

## **Agenda**

### **Village of Barons Regular Council Meeting Tuesday, February 17, 2026 At 7:00 p.m.**

1. Call to Order
2. Guests: None
3. Approval of Agenda
4. Approval of January 10, 2026 Regular Council Meeting Minutes  
Approval of January 22, 2026 Special Council Meeting Minutes
5. Business Arising:
  - a. Policy # 061 – Village Owned Lot Prices
  - b. Bylaw # 775 – Establish a Library Board Bylaw
6. Village Foreman Report
7. Administrator Report
8. Correspondence
9. Financial Report
10. Committee Reports
  - a. ORRSC (Oldman River Regional Services Commission)
  - b. Green Acres
  - c. CFLR (Community Futures Lethbridge Region)
  - d. FCSS (Family and Community Support Services)
  - e. Mayors and Reeves
  - f. Chinook Arch Library System
  - g. AG Society
  - h. Emergency Advisory Committee
  - i. Carmangay Library
11. New Business
  - a. Resignation of Council Member
  - b. Date of By-election
  - c. Appointment of Returning Officer
12. Closed Session
  - a. None
13. Adjournment

**MINUTES OF REGULAR MEETING OF COUNCIL  
of the Village of Barons  
January 13, 2026**

- Present:*** Kyle Prince, Mayor  
Belinda Rempel, Deputy Mayor  
Robert Baird, Councillor  
Jen Durell, Administrator
- Absent:*** None
- Recording Secretary:*** Jen Durell, Recording Secretary
- Call to Order:*** Call to order at 6:59 p.m.
- Guests:*** **Motion made by Mayor Prince to instruct administration to research further on urban rabbits and report back to council on the findings. Carried unanimously**
- Approval of Agenda:*** **Motion made by Mayor Prince to amend the agenda to combine item 11(b) and 11(d). Carried unanimously**
- Motion made by Mayor Prince to amend the agenda to add item 11(e). Carried unanimously**
- Motion made by Councillor Baird to accept the agenda with amendments as discussed. Carried unanimously**
- Minutes:*** To accept the minutes of the December 9, 2025 Regular Council Meeting minutes as presented.
- Motion made by Deputy Mayor Rempel to accept the minutes of the December 9, 2025 Regular Council meeting as presented. Carried Unanimously**
- Business Arising:*** **a) Bylaw #773 – Remuneration Bylaw**  
Council was presented with Bylaw #773 – Remuneration Bylaw Amendment for their consideration. Discussion was held
- Motion made by Mayor Prince to read Bylaw #773 a third time this 13th day of January, 2026. Carried unanimously.**
- b) Bylaw #774 – Regional Assessment Review Board Bylaw**  
Council was presented with Bylaw #774 – Remuneration Bylaw Amendment for their consideration. Discussion was held

**Motion made by Mayor Prince to read Bylaw #774 a third time this 13th day of January, 2026. Carried unanimously.**

***Village Foreman Report:*** Have a meeting booked with the engineers to discuss water main valve project. This project will enable us to isolate smaller sections of the Village in case of emergency. This will also decrease the impact of boil water orders. Water leak from mystery water line has been located and repaired. Railway Avenue will remain closed for the time being while we backfill the hole and monitor the water seeping in. Apologies for the inconvenience. The wind we encounter causes drifting snow and has broken off several tree branches. Snow is removed in a timely fashion and branches are removed as soon as is possible. No issues to report at the water plant or at the sewer lift station.

***Administrators Report:*** The Village Auditors have now completed their pre-audit activities; The Auditors are booked to come for Final Audit on March 2 and 3. Administrator Durell met with ATCO Gas regarding the installation of a second service at the Fire Hall. Administrator Durell has a meeting upcoming with MPE Engineering to discuss . Year end

***Correspondence:***

- November Bank Reconciliation
- Trace Associates – Tabletop Exercise Report
- December Bank Reconciliation
- Police Funding Model Changes – Preliminary Estimation Process

**Motion made by Deputy Mayor Rempel to accept the correspondence as presented. Carried unanimously.**

***Financial Reports:*** Council was presented with the accounts payable and monthly statement for the month of December, 2025.

**Motion made by Mayor Prince to approve the accounts payable for the months of December, 2025. Carried unanimously**

**Motion made by Deputy Mayor Rempel to approve the monthly statement for December, 2025. Carried unanimously**

***Committee Reports:***

- a) **ORRSC**  
Nothing to report
- b) **Green Acres**  
Nothing to report
- c) **CFLR (Community Futures Lethbridge Region)**

Nothing to report

- d) **FCSS (Family Community and Social Services)**  
Meeting rescheduled until February
- e) **Mayors and Reeves**  
Meeting rescheduled until February
- f) **Chinook Arch Library System**  
Orientation upcoming
- g) **Ag Society**  
Congratulations are given to the newly elected board. New dishwashers are to be installed. Looking at installing a road sign on the highway.
- h) **Emergency Advisory Committee**  
Received a report from the tabletop exercise we attended in December. Report spoke very positively of Barons and the preparedness and understanding of the Director of Emergency Management as it related to the tabletop exercise and our initial response to the mock disaster.
- i) **Carmangay Library**  
Held a meet and greet. Year-end statements were discussed. Talked about Christmas bonuses, and future support to Barons from the library. Wants to discuss further requisitions to assist the library. Discussed summer student hiring to assist with the pop up library. Discussions about fundraising for the library expansion.

***New Business:***

- a) **Policy #061 – Village Owned Lot Prices**  
Discussion was held.  
  
**Motion made by Mayor Prince to instruct administration to amend Policy #061 – Village Owned Lot Prices to change the asking price of Village Owned Lots from \$250.00 per front foot to \$315.00 per front foot or assessed value, whichever is greater.**  
**Carried unanimously.**
- b) **February Council Meeting Discussion**  
Mayor Prince requested this item for discussion. Discussion was held.  
  
**Motion made by Deputy Mayor Rempel to reschedule the February Regular Council Meeting to February 17, 2026.**  
**Carried unanimously.**

c) **Library Board Discussion**

Mayor Prince requested this agenda item for discussion.  
Discussion was held.

Speaks of operational grants to run the library board and wants to share operating grants with Carmangay to bring more to Barons.

**Motion made by Mayor Prince to instruct administration to draft a bylaw to establish a library board for the Village of Barons. Carried unanimously.**

d) **Admin Vacation Request**

Council was presented with an RFD for a vacation request from Administration. Administration is requesting February 3 & 4, 2026, as well as March 16 - 23, 2026 inclusive.

**Motion made by Councillor Baird to approve the vacation request from Administration. Carried unanimously**

e) **Council Expense Approval**

Discussion was held.

Councillor Baird speaks to the expense report and why it was submitted. Councillor Baird invites the gallery to also provide comment to Council regarding the expense report.

**Councillor Baird departed the meeting at 8:13 pm.**

**Motion made by Mayor Prince to approve the Council Expense Report.**

**In favour: None**

**Opposed: Deputy Mayor Rempel, Mayor Prince  
Motion failed.**

*Closed Session:* a) none

*Adjournment:* Adjournment of the meeting was at 8:17 p.m.

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Mayor – Kyle Prince

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Administrator – Jen Durell

**MINUTES OF SPECIAL MEETING OF COUNCIL  
Of the Village of Barons  
January 22, 2026**

***Present:*** Kyle Prince, Mayor  
Belinda Rempel, Deputy Mayor  
Jen Durell, Administrator

***Absent:*** Robert Baird, Councillor

***Recording Secretary:*** Jen Durell, Recording Secretary

***Call to Order:*** 1:43 pm

***Guests:*** *none*

***Purpose of Meeting:*** Council Member – ATIA Sec. 29 Advice from Officials

**Motion made by Mayor Prince to go in camera as per ATIA  
Sec 29 – Advice from Officials at 1:44 pm.**

**Carried**

**Motion made by Deputy Mayor Rempel to come out of camera  
at 3:17 pm.**

**Carried**

**Motion made by Mayor Prince to request Councillor Baird's  
resignation.**

**Carried**

***Adjournment:*** Adjournment was at 3:33 pm

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**Mayor – Kyle Prince**

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**Administrator – Jen Durell**

## **VILLAGE OF BARONS**

<b>Reference:</b> Council Meeting	<b>Adopted By:</b> Resolution	<b>Number:</b> 087
<b>Prepared By:</b> Jen Durell	<b>Date:</b> February 17, 2026	<b>Supersedes:</b> 061

### **POLICY**

**Title:** Village Owned Lot Prices

#### **Policy Statement \***

That the Village establish a rate to sell all Village owned land which includes residential, commercial and/or industrial at the rate of \$315.00 (three hundred and fifteen dollars) per front foot or the assessed value, which ever is greater.

#### **The Purpose of This Policy is to:**

To establish a uniform price for all municipal owned land within the Village of Barons boundaries.

**Definitions:** Each front foot of that portion of the property which faces onto the street or that portion of property designated as the front by the position of any dwelling or building on the property.

**Responsibilities:** To sell available land in the Village's possession at a fair market value.

**Procedures:** Any inquiries as to land prices shall be quoted the decided value.

**\*\* This policy is subject to any specific provisions of the Municipal Government Act, the Local Authorities Board Act or other relevant legislation.**

## **BYLAW NO. 775**

### **A BYLAW OF THE VILLAGE OF BARONS IN THE PROVINCES OF ALBERTA TO ESTABLISH THE VILLAGE OF BARONS LIBRARY BOARD**

**WHEREAS** the Council of the Village of Barons deems it necessary to establish a Bylaw to deal with services provided by or on behalf of the Village.

**AND WHEREAS** the Barons Charter provides authority to Village Council to pass bylaws for municipal purposes;

**NOW THEREFORE** the Council of the Village of Barons deems it necessary to establish a Bylaw to form the Village of Barons Library Board and

**NOW THEREFORE**, the Council of the Village of Barons, pursuant to the authority granted in Section 15 of the Barons Charter, enacts as follows:

#### **SHORT TITLE**

This Bylaw shall be cited as the Library Bylaw.

#### **APPOINTMENT, AUTHORITY AND DUTIES**

1. Except where specific authority is reserved to Council, in the Bylaw the administration and enforcement of this Bylaw is hereby delegated to the Village Administrator.
2. Without restricting any other power, duty or function granted by this Bylaw, the Village Administrator may carry out anything required for the administration of this Bylaw including but not limited to the following:
  - a) delegate any powers, duties or functions under this Bylaw to an employee of the Village, including a Designated Officer;
  - b) carry out any inspections that are reasonably required to determine compliance with this Bylaw; and
  - c) establish any forms required for the administration of this Bylaw.

#### **THE VILLAGE OF BARONS LIBRARY BOARD**

1. The Village of Barons Library Board ("Library Board") is hereby established as the Municipal Library Board for the Village of Barons, pursuant to section 3 of the Libraries Act of Alberta.
2. Barons Library shall hence forth be known as "The Barons Public Library".

#### **COMPOSITION**

1. The Library Board shall consist of no less than eight (8) and no more than ten (10) members appointed by Council.
2. No more than one (1) member of Council may be appointed to be members of the Library Board at any time.

3. No person shall be appointed as a member of the Library Board who is an employee of The Library.
4. Members will be appointed for a term of up to three (3) years, to a maximum of two (2) consecutive terms.
5. Notwithstanding subsection 5.4, a member may be reappointed as a member for more than two (2) consecutive terms if Council passes, with a two-thirds (2/3) majority, a resolution to reappoint that member.
6. Any vacancy arising from any cause may be filled by Council as soon as reasonably possible.
7. A person is disqualified from remaining a member of the Library Board if the person fails to attend, without being authorized by a resolution of the Library Board to do so, three (3) consecutive regular meeting of the Library Board.
  - a). If a member of the Library Board is disqualified from remaining a member under section 5.7, the person is deemed to have resigned the seat on the Library Board.
- 8 The Library Board shall elect a chair and any other officers it considers necessary from among its members.
- 9 A Council Member is hereby appointed as a Village liaison for the Library Board and the Village. This position may attend the board meetings as a non-voting attendee and shall be provided all meeting documentation as board members would.

## **BOARD DUTIES**

1. The Library Board, subject to an enactment that limits its authority, has full management and control of the Library and shall in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the municipality and may cooperate with other boards and libraries in the provision of those services.

## **PROCEDURES AND MEETINGS**

1. The Library Board shall meet at a minimum once every four (4) months and at any other times it considers necessary.
2. All minutes, resolutions and bylaws of the Library Board shall be entered into books to be kept by it for the purpose, and the books shall be signed by the chair or acting chair.

## **BYLAWS**

1. The Library Board may pass bylaws for the safety and use of The Library, including:
  - a) The terms and conditions under which the public may be admitted to the building, The Library property may be used or borrowed by members of the public and borrowing privileges may be suspended or forfeited.
  - b) Fees to be paid by members of the public.
2. The Library Board, on passing a bylaw under any sections shall provide a copy of the bylaw to the Village Administrator, who will then present it to Council. Council may disallow any bylaw passed by the Library Board.

## **BUDGET**

1. The Library Board shall before May 1 in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the Library, and submit the

budget to the Village Administrator, or delegate. The budget estimate of the money shall be submitted to Council and Council may approve the estimate in whole or in part.

2. The Library Board shall:

- a) Keep accounts of its receipts, payments, credits and liabilities; b)
- b) Retain an accredited auditor that meets the requirements of the Act to conduct an annual audit. The Auditor retained by the Board must be independent and follow generally accepted auditing practices; and.
- c) Submit the audited financial statement to the Village Administrator, in a reasonable timeframe after its completion.

**NUMBER AND GENDER REFERENCES**

1. All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

**SEVERABILITY**

1. Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalided for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

**COMMENCEMENT DATE**

This Bylaw comes into force upon the date of passing of the third and final reading thereof.

**Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2026**

**Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2026**

**Presented for Consideration for a third and final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2026**

**Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2026**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Village of Barons**  
**THE MONTH January, 2026**  
**2026 Monthly Statement Ending: January 31, 2026**

	<u><b>Revenue</b></u>	<u><b>Expenses</b></u>
Taxes	\$7,932.53	
General Administrative	\$3,420.00	\$15,010.73
Council		\$859.26
Old Fire Hall Building	\$2,000.00	\$3,254.12
Bylaw Enforcement	\$450.00	
Shop		\$1,432.11
Roads and Streets		\$2,321.81
Water/Sewer/Garbage	\$21,313.95	\$10,405.39
Green Acres Requisition		
Recreation Facilities/Parks		
Casual Wages/STEP		\$2,918.00
Legal		
Election		
Chinook Arch		\$1,527.44
Requisition - School		
Bulk Water	\$409.00	
Auditor		
Xplornet	\$600.00	
Carwash		
Insurance		
ORRSC		\$4,795.31
FortisAlberta Franchise	\$1,146.85	
Assessor		\$1,717.50
MPC		
Regional Water Services Delivery Strat		
Grants		
ATCO Gas Franchise Fee	\$1,747.15	
FCSS Requisition		
Treated Water - Nobleford		
Disaster Services		
<b>Total</b>	<b>\$39,019.48</b>	<b>\$44,241.67</b>

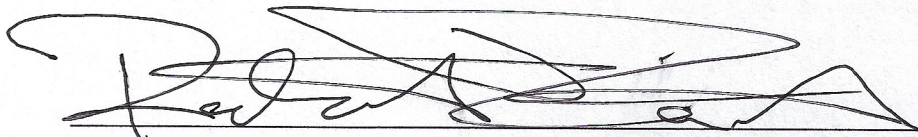
Bank Balance - as of January 31, 2026	\$175,237.60
Outstanding Cheques as of January 31, 2026	\$5,858.59
GIC	\$340,461.49

2025 Taxes Owing	\$49,242.21
Outstanding Taxes - Prior to 2025	\$6,437.45
Total Outstanding Taxes	\$55,679.86

Dated February 2<sup>nd</sup>, 2026

Please be advised that I, Robert Baird, hereby tender my resignation of the position of Councillor for the Village of Barons, effective immediately. This resignation comes with no admittance of guilt or wrongdoing. I swore an oath upon the bible to uphold the office of Councillor and as Councillor in Barons, I respect the duties of Council. I respect the decisions of Council, for the protection of public trust and community wellbeing. I appreciate the trust and confidence that the public has given to me by electing me to this role.

Thank you,



Signature

Village of Barons  
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	January 13, 2025
Originated By:	Jen Durell, Chief Administrative Officer
Title:	By-Election Dates
Agenda Item Number:	11(b)

**BACKGROUND/PROPOSAL:**

As per Sec. 162 of the Municipal Government Act, Council must hold a by-election to fill a vacancy on Council.

As there is now a vacancy on Council, Council will have to set the dates for nomination day and for the by-election. Under Sec. 165 of the MGA, election day for a by-election under Sec. 162 or 163 is 120 days after the vacancy occurs, unless Council sets an earlier date.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Administration is proposing the following dates for nomination day and for the by-election:

- April 23<sup>rd</sup> as Nomination Day
- May 25<sup>th</sup> as Election Day

Or

- April 16<sup>th</sup> as Nomination Day
- May 18<sup>th</sup> as Election Day
- 

Administration has been advised by Municipal Affairs that it is best to hold any election on a Monday, so there is no concern about the deadlines for finalizing and reporting official results. Results from any election become official at 12 noon on the 4<sup>th</sup> day post election.

Initials show support –

Reviewed By: CAO: Jen Durell

COSTS/SOURCE OF FUNDING (if applicable):

Approximately \$1,000.00 in election costs. Will be captured in the budget.

RECOMMENDED ACTION:

- That Council make a motion to set the Nomination Day as April 23 and the By-election day as May 25<sup>th</sup>.

ENCLOSURES:

None

Village of Barons  
Request For Decision (RFD)

Meeting:	Regular Council
Meeting Date:	February 17, 2026
Originated By:	Jen Durell, Chief Administrative Officer
Title:	Appoint a Returning Officer
Agenda Item Number:	11(c)

BACKGROUND/PROPOSAL:

As we are required to hold a by-election, it is also pertinent for Council to designate a returning officer to oversee and carry out the by-election.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Under the MGA, if Council does not choose a Returning Officer, the role automatically goes to the secretary (Administration). Administration has overseen or been involved with the last 2 general elections, as well as the 2 previous by-elections.

COSTS/SOURCE OF FUNDING (if applicable):

None

RECOMMENDED ACTION:

- That Council make a motion to appoint Jen Durell as the Returning Officer, as well as Delores Toso as the Deputy Returning Officer.

ENCLOSURES:

None

Initials show support –

Reviewed By: CAO: Jen Durell