

BYLAW NO. 775

A BYLAW OF THE VILLAGE OF BARONS IN THE PROVINCES OF ALBERTA TO ESTABLISH THE VILLAGE OF BARONS LIBRARY BOARD

WHEREAS the Council of the Village of Barons deems it necessary to establish a Bylaw to deal with services provided by or on behalf of the Village.

AND WHEREAS the Barons Charter provides authority to Village Council to pass bylaws for municipal purposes;

NOW THEREFORE the Council of the Village of Barons deems it necessary to establish a Bylaw to form the Village of Barons Library Board and

NOW THEREFORE, the Council of the Village of Barons, pursuant to the authority granted in Section 15 of the Barons Charter, enacts as follows:

SHORT TITLE

This Bylaw shall be cited as the Library Bylaw.

APPOINTMENT, AUTHORITY AND DUTIES

1. Except where specific authority is reserved to Council, in the Bylaw the administration and enforcement of this Bylaw is hereby delegated to the Village Administrator.
2. Without restricting any other power, duty or function granted by this Bylaw, the Village Administrator may carry out anything required for the administration of this Bylaw including but not limited to the following:
 - a) delegate any powers, duties or functions under this Bylaw to an employee of the Village, including a Designated Officer;
 - b) carry out any inspections that are reasonably required to determine compliance with this Bylaw; and
 - c) establish any forms required for the administration of this Bylaw.

THE VILLAGE OF BARONS LIBRARY BOARD

1. The Village of Barons Library Board (“Library Board”) is hereby established as the Municipal Library Board for the Village of Barons, pursuant to section 3 of the Libraries Act of Alberta.
2. Barons Library shall hence forth be known as “The Barons Public Library”.

COMPOSITION

1. The Library Board shall consist of no less than five (5) and no more than ten (10) members appointed by Council.
2. A minimum of one (1) member of Council but no more than two (2) may be appointed to be members of the Library Board at any time.

3. No person shall be appointed as a member of the Library Board who is an employee of The Library.
4. Members will be appointed for a term of up to three (3) years, to a maximum of two (2) consecutive terms.
5. Notwithstanding subsection 5.4, a member may be reappointed as a member for more than two (2) consecutive terms if Council passes, with a two-thirds (2/3) majority, a resolution to reappoint that member.
6. Any vacancy arising from any cause may be filled by Council as soon as reasonably possible.
7. A person is disqualified from remaining a member of the Library Board if the person fails to attend, without being authorized by a resolution of the Library Board to do so, three (3) consecutive regular meeting of the Library Board.
 - a). If a member of the Library Board is disqualified from remaining a member under section 5.7, the person is deemed to have resigned the seat on the Library Board.
8. The Library Board shall elect a chair and any other officers it considers necessary from among its members.

BOARD DUTIES

1. The Library Board, subject to an enactment that limits its authority, has full management and control of the Library and shall in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the municipality and may cooperate with other boards and libraries in the provision of those services.

PROCEDURES AND MEETINGS

1. The Library Board shall meet at a minimum once every four (4) months and at any other times it considers necessary.
2. All minutes, resolutions and bylaws of the Library Board shall be entered into books to be kept by it for the purpose, and the books shall be signed by the chair or acting chair.

BYLAWS

1. The Library Board may pass bylaws for the safety and use of The Library, including:
 - a) The terms and conditions under which the public may be admitted to the building, The Library property may be used or borrowed by members of the public and borrowing privileges may be suspended or forfeited.
 - b) Fees to be paid by members of the public.
2. The Library Board, on passing a bylaw under any sections shall provide a copy of the bylaw to the Village Administrator, who will then present it to Council. Council may disallow any bylaw passed by the Library Board.

BUDGET

1. The Library Board shall before May 1 in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the Library, and submit the budget to the Village Administrator, or delegate. The budget estimate of the money shall be submitted to Council and Council may approve the estimate in whole or in part.

- 2. The Library Board shall:
 - a) Keep accounts of its receipts, payments, credits and liabilities;
 - b) Retain an accredited auditor or Chartered Professional Accountant that meets the requirements of the Act to conduct an annual audit. The Auditor retained by the Board must be independent and follow generally accepted auditing practices; and.
 - c) Submit the audited financial statement to the Village Administrator, in a reasonable timeframe after its completion.

NUMBER AND GENDER REFERENCES

- 1. All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

SEVERABILITY

- 1. Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalidated for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

COMMENCEMENT DATE

This Bylaw comes into force upon the date of passing of the third and final reading thereof.

Read a first time this _____ day of _____, 2026

Read a second time this _____ day of _____, 2026

Presented for Consideration for a third and final reading this _____ day of _____, 2026

Read a third and final time this _____ day of _____, 2026

Mayor

Administrator