL MEETING OF COUNCIL  
Of the Village of Barons  
November 4, 2025**

***Present:*** Kyle Prince, Mayor  
Belinda Rempel, Deputy Mayor  
Robert Baird, Councillor  
Jen Durell, Administrator

***Recording Secretary:*** Jen Durell, Recording Secretary

***Call to Order:*** 6:58 pm

***Guests:*** *none*

***Purpose of Meeting:*** **Motion made by Mayor Prince to add the attendance of Councillor Baird at the Alberta Municipalities Convention to the agenda. Carried unanimously.**

**Organizational Meeting Minutes**

**Motion made by Mayor Prince to table the minutes to the next regular meeting on November 10, 2025.  
Carried unanimously.**

**Boards and Committees**

Discussion was held.

**Motion made by Mayor Prince to appoint Councillor Baird to the Green Acres Foundation Board.  
Carried unanimously.**

**Motion made by Mayor Prince to appoint Deputy Mayor Rempel to the Community Futures Lethbridge Region Board.  
Carried unanimously.**

**Municipal Inspection**

Discussion was held.

**Motion made by Mayor Prince to table discussion of the municipal inspection pending further community feedback.  
Carried unanimously.**

**Attendance of Councillor Baird at the Alberta Municipalities Convention**

Discussion was held

**Motion made by Mayor Prince to instruct Administration to review the budget to see if there is budgetary space for Councillor Baird to attend the AB Munis.**

**Carried unanimously.**

***Adjournment:***

Adjournment was at 8:07 pm

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**Mayor – Daniel Doell**

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**Administrator – Jen Durell**

Village of Barons  
Request For Decision (RFD)

|                     |                                              |
|---------------------|----------------------------------------------|
| Meeting:            | Regular Council                              |
| Meeting Date:       | November 10, 2025                            |
| Originated By:      | Jen Durell, Chief Administrative Officer     |
|                     |                                              |
| Title:              | Alberta Municipalities Convention Attendance |
| Agenda Item Number: | 5(a)                                         |

**BACKGROUND/PROPOSAL:**

Administration was instructed to review the budget to see if there is budgetary space for Councillor Baird to attend the Alberta Municipalities Convention.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The current amount in the budget for Council expenditures is \$23,598.00, of which there is \$3,572.62 remaining within the total Council budget to cover expenditures for the remainder of the year. These budget line items include things such as Council meetings, Committee meetings, Travel Mileage, the Municipal Planning Committee, and Donations to Organizations among others.

**COSTS/SOURCE OF FUNDING (if applicable):**

Attendance could be funded through the Council expenditures budget line items. While there is \$3,572.62 remaining in the budget for Council expenditures, Council must also consider other expenditures that may be upcoming for the remainder of the year including Council and Committee meeting remuneration, Mileage, Hotel and Meal Costs at Convention, etc.

**RECOMMENDED ACTION:**

Initials show support –

Reviewed By: CAO: Jen Durell

- That Council make a motion to adjust the budget to allocate funds (\$880.00) to the Council Registration and Memberships account to cover the cost of registration for Councillor Baird.
- That Council deny the request for Councillor Baird to attend the Alberta Municipalities Convention due to budgetary concerns.

ENCLOSURES:

None

**Village of Barons**  
**THE MONTH September, 2025**  
**2025 Monthly Statement Ending: September 30, 2025**

|                                        | <u><b>Revenue</b></u> | <u><b>Expenses</b></u> |
|----------------------------------------|-----------------------|------------------------|
| Taxes                                  | \$33,685.74           |                        |
| General Administrative                 | \$3,403.44            | \$11,267.79            |
| Council                                |                       | \$1,861.60             |
| Fire Hall Building                     |                       | \$777.47               |
| Bylaw Enforcement                      |                       | \$1,861.44             |
| Shop                                   |                       | \$15,267.25            |
| Roads and Streets                      |                       | \$1,699.70             |
| Water/Sewer/Garbage                    | \$26,319.62           | \$16,126.14            |
| Green Acres Requisition                |                       |                        |
| Recreation Facilities/Parks            |                       | \$405.73               |
| Casual Wages/STEP                      |                       | \$5,973.00             |
| Legal                                  |                       | \$684.96               |
| Telus Rental                           |                       |                        |
| Chinook Arch                           |                       | \$1,527.44             |
| Requisition - School                   |                       | \$31,123.29            |
| Bulk Water                             | \$439.00              |                        |
| Auditor                                |                       |                        |
| Xplornet                               | \$600.00              |                        |
| Carwash                                |                       |                        |
| Insurance                              |                       |                        |
| ORRSC                                  |                       |                        |
| FortisAlberta Franchise                | \$1,023.14            |                        |
| Assessor                               |                       |                        |
| MPC                                    |                       |                        |
| Regional Water Service Delivery Strat. |                       | \$9,825.56             |
| Grants                                 |                       |                        |
| ATCO Gas Franchise Fee                 | \$966.53              |                        |
| FCSS Requisition                       |                       |                        |
| Treated Water - Nobleford              |                       | \$17,640.26            |
|                                        |                       |                        |
| <b>Total</b>                           | <b>\$66,437.47</b>    | <b>\$116,041.63</b>    |

|                                              |              |
|----------------------------------------------|--------------|
| Bank Balance - as of September 30, 2025      | \$491,288.38 |
| Outstanding Cheques as of September 30, 2025 | \$16,182.55  |
| GIC                                          | \$340,461.49 |

|                  |             |
|------------------|-------------|
| 2025 Taxes Owing | \$70,514.25 |
|------------------|-------------|

|                                   |             |
|-----------------------------------|-------------|
| Outstanding Taxes - Prior to 2025 | \$8,026.84  |
| Total Outstanding Taxes           | \$78,541.09 |

**Village of Barons**  
**THE MONTH** October, 2025  
2025 Monthly Statement Ending: October 31, 2025

|                             | <u>Revenue</u>     | <u>Expenses</u>    |
|-----------------------------|--------------------|--------------------|
| Taxes                       | \$2,539.00         |                    |
| General Administrative      |                    | \$11,658.01        |
| Council                     |                    | \$3,624.75         |
| Old Fire Hall Building      | \$4,000.00         | \$16,606.80        |
| Bylaw Enforcement           | \$260.00           | \$1,861.44         |
| Shop                        |                    | \$2,940.01         |
| Roads and Streets           |                    | \$1,304.23         |
| Water/Sewer/Garbage         | \$13,821.89        | \$11,213.16        |
| Green Acres Requisition     |                    |                    |
| Recreation Facilities/Parks |                    | \$440.04           |
| Casual Wages/STEP           |                    | \$6,490.18         |
| Legal                       |                    | \$1,415.84         |
| Election                    |                    | \$797.28           |
| Chinook Arch                |                    |                    |
| Requisition - School        |                    |                    |
| Bulk Water                  | \$249.00           |                    |
| Auditor                     |                    |                    |
| Xplornet                    | \$600.00           |                    |
| Carwash                     |                    |                    |
| Insurance                   |                    |                    |
| ORRSC                       |                    | \$1,250.00         |
| FortisAlberta Franchise     | \$973.33           |                    |
| Assessor                    |                    | \$1,717.50         |
| MPC                         |                    |                    |
| Sewer Lift Project          |                    | \$30,481.80        |
| Grants                      |                    |                    |
| ATCO Gas Franchise Fee      | \$811.59           |                    |
| FCSS Requisition            |                    |                    |
| Treated Water - Nobleford   |                    |                    |
| Disaster Services           |                    |                    |
|                             |                    |                    |
| <b>Total</b>                | <b>\$23,254.81</b> | <b>\$91,801.04</b> |

|                                              |              |
|----------------------------------------------|--------------|
| Bank Balance - as of October 31, 2025        | \$418,708.01 |
| Outstanding Cheques as of September 30, 2025 | \$7,768.40   |
| GIC                                          | \$340,461.49 |

|                                   |             |
|-----------------------------------|-------------|
| 2025 Taxes Owing                  | \$62,406.62 |
| Outstanding Taxes - Prior to 2025 | \$7,701.64  |
| Total Outstanding Taxes           | \$70,108.26 |

## **VILLAGE OF BARONS**

**Reference:** Council Meeting

**Adopted By:** Resolution

**Number:** 083

**Prepared By:** Jen Durell

**Date:** May 28, 2025

**Supersedes:** 057

## **COUNCIL DEVICES POLICY**

### ***POLICY STATEMENT***

The Council of the Village of Barons recognizes the importance of providing an efficient business system, through the use of an Electronic Device to improve their ability to govern, while limiting the amount of printed material.

### ***PURPOSE***

To identify the responsibilities of the Council and the Village of Barons regarding the ownership, maintenance and replacement of Council's laptop computers, iPad or Tablet.

### ***SCOPE***

This policy applies to all Elected Officials of the Village of Barons. Elected Officials must meet the duties expected of them as per the Municipal Government Act (MGA), other legislation and Council policies, procedures and bylaws.

### ***DEFINITIONS***

Electronic Device(s) means a laptop, iPad, or tablet device.

### ***RESPONSIBILITIES***

The Chief Administrative Officer (CAO) and/or designate is responsible for ensuring the standards are performed as set out in this policy.

### ***STANDARDS***

1. At the beginning of each new Council term, each elected official has the option to:
  - a) Allow the Village to purchase said device up to a certain dollar amount;
  - b) Elected Official to provide their own and will receive a top up on their stipend over their term.

All devices shall meet the current Village standards.

2. Ownership of the devices will be term specific. In the event of a councillor not able fulfilling their term of four years, the member of council will be allowed to purchase their device from the Village for a set amount. This amount will be prorated based on the length of time (months of service) on Council.
3. Council Members who are elected in a by-election will have an allowance provided to them to purchase their device for use during the remainder of the term.
4. Council Members may use their device for personal use, understanding that the

device is subject to FOIP at any time. Council Members may install personal software on their devices if it does not conflict with software provided.

5. Council Members shall take all reasonable steps and precautions to protect their assigned laptop computer, iPad or tablet from damage, harm or theft.
6. The Village shall only be responsible for costs incurred for the maintenance and repair of the device if purchased or subsidized by the Village of Barons.
7. Council members will own their device at the end of the four-year term. If the Councillor is re-elected, a new allowance will be supplied for the Councillor to use during the next four-year term.
8. The current device allowance per term is \$1,000.00 per Elected Official.
9. Any device purchased must have the capability of being able to utilize emails, Teams or other virtual communication programs, have access to email and any other program needed to be able to fully perform their duties of Councillor.

**\*\* This policy is subject to any specific provisions of the Municipal Government Act, the Local Authorities Board Act or other relevant legislation.**

**Village of Barons  
IN THE PROVINCE OF ALBERTA  
BYLAW #737**

**A BYLAW OF THE VILLAGE OF BARONS, IN THE PROVINCE OF ALBERTA, TO  
SETFORTH THE GUIDELINES FOR REMUNERATION FOR MAYOR, COUNCIL, CAO  
AND OTHER VILLAGE EMPLOYEES AND TO REPEAL BYLAW #717 AND BYLAW #656.**

**WHEREAS**, it is expedient to make provisions for the remuneration, allowances, expenses and benefits of the Mayor, Council, Chief Administrative Officer, Public Works, Emergency Management Committee, Municipal Planning Committee and other Village Employees and to reimburse the expenses incurred while carrying out the functions on behalf of the municipality or when authorized to do so.

**NOW THEREFORE**, the Council of the Village of Barons, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. This Bylaw shall be known as the “Remuneration Bylaw” of the Village of Barons.
2. In this Bylaw, unless the context otherwise states or requires:
  - a. “Budget” means that sum apportioned to the Mayor, each member of Council, CAO, Public Works and/or appointments to each committee for municipal events.
  - b. “Events” means a reception, special occasion, conference and meeting which shall include, but limited to the following:
    - Alberta Urban Municipalities Association Annual Convention
    - Alberta Urban Municipalities Association Workshops/Seminars
    - Conventions, conferences, meetings, workshops, seminars for the CAO, Public Works, Emergency Management Committee, Municipal Planning Committee and/or other Village employees which shall include but not limited to:
      - Alberta Urban Municipalities Association Annual Convention
      - Local Government Administrators Association Conference/Workshops
      - Alberta Water/Wastewater Association Annual Conference/Workshops
      - Emergency Management Workshops
      - Such other workshops/seminars deemed necessary by Council or the CAO.
  - c. “Expenses” means admissions, registrations, meals, mileage and reasonable out of pocket expenses.

**REMUNERATION AND ALLOWANCES**

The Mayor and Council shall be remunerated for the performance of regular and usual duties associated with the responsibilities of each elected offices including:

1. Regular meetings of Council

2. All regional and local area committees to which the member of Council is appointed or requested to attend.
3. Regular ceremonial or statutory duties
4. Attendance at meetings to Special meetings of Council, Committees or other related business meetings for which Council or a majority of Council have authorized.

The rate of remuneration to be provided shall be as indicated in “Schedule A”.

## **TRAVEL AND EXPENSES**

The rates and conditions prescribed are intended to avoid the economic loss to the elected official/municipal employee when reasonable and proper expenses are incurred.

Travel and accommodations shall be comfortable and of good quality, neither sumptuous nor sub-standard.

1. An elected official/municipal employee on travel status may claim the following expenses with a receipt:
  - a. Airport Fare
  - b. Taxi Fare
  - c. Parking Charges
  - d. Automobile Rental

An elected official/municipal employee who uses his/her own motor vehicle on Village business shall be reimbursed for travel as per “Schedule A”.

If an elected official/municipal employee is required to travel on Village business and overnight accommodation away from his/her regular domicile is necessary, he/she may claim:

- a. The actual cost of accommodation upon submission of receipts to a maximum of \$300.00 per night.
- b. Elected officials/municipal employees may wish to secure alternate accommodation at no cost to the official. He/she may then claim without receipt an amount shown on “Schedule A”.

## **MEALS AND GRATUITIES**

Elected officials, CAO, Emergency Management Committee Members and other Village Employees may claim the cost of a meal to a maximum as per “Schedule A”.

Where meal costs are included on a hotel bill, they must be identified as meal costs.

Where conference or seminar registration includes meals, the Village will not re-imburse substitute meals.

Gratuities for meals and hotel service are included in the amount set for meal allowances. Gratuities for taxi services are to be included in taxi costs.

## **EXPENSE REPORT**

All claims shall be submitted within ten days of return and must be on the prescribed form.

## **REPEAL**

Upon third reading of Bylaw #737, Bylaws #698 and #717 and all amendments thereto are hereby repealed.

## **EFFECTIVE DATE**

This Bylaw shall come into effect on May 1, 2022.

Read a first time, this ..... day of ....., 2022

Read a second time, this ..... day of ....., 2022

And by Unanimous Consent of Council to hold a third and final reading this  
\_\_\_\_\_ day of \_\_\_\_\_, 2022 for Remuneration Bylaw #737

Read a third and final time and finally passed this ..... day of ....., 2022.

**MUNICIPALITY OF THE VILLAGE OF BARONS**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Village of Barons  
Bylaw #737**

**“SCHEDULE A”**

**Rates of Remuneration for Elected Officials**

The rate of remuneration for the performance of regular and usual duties of Elected Officials as identified shall be as follows:

- Council/Special Meeting \$95.00 per meeting  
(Or any meeting Regular ceremonial or statutory duties)
- Committee Meetings \$95.00 per meeting  
(Emergency Management, MPC included)
- Conventions, conferences, seminars, public hearings \$150.00 per day  
(any meeting over four (4) hours)
- Elected Officials Allowance
  - Mayor \$160.00 per month
  - Councillors \$125.00 per month

**Elected and Appointed Municipal Officials and Employees**

- Accommodation (no receipt required) \$250.00 per day
- Meals (no receipt required)
  - Breakfast \$20.00
  - Lunch \$25.00
  - Dinner \$25.00
- Gratuities 15%

**KILOMETRE RATE FOR TRAVEL**

.70 per kilometer

Village of Barons  
Request For Decision (RFD)

|                     |                                                |
|---------------------|------------------------------------------------|
| Meeting:            | Regular Council                                |
| Meeting Date:       | November 10, 2025                              |
| Originated By:      | Jen Durell, Chief Administrative Officer       |
|                     |                                                |
| Title:              | Request for Donation – Ag Society Turkey Bingo |
| Agenda Item Number: | 11(c)                                          |

**BACKGROUND/PROPOSAL:**

As in previous years, Council has been asked for a monetary donation for the upcoming Ag Society Turkey Bingo to take place on November 22, 2025. In previous years Council has made donations to the Ag Society's Bingo in the amount of \$100.00.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

This continues our ongoing support for the Barons Ag Society and specifically their annual turkey bingo.

**COSTS/SOURCE OF FUNDING (if applicable):**

Total cost is \$100.00, which is budgeted for in. The current amount in the budget for donations to organizations is \$1,000.00 of which we have \$848.12 remaining.

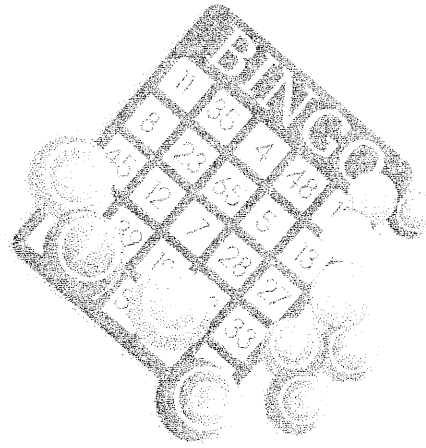
**RECOMMENDED ACTION:**

1. Council consider making a motion to donate \$100.00 to the Barons Ag Society as a gesture of goodwill and continued support for the Ag Society and their annual turkey bingo.

**ENCLOSURES:** Request for Donation Letter

Initials show support –

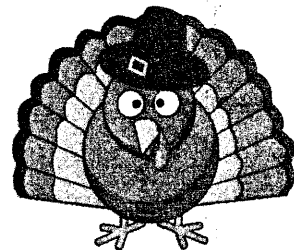
Reviewed By: CAO: Jen Durell



October 10<sup>th</sup> , 2025

On behalf of the members of the Barons Ag Society we would like to ask you to make a donation towards our annual turkey bingo being held November 22<sup>nd</sup> . This is one of our largest fundraising events but we do need help from people like yourself to make this event such a huge success. Donations in the form of cash, gift certificates, your logo'd merchandise or new items would be greatly appreciated.

Thank You for your consideration!



Village of Barons  
Request For Decision (RFD)

|                |                                          |
|----------------|------------------------------------------|
| Meeting:       | Regular Council                          |
| Meeting Date:  | November 10, 2025                        |
| Originated By: | Jen Durell, Chief Administrative Officer |

|        |                                 |
|--------|---------------------------------|
| Title: | Administrators Vacation Request |
|--------|---------------------------------|

|                     |       |
|---------------------|-------|
| Agenda Item Number: | 11(d) |
|---------------------|-------|

BACKGROUND/PROPOSAL:

Administration is requesting the week of November 24 - 27, 2025, as well as the week of December 15 - 18, 2025 for Vacation Time.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration is entitled to 5 weeks vacation per calendar year. To date Administration has only taken 2 weeks of the allotted vacation time.

COSTS/SOURCE OF FUNDING (if applicable):

None

RECOMMENDED ACTION:

- That Council make a motion to approve the Vacation Request from Administration.

ENCLOSURES:

None

Initials show support –

Reviewed By: CAO: Jen Durell

**Village of Barons  
Bylaw No. 769**

**A BYLAW OF THE VILLAGE OF BARONS IN THE PROVINCE OF ALBERTA, PROVIDING FOR THE ESTABLISHMENT OF RULES AND REGULATIONS PERTAINING THE MOVEMENT OF VEHICLE AND PEDESTRIAN TRAFFIC IN THE VILLAGE OF BARONS.**

**WHEREAS**, pursuant to Section 7(d) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, current as of January 1, 2025, Council may pass bylaws for municipal purposes respecting transport and transportation systems, and;

**WHEREAS**, pursuant to Section 13(1) of the Traffic Safety Act, being Chapter T-6 of the revised Statutes of Alberta, 2000, Council may make Bylaws for the regulation and control of vehicle, animal and pedestrian traffic with the municipality, and;

**NOW THEREFORE**, The Council of the Village of Barons, in the Province of Alberta, duly assembled, hereby enacts as follows:

**PART 1 – DEFINITIONS**

1. This Bylaw may be cited as **“The Barons Traffic Bylaw”**.
2. In the bylaw, unless the context otherwise requires:

“**ACT**” means the Revised Traffic Safety Act Statute of Alberta (2000) Ch. T-6 and amendments thereto;

“**ADMINISTRATOR**” means the person appointed by Council in accordance with Section 205 of the Municipal Government Act and is referred to throughout this bylaw as CAO or Chief Administrative Officer;

“**ALLEY**” means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land and is considered a highway for the purposes of this Bylaw;

“**BOULEVARD**” means the portion of highway between the curb lines or lateral lines of a roadway and the adjoining property lines exclusive of the sidewalk; also that portion of a street between the curb lines or lateral lines of a divided highway,

“**COMMERCIAL VEHICLE**” means a vehicle defined as a commercial vehicle in the Act.

“**COUNCIL**” means the Municipal Council of the Village of Barons;

“**CROSS WALK**” means,

- a) That part of a roadway at an intersection included within the connection of the

Lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edge of the roadway, or

- b) Any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the road surface,

**“CURB”** means the actual curb, if there is one, and if there be no curb in existence, shall mean the division of a highway between that part thereof intended for the use of vehicles and that part thereof intended for the use of pedestrians;

**“DRIVEWAY”** means a recognizable, constructed, and designated parking area that leads to and from a public road to a house or garage;

**“HEAVY EQUIPMENT”** and/or construction equipment means any equipment or device designed and intended for use in construction or material handling including but not limited to air compressors, air tracks, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, backhoes, scrapers, pavers, generators, haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, and other material handling equipment;

**“HEAVY VEHICLE”** means a motor vehicle, alone or together with any trailer, semi-trailer, or other vehicle being towed by the motor vehicle with a registration gross weight of 5,000 kilograms or more and/or exceeding 11.0 metres in total length.

**“HIGHWAY”** means every thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, or other place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles within the Village of Barons;

**“MOTOR VEHICLE”** means every vehicle propelled by any power other than muscular power, except aircraft, tractors, whether equipped with rubber tires or not, implements of husbandry and such motor vehicles as run only upon rails;

**“OFF-HIGHWAY VEHICLE”** as defined in the Act means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel,

- a. 4-wheel drive vehicles,
- b. low pressure tire vehicles,
- c. cycles and related 2-wheel vehicles,
- d. amphibious machines,
- e. all terrain vehicles,

- f. miniature motor vehicles,
- g. snow vehicles,
- h. minibikes, and
- i. any other means of transportation that is propelled by any power other than muscular power or wind,

**BUT DOES NOT INCLUDE**

- j. motorboats, or
- k. any other vehicle exempted from being an off-highway vehicle by regulation;

**“PARK”** means to allow a vehicle (whether occupied or not) to remain in one place except:

- a) When standing temporarily for the purpose of and while actually engaged in loading or unloading; or
- b) When standing in obedience to a Peace Officer or traffic control device.

**“PEACE OFFICER”** means a member of the Royal Canadian Mounted Police or a special constable or a member of the patrol division of the Department of the Solicitor General, an Alberta Peace Officer, Community Peace Officer, or a Bylaw Enforcement Officer of the Village of Barons;

**“PEDESTRIAN”** means a person afoot or a person in a wheelchair;

**“PUBLIC HOLIDAY”** means a day designated Sunday, a public holiday as defined in the Interpretation Act or a day proclaimed so by the Mayor or declared by the Council of the Village of Barons;

**“RECREATION VEHICLE”** means any vehicle or trailer that is designed, constructed, modified or equipped as a temporary dwelling place, living abode or sleeping place. Recreation vehicles include any motorhome, camper mounted on a truck or any other vehicle or object which a Peace Officer deems to be a recreation vehicle;

**“ROADWAY”** means that portion of the highway intended for vehicular traffic within the Village;

**“SIDEWALK”** means that part of a highway primarily intended for the use of pedestrians and includes the part lying between the curb line or edge of the roadway and the adjacent property line, whether or not paved or improved;

**“TRAFFIC CONTROL DEVICE”** means a sign, signal marking or device placed or erected for the purpose of regulating, warning or guiding traffic;

**“TRAILER”** means a trailer as defined in the Act;

**“VEHICLE”** means a device in, upon, or by which a person or thing may be transported or drawn upon a highway.

**“VILLAGE”** means the Municipal Corporation of the Village of Barons or the area contained within the corporate boundaries of the Village, as the context requires;

## **PART 2 – SPEED LIMITS**

1. The Council shall cause signs to be posted indicating a greater or lesser speed than that prescribed by the Traffic Safety Act or indicating that the prescribed speed limit has ceased to apply.
2. Unless otherwise indicated the speed limit in the Village of Barons shall be thirty (30) kilometers per hour.
3. No person shall drive a motor vehicle, in any alley or highway intended chiefly to give access to the rear of buildings and parcel of land at a greater rate of speed than twenty (20) kilometers per hour.
4. The Council may cause signs to be posted along a highway, fix a maximum speed limit in respect to any part of the highway under construction or repair in a state of disrepair applicable to all vehicles or to any class or classes of vehicles while travelling over that part of the highway.
5. Notwithstanding Part 2, Section 4, the Village Foreman, in the case of an emergency has the authority to temporarily reduce the speed limit for the safety of workers and shall report such action to the Council at the next regularly scheduled Council meeting.

## **PART 3 – TRAFFIC CONTROL DEVICES**

1. Council may by resolution direct and may from time to time alter the location of such traffic control devices for the following purposes:
  - a. To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
  - b. To prohibit “U” turns at any intersection;
  - c. To designate any intersection or other place on a highway as an intersection or place at which no left hand turn or right hand turn shall be made;
  - d. To designate as a one-way street any roadway or portion thereof;

- e. To designate “School Zones” or “Playground Zones”;
  - f. To designate truck routes;
  - g. To set apart as through street any highway or part of a highway and to control entry to any highway by means of a “stop” sign or “yield” sign;
  - h. To designate a crosswalk upon any highway;
  - i. To designate parking stands for use of any particular class of vehicle;
  - j. To close or restrict the use of any highway, either as to the full width thereof or as to part of the width thereof with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
  - k. To prohibit, restrict or regulate the parking of vehicles or any class of vehicles on any highway or other public place or any portion thereof during such hours as may be determined;
  - l. To designate and mark guidelines for angle parking on any highway or other public places or any portion thereof.
- 2. The Administrator shall cause a record to be kept of the location of all traffic control devices which record shall be open to public inspection during normal business hours.
  - 3. Notwithstanding any provision of this bylaw all traffic control devices placed, erected or marked in the Village of Barons prior to passing of the bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of Part 3, Section 1.

#### **PART 4 – FIRES**

- 1. In case of a fire within the Village, any Peace Officer or member of the Fire Department may designate in any manner, a line near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot, on horse or in a vehicle shall cross over such line or lines.
- 2. The Chief Officer of the Fire Department or any person acting under his instructions shall have the right to move or cause to be moved any vehicle which he may deem necessary to move or have moved for the purpose of carrying out any duty, work or undertaking of the Fire Department.

## **PART 5 – VEHICLES WITH LUGS**

1. No person shall drive, propel or move on any highway any vehicle having metal spikes, lugs, cleats or bands projecting from the surface of the wheel or tire of such vehicle, or any vehicle having a caterpillar tread.
  - a. Studded winter snow tires shall be exempt from Part 5(1).

## **PART 6 – OFF-HIGHWAY VEHICLES**

1. No person shall operate an off-highway vehicle, as defined in the Act, within the boundaries of the Village of Barons unless such use is expressly permitted by Council or the Chief Administrative Officer.

## **PART 7 – COMMERCIAL VEHICLES & HEAVY VEHICLES**

1. No person shall park or operate a commercial vehicle on a highway within the limits of the Village of Barons other than a highway in the Village of Barons which is designated as a truck route in Schedule "A" thereof, which Schedule is hereby incorporated into and made part of this By-Law.
2. The following shall not be deemed to be operating a commercial vehicle in contravention of Section 1 if the commercial vehicle is being operated on the shortest route between the premises by:
  - a. persons delivering or collecting goods or merchandise to or from the premises of bona fide customers,
  - b. persons going to or from business premises of the owner of the heavy vehicle concerned as long as the premises is not located within an residential area,
  - c. persons going to or from business premises for the servicing or repairing on the heavy vehicles as long as the premises is not located within an residential area,
  - d. person(s) pulling a disabled vehicle from a highway prohibited to heavy vehicles.
3. No person shall park a commercial vehicle or heavy vehicle within the municipal boundaries of the Village of Barons in areas designated in the Land Use Bylaw as residential zones unless permitted under Section 2.

- a. Subject to Section 3, those residential properties that are immediately adjacent and accessible to the designated truck route may park their commercial vehicles(s) on their residential properties.
4. No person shall utilize engine retarder brakes while operating a commercial vehicle or heavy vehicle within the limits of the Village of Barons.

#### **PART 8 – HEAVY EQUIPMENT**

1. No person shall be permitted to park any heavy equipment within any residential area in the Village of Barons unless the said heavy equipment is being used to develop the land which it is parked on.
  - a. Part 8, Section 1 does not apply to any heavy equipment owned, used, or contracted by the Village of Barons.

#### **PART 9 – MAXIMUM WEIGHTS**

1. For the purpose of this section, “maximum weight” means:
  - a. The maximum weight permitted for a vehicle and load pursuant to the official registration certificate issued by the Province of Alberta for such vehicles.
2. No person shall drive or have on the roadway a vehicle or combination of attached vehicles with a weight including or excluding any load thereon, in excess of maximum weight.
3. Wherever in his/her opinion, there is a contravention of Part 9, Section 2, a Peace Officer may order the driver or other person in charge or control of a vehicle or combination of attached vehicle suspected of being on a roadway in contravention of such section to take such vehicle or combination of attached vehicles to the nearest adequate weight scale to determine the weight of such vehicle or combination of attached vehicles and load thereof. The weight slip or slips shall be given to the Peace Officer and may be retained by them, and if the weight of any loaded vehicle or combination of attached vehicles is in excess of maximum weight, the Peace Officer, in addition to any prosecution for contravention of Part 9, Section 2, may require that any load or portion thereof in excess of maximum weight shall be removed before the vehicle or combination of attached vehicles is again taken upon a highway.
4. A weight slip given to a Peace Officer under Part 9, Section 3 and submitted by the Officer in evidence in court, shall be prima facie proof of authenticity of the weight slip and of the particulars thereon submitted in evidence and of the accuracy of the weight scale used.
5. A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of Part 9, Section 2 shall, when requested by the Peace Officer, produce for such officer’s inspection any official registration certificate or interim certificate for such vehicle or vehicles that may have been issued by the

Government of the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.

6. Particulars obtained by a Peace Officer from a registration certificate produced to the Officer under Part 9, Section 5 and submitted by the Officer as evidence in court shall be prima facie proof of the authenticity of such certificate and of the particulars thereon submitted in evidence.

## **PART 10 – PEDESTRIANS**

1. No person or persons shall stand on any highway, crosswalk, or sidewalk in such a manner as to:
  - a. obstruct vehicle or pedestrian traffic,
  - b. annoy or inconvenience any other person lawfully upon such highway, crosswalk, or sidewalk,
  - c. obstruct the entrance to any building.
2. No person shall run upon the roadway in such a manner as to impede traffic.
3. No person shall stand upon or walk along a roadway for the purpose of soliciting a ride from the driver of any private vehicle.

## **PART 11 – PARKING**

1. No person shall park a vehicle other than a vehicle of such class or classes deemed as recreational or a standard automobile on the portion of any highway that is located in any residential zone.
2. The Council may designate and cause to be properly marked portions of highways upon which parking is prohibited at any time.
3. The Council may designate portions of highway for 15-to-20-minute parking of vehicles and cause the same to be properly marked by signs.
4. No person shall park a vehicle on a portion of highway marked pursuant to Part 11, Section 3, for time in excess of the period marked.
5. No person shall park a vehicle in an alley. Alleys, however, may be used for such periods of time as may be reasonably necessary for the loading or unloading of passengers or goods from a vehicle, provided that the vehicle concerned with such loading or unloading of passengers or goods does not obstruct the lane as to prevent other vehicles or persons from passing along such alley while the loading or unloading of passengers or goods is taking place.
6. The Council may designate portions of the highway as a passenger loading or unloading space and may cause such space to be marked with a sign designating the area as a “loading zone”.

7. Except when actually taking on or discharging passengers, no person shall park or stand a vehicle for any period of time at a passenger loading zone, at a “no parking” area or in front of a main entrance, exit or doorway of a public building.
8. The Council may designate and cause to be properly marked by signs, portion of the highway as truck loading or unloading spaces.
9. No person shall park a vehicle in a truck loading or unloading space for a period of time longer than fifteen (15) minutes.
10. No person shall park any trailer (whether designed for occupancy by persons or for carrying goods and equipment) upon any highway unless said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles.
11. No person shall park any vehicle upon any land owned by the Village of Barons which the Village uses or permits to be used as a playground, recreation area or public park except in designated parking areas.
12. Where parking guidelines are visible on a roadway no driver shall park a vehicle except within the limits of the lines designating a parking stand.
13. No person shall park his vehicle with the side thereof parallel to the curb or edge of the roadway when angle parking is permitted or required.
14. No vehicle may be parked at an angle to the curb in a cul-de-sac unless that vehicle is parked in such a manner as to not interfere with the free flow of traffic in the cul-de-sac.
15. No person shall park any vehicle in that part of a boulevard which lies between curb or the traveled portion of the roadway and the property or lot boundary line which runs parallel to the said curb or traveled portion of a roadway, except in an approved driveway.
16. Any person who is empowered to enforce the provisions of this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked or stopped vehicle without that person or the municipality incurring liability for doing so.
17. No person shall park any portion or whole of a vehicle on any sidewalk or extend over a sidewalk with any portion of a vehicle within the Village limits of Barons.
18. A peace officer may cause any vehicle to be removed and taken to and stored in a suitable place when the vehicle is parked on private property without the consent of the owner of the property or on a highway in a manner that obstructs any private driveway.
19. Except when permitted by a traffic control device, no person shall stop, stand, or park a vehicle on any highway within the Village of Barons other than on the right side of the highway and with the right-hand wheels parallel to that side and where there is a curb, within 30cm of the curb.

20. No person shall park a vehicle so as to obstruct the free passage of traffic on any highway within the Village of Barons with the exception of public works, enforcement, and emergency response vehicles.
21. Vehicles may not be parked in vacant lots unless said lot is immediately adjacent and under the same ownership as an abutting lot that is developed.
22. The Village of Barons provides an exemption to public passenger vehicles (school buses) for parking in residential areas on public or private property as long as the school bus is parked immediately adjacent to the school bus operator's residence and as long as the school bus does not interfere with pedestrian or vehicular traffic.

## **PART 12 – BOULEVARD PARKING AND STANDARDS**

1. The Village of Barons discourages the use of boulevard parking of motor vehicles in residential areas. Council acknowledges that in some areas, boulevard parking is necessary due to the alignment or setting up of the roads. In the first block of Noble Street, angle parking is allowable and the streets such as Milnes or those whose frontage is facing an avenue are areas which will allow boulevard parking.

Therefore permission will be granted only where it can be determined that no other practical alternative can be found and where such arrangement complies with the policies outlined below.

- a. The approval of applicants will not be recommended if a suitable alternative exists for parking entirely on the owner's property, which may include:
  - i. Front yard parking in a legal existing driveway when a single residential unit is served by a single driveway.
  - ii. No parking applications will be approved that conflict with any bylaws or regulations of the Village of Barons.
  - iii. The use of rear service lanes where such lanes are accessible and currently in use by more than one property owner.
  - iv. Alteration to or relocation of structures to accommodate parking on the owner's property.
  - v. Use of the rear property subject to the conditions of the zoning bylaw.
  - vi. Approval will not be granted for a parking space on the boulevard that will encroach upon any public sidewalk or in the absence of sidewalks, in that area where a sidewalk may be constructed in the future, as determined by the Village of Barons Council.
  - vii. Parking on the boulevard shall not commence until official approval from the Village of Barons Council.
  - viii. Processing of Applications shall be done by submitting the application found in Schedule "C" of this bylaw.
2. Any approved boulevard parking must comply with the following standards:
  - a. Must be angle parking only;

- b. Upon approval, the property owner must create a graveled parking area at the property owner's expense and must follow the dimensions as prescribed in Village of Barons Land Use Bylaw. (Table 5.8.1- Minimum Parking Space Dimensions)
  - i. Only one parking area per parcel or dwelling unit should be permitted for single unit residential developments, including manufactured homes.
  - ii. Off street parking areas shall be constructed in a manner which will permit adequate drainage, snow removal, and maintenance. (as per Schedule 5, Section 8, Sub 8.5 of the Land Use Bylaw)
  - iii. The property owner must ensure that any damaged area(s) of boulevard is brought back to its previous condition.
- c. These standards will also apply to those already exempt from parking on the boulevard.

### **PART 13 - HANDICAP PARKING**

1. Council may establish, sign or otherwise designate such parking stalls or zones within the Village as Council deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
2. The owner, tenant, occupant or person in control of private property within the Village to which vehicles driven by the public generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage and markings used to designate such parking spaces shall be in a form similar to that approved and used by the CAO.
3. The owner or operator of a motor vehicle which is not identified by a disabled persons placard or license plate that is issued or recognized by the Solicitor General for persons with disabilities shall not stop or park or permit the stopping or parking of the vehicle in a parking space designated for disabled parking.
4. Where the vehicle is identified by disabled persons placard, the owner or operator shall have such placard visibly displayed while the vehicle is stopped or parked in a parking space designated for Disabled Parking.

### **PART 14 – SCHOOL BUS FLASHING LIGHTS**

1. Alternating flashing lights and stop arms on school busses shall be operated when loading or unloading passengers within the Corporate Limits of the Village of Barons except when loading or unloading passengers at designated loading zones at the respective schools or adjacent to the schools.
2. Alternating flashing lights and stop arms shall be operated in the sequence as provided in Section 73 (a) AR 304/2002 Use of Highway and Rules of the Road of the Traffic Safety Act, Revised Statutes of Alberta 2000, Alberta Regulations, and amendments thereto.
3. Any operator of a vehicle who fails to slow for a school bus displaying alternating flashing amber lights, shall be guilty of an offence and liable for a penalty as prescribed in Schedule "B" attached.

4. Any operator of a vehicle who fails to stop for a school bus displaying alternating flashing red lights and/or a stop arm, shall be guilty of an offence and liable for a penalty as prescribed in Schedule “B” attached.

#### **PART 15 – RECREATION VEHICLE PARKING**

1. All RVs parked on property within the Village of Barons, whether licensed or unlicensed, must be in operable condition.
2. RVs may not be parked on vacant lots unless said lot is immediately adjacent and under the same ownership as an abutting lot that is developed.
3. No person is permitted to occupy any parked RV, vehicle, or trailer on their property, any vacant lot, roadway, or public place with respect to using them as a temporary dwelling. Nor can they connect them to any electrical, gas, or water system.
4. Parked RVs cannot block the view of intersections, crosswalks, playgrounds or signs.
5. Parked RV’s cannot obstruct the movement of other vehicles.
6. Notwithstanding Part 11, Section 10, a person may park a recreation vehicle upon a public street in the Village for a period not to exceed 72 hours and for the purposes of loading and unloading only. This section is only valid during the common camping season months in this region of May through September provided that in so doing no obstruction is caused to vehicular or pedestrian traffic.
  - a. For the purpose of Part 13(4), a recreation vehicle shall be deemed to be continuously parked unless the recreation vehicle has been moved to a location off of public property within the Village for at least 72 (seventy two) consecutive hours.
  - b. Subject to Part 13(4), at no time shall a recreation vehicle or recreation trailer have their slides extended out while parked on any public street in the Town.
7. No person shall park any vehicle, recreation vehicle or trailer in their front yard other than on their driveway.

#### **PART 16 – TEMPORARY CLOSING OF HIGHWAYS**

1. In any case whereby reason of any emergency or of any special circumstances which in the opinion of the Administrator or Village Foreman, makes it desirable and in the public interest to do so, the Administrator may:
  - a. temporarily close in any area of the Village, any highway in whole or in part to traffic, or

- b. the Administrator may for such period of time as he/she deems necessary to meet such emergency or special circumstances, take such measure for the temporary closing of such highway or the suspension of parking and place barricades or post appropriate notices on or near the highway concerned as she/he may consider to be necessary in the circumstances.

## **PART 17 – MISCELLANEOUS OFFENCES**

1. Every person shall be guilty of an offence who:
  - a. coasts on any highway on a sled, toboggan, skis or roller blades which is being towed by a vehicle,
  - b. washes a vehicle upon any highway or drains the radiator of any vehicle upon a highway or washes a vehicle near a highway so as to result in water, slush or ice forming upon a highway or public sidewalk.
  - c. Places or deposits, or allows the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a roadway, alley, sidewalk, or boulevard within the Village, excepting vehicles and materials for which specific permission has been granted by the CAO. Person(s) responsible for such shall be liable for clean-up and/or repair costs.
2. No person shall drive, propel or move on or over any highway within the Village, any vehicle of other type of equipment or thing(s) which damages or is likely to damage the highway.

## **PART 18– PENALTIES**

### **PROSECUTION OF OFFENCES**

1. Except as otherwise provided in this Bylaw, a person who is guilty of an offence under this Bylaw or the regulations for which a penalty is not otherwise provided is liable to a fine of not less than two hundred and fifty (\$250.00) dollars and of not more than two thousand five hundred (\$2,500.00) dollars and in default of payment is liable to imprisonment for a term not exceeding six (6) months or to imprisonment for a term not exceeding six (6) months without the option of a fine.
2. The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges, or costs for which they are liable under the provisions of this Bylaw.
3. Where a vehicle is driven, used, parked or left in contravention of any provision of this Bylaw or as shown on Schedule “B”, the owner of the vehicle is guilty of an offence and liable for the contravention and the penalty provided herein unless there is evidence before the court that at the time of the contravention, the vehicle was not driven, used, parked or left by him/her or by any other person with their consent, express or implied.

4. Where any Peace Officer believes that a person has contravened any provision of this Bylaw he may serve upon:
  - a. such person a Violation Ticket referencing the section contravened; or
  - b. the registered owner of the motor vehicle a Violation Ticket referencing Section 160 (1) of the Act and the section of the Bylaw contravened in accordance with the provisions of the *Provincial Offences Procedure Act* R.S.A. 2002 c. P-34.
5. The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "B" of this Bylaw, said Schedule being hereby incorporated into and made part of this Bylaw.
6. Notwithstanding Part 16(4), a Peace Officer may issue a Municipal Violation Tag or Breach of Bylaw Notice, in a form approved by the CAO, referencing the section of the Bylaw contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw.
7. Service of any such notice or tag shall be sufficient if it is:
  - a. personally served
  - b. served by regular or registered mail
  - c. attached to the vehicle in respect of which the offence is alleged to have been committed.
8. The penalty payable to the Village in respect of a contravention of this Bylaw, to be indicated on any such Municipal Violation Tag or Breach of Bylaw Notice issued, is as provided for in Schedule "B" of this Bylaw. Upon payment to a person authorized by the Village Council to receive such payment, an official receipt for the payment shall be issued and such payment shall be accepted in lieu of prosecution.
9. Where payment of the penalty for a tag or notice issued for breach of any of the sections of this Bylaw is received within the time allowed for payment by a person authorized by the Village to receive such payment, such payment shall be accepted in lieu of prosecution.
10. If the person upon whom any such tag is served fails to pay the required sum within the time limit, the provisions of this section for acceptance of payment in lieu of prosecution do not apply.
11. Nothing in this Section shall:
  - a. Prevent any person from exercising their right to defend any charge of committing a breach of any of the provisions of this Bylaw.
  - b. Prevent any Peace Officer in lieu of serving a Violation Ticket, notice or tag or any other person from laying information or a complaint against another person for committing a breach of any of the provisions of this Bylaw, or
  - c. Prevent any person from exercising any legal right such person may have to lay information or complaint against any other person (whether such other person has made a payment under the provisions of this Bylaw or not) for a breach of any of the provisions in this Bylaw.

12. Where any person has made payment pursuant to the provisions of this section and is prosecuted for the offence in respect of which such payment has been made, such payment shall be refunded.
13. No person other than the owner or driver of a vehicle shall remove any Violation Ticket, notice or tag placed on or fixed to such vehicle by a Peace Officer in the course of his/her duties.
14. No person shall wilfully obstruct, hinder, or interfere with a Peace Officer or any other person authorized to enforce and is engaged in the enforcement of the provisions of this Bylaw.

#### **REMOVAL AND IMPOUNDMENT OF VEHICLES**

15. A peace officer is hereby authorized to remove or cause any vehicle or trailer to be removed:
  - a. operated or parked in contravention of any provision of this Bylaw; or
  - b. where emergency conditions may require such removal from a highway.
16. Such vehicle or trailer may be moved to a place designated by the Chief Administrative Officer, where it will remain until claimed by the owner thereof or his agent, subject to any separate policy that the place of impoundment may have been implemented.
17. No impounded vehicle shall be released to its owner or his agent until the impounding charge and removal charge on the vehicle have been paid; such charges shall be in addition to any fine or penalty imposed in respect of any such violation, or to any payment made in lieu of prosecution as hereinafter provided. The Village is not responsible for impounding, towing or removal charges.

#### **PART 19– SEVERABILITY**

1. It is the intention of the Village Council that each separate provision of this bylaw shall be deemed independent of all other provisions, and it is further the intention of the Village Council that if any provisions of this bylaw be declared invalid all other provisions thereof shall remain valid and enforceable.

#### **PART 20 - RESCIND**

Bylaw #765 is hereby repealed

#### **PART 21 – COMMENCEMENT DATE**

1. This Bylaw comes into force upon the date of passing of the third and final reading thereof.

**Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

**Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

**Presented for Consideration for a third and final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

**Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2025**

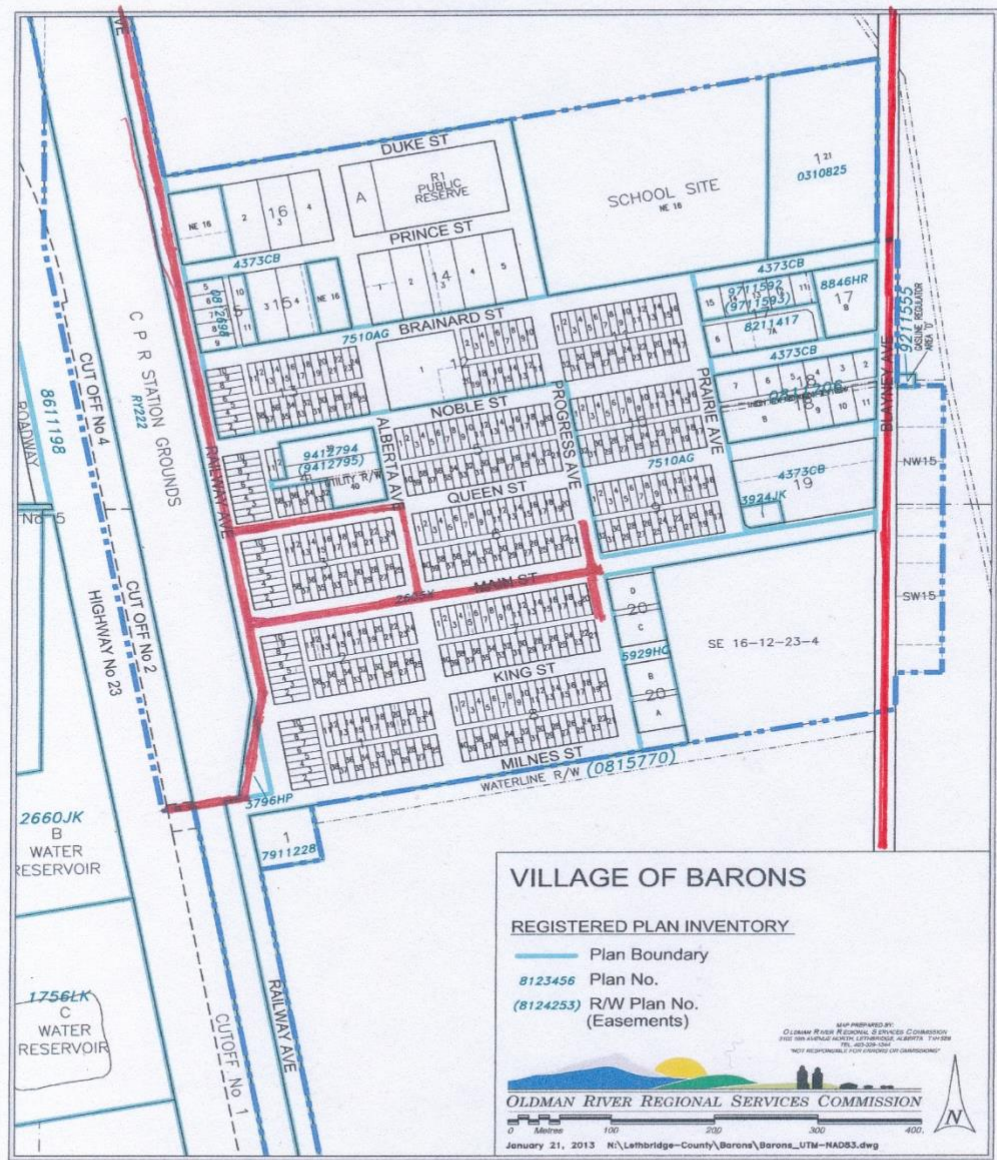
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Mayor

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Administrator

**Schedule "A"**



**TRUCK ROUTE**

## **SCHEDULE “B”**

|               |                                                                                                                       |          |
|---------------|-----------------------------------------------------------------------------------------------------------------------|----------|
| Part 5(1)     | Operating a vehicle with lugs on a highway in the Village                                                             | \$125.00 |
| Part 6(1)     | Operating an off-highway vehicle in the Village                                                                       | \$150.00 |
| Part 7(1)     | Commercial vehicle being operated off of truck route                                                                  | \$250.00 |
| Part 7(3)     | Parking a commercial vehicle in a residential area                                                                    | \$200.00 |
| Part 7(4)     | Use of engine retarder brakes in the Village                                                                          | \$200.00 |
| Part 8 (1)    | Heavy equipment parked in a residential area                                                                          | \$200.00 |
| Part 10(1)(a) | Person obstructing vehicle or pedestrian traffic                                                                      | \$150.00 |
| Part 10(1)(b) | Person annoying or inconveniencing any other person who is lawfully upon a highway, crosswalk or sidewalk             | \$150.00 |
| Part 10(1)(c) | Person obstructing the entrance to any building                                                                       | \$150.00 |
| Part 10(2)    | Person running upon a roadway which manner impedes traffic                                                            | \$125.00 |
| Part 10(3)    | Person soliciting a ride from a roadway from the driver of a private vehicle                                          | \$125.00 |
| Part 11(4)    | Parking over time limit                                                                                               | \$125.00 |
| Part 11(5)    | Parking in an alley                                                                                                   | \$125.00 |
| Part 11(7)    | Parking in a passenger loading zone, no parking area, in front of main entrance, exit or doorway of a public building | \$125.00 |
| Part 11(9)    | Parking over time limit in a truck loading or unloading space                                                         | \$125.00 |
| Part 11(10)   | Unattached trailer parked on highway                                                                                  | \$150.00 |
| Part 11(11)   | Prohibited parking on Village property                                                                                | \$150.00 |
| Part 11(12)   | Parking outside of lines designating a parking space                                                                  | \$125.00 |
| Part 11(13)   | Parking parallel when angle parking is required                                                                       | \$125.00 |
| Part 11(14)   | Improper parking in a cul-de-sac                                                                                      | \$125.00 |
| Part 11(15)   | Parking on the boulevard                                                                                              | \$125.00 |
| Part 11(17)   | Parking on or over a sidewalk                                                                                         | \$150.00 |
| Part 11(19)   | Improper parking along the curb or edge of roadway                                                                    | \$150.00 |
| Part 11(20)   | Parked in such a way that impedes the normal flow of traffic                                                          | \$150.00 |
| Part 11(21)   | Prohibited parking of vehicles on an empty lot                                                                        | \$125.00 |
| Part 13(3)    | Unauthorized parking in a designated disabled parking stall or zone                                                   | \$125.00 |
| Part 13(4)    | Failing to display disabled parking placard                                                                           | \$125.00 |
| Part 14(3)    | Failing to slow for a school bus displaying alternating flashing lights                                               | \$200.00 |
| Part 14(4)    | Failing to stop for a school bus displaying alternating flashing lights and a stop arm                                | \$200.00 |
| Part 15(3)    | Prohibited occupancy of a Recreation Vehicle                                                                          | \$150.00 |
| Part 15(4)    | Parked Recreation Vehicle blocking view of intersection, crosswalk, playground or sign                                | \$125.00 |
| Part 15(5)    | Parked Recreation Vehicle obstructing the movement of other vehicles                                                  | \$125.00 |
| Part 15(6)    | Illegally parked Recreation Vehicle                                                                                   | \$150.00 |
| Part 17(1)(a) | Sled, toboggan, skis, snowboard or rollerblades being towed by a vehicle on a highway                                 | \$125.00 |
| Part 17(1)(b) | Washing a vehicle resulting in water, slush or ice forming upon a highway or sidewalk                                 | \$125.00 |
| Part 17(1)(c) | Unauthorized deposit of material on Village property                                                                  | \$175.00 |
| Part 17(2)    | Operating a vehicle or piece of equipment that has damaged or is likely to damage the highway                         | \$200.00 |

Schedule C  
Application for Parking on Boulevard

Date Received: \_\_\_\_\_ Tax Roll Number: \_\_\_\_\_

**PARKING ON BOULEVARD APPLICATION FORM**

Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Municipality: **Village of Barons**  
Street Address: \_\_\_\_\_  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

**PLEASE PROVIDE A DETAILED JUSTIFICATION, INCLUDE DRAWING OF PARKING AREA**

The personal information required by the Village of Barons application form is collected under the authority of section 33© of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. The name of the permit holder and nature of the permit may be included in reports provided to the municipality. Please direct any questions about this collection to the Village of Barons at 403-757-3633.

Date: \_\_\_\_\_  
Signature (homeowner only) \_\_\_\_\_

**Rules for Establishing Boulevard Parking**

Any approved boulevard parking must comply with the following standards:

- 1) Must be angle parking only;
- 2) Upon approval, the property owner must create a graveled parking area at the property owner's expense and must follow the dimensions as prescribed in Village of Barons Land Use Bylaw. (Table 5.8.1- Minimum Parking Space Dimensions)
  - i) Only one parking area per parcel or dwelling unit should be permitted for single unit residential developments, including manufactured homes.
  - ii) Off street parking areas shall be constructed in a manner which will permit adequate drainage, snow removal, and maintenance. (as per Schedule 5, Section 8, Sub 8.5 of the Land Use Bylaw).
  - iii) The property owner must ensure that any damaged area(s) of boulevard is brought back to its previous condition.
- 3) These standards will also apply to those already exempt to parking on the boulevard